

VENDING IN PARKS

I. PURPOSE AND NEED FOR POLICY

The City of Burnsville recognizes the need for a standard written procedure for responding to requests to allow vending, concession sales, peddlers and mobile food unit sales in Burnsville parks. This policy identifies the procedure for implementing this service as noted in City Codes 8-6-3(B) and 8-6-14.

II. DEFINITIONS

Mobile Food Unit - is a food and beverage service establishment that is a vehicle mounted unit, either motorized or trailered, and readily movable without disassembling, for transport to another location. Mobile food vendors must comply with all State of Minnesota, Department of Health Guidelines.

Food Cart - a food cart is a food and beverage service establishment that is a non-motorized vehicle self-propelled by the operator. All food carts must be operated in compliance with the Minnesota Food Carts Code.

Peddlers - a peddler will be defined as a mobile food vendor that travels from location to location only stopping to make sales of pre - packaged merchandise.

III. POLICY

It will be the policy of the Division of Parks and Recreation to evaluate each request for vending in the parks. Permits will be issued to vendors when they meet the following criteria:

General Requirements

- a. All vendors must obtain proper licensing and comply with the State of Minnesota requirements.
- b. All vendors must register with the Burnsville Police Department.
- c. All vendors must obtain a park vending permit from the Burnsville Recreation Department.
- d. The City reserves the right to deny access to parks based on safety issues and adequate parking.
- e. No vendor can be in a park during a special event, tournament or legacy event unless they are affiliated with that event.
- f. Specific No Vending dates and locations will be posted at www.Burnsville.org/recreation

Mobile Food Units

- a. Mobile food units must use designated locations in specified parks.
- b. Mobile food units are allowed to use an approved food cart in conjunction with their mobile food unit.
- c. Mobile food units will be allowed in the parks on a first come first served basis.
- d. Only one mobile food unit will be allowed in the parks listed below except Nicollet Commons Park.
- e. Mobile food units will only be allowed in the following parks:

Alimagent	Civic Center	Cliff Fen
Crystal Lake Beach	Lac Lavon	Neill
Nicollet Commons Parks (2)	North River Hills	Red Oak
Rose	Vista View	Wolk

Peddlers

- a. Peddlers are granted access to all Burnsville Parks with the following restrictions.
- b. Peddlers must stay in areas dedicated to motor vehicles unless using a supplemental food cart.
- c. Peddlers cannot use the specified mobile food unit vending location in the parks listed above.
- d. Peddlers are not allowed in the following parks when concession stands are in operation:

Crystal Lake Beach	Alimagent	Sue Fischer
Lac Lavon Softball Complex	Black Dog	

IV. RESTRICTED VENDING LOCATIONS

Crystal Lake Beach

In an effort to insure that the City maximizes our ability to generate revenues to offset the cost of operating the park, Mobile Food Units will not be allowed to sell the same items that the City offers for sale in the City operated concession stand.

Lac Lavon Softball Complex

In an effort to insure that the City maximizes our ability to generate revenues to offset the cost of operating the park, Vendors will not be allowed to sell the same items that the City offers for sale in the City operated concession stand.

The City of Burnsville will allow tournament hosts to lease the concession stand for the purpose of raising funds during their event. Additionally, tournament hosts will be allowed to vend merchandise associated with their event for the purpose of raising funds for their organization.

The City will not allow additional vendors in the park during tournaments unless they have received permission from the tournament host.

Sue Fischer, Black Dog and Alimagnet Athletic Complexes

The City of Burnsville recognizes the hard work and contributions of our local youth sports organizations. To that end, the City has entered into an agreement with the Burnsville Athletic Club to vend concessions at Mel Larson Field in Black Dog Park and at the ball field complex at Sue Fischer Park. Additionally, the City has entered into a similar agreement with Baseball Association 191 to vend concessions at Alimagnet Park near Rich Vanderlaan and Bob Bunnell baseball fields.

The City will not grant additional vending permits or negotiate vending agreements to outside agencies or businesses at these locations without first receiving permission from the appropriate association with the exception of the vending pad in the northeast corner of Alimagnet Park.

V. PROCEDURE

Parties interested in vending in Burnsville parks will be directed to the City of Burnsville Recreation Department to obtain a vending permit. The Recreation Department staff will provide direction and assistance to vendors wishing to sell items in Burnsville parks, and ensure that each vending request meets the criteria outlined in this policy prior to issuing a Vending Permit. Vendors must complete the appropriate application and make payment in full prior to their start date.

VI. DURATION

A Park vending permit will be valid for the calendar year in which it is issued. All park vending permits will expire on December 31 of the same year. The City of Burnsville reserves the right to suspend or terminate park vending permits, without refund, if vendors are found to be not in compliance with state regulations or this policy.

VII. FEES

Vending fees will be established annually in Policy Number 3.100.

VIII. RESPONSIBILITY AND AUTHORITY

Administrative implementation of policy.

Submitted by: JJ Ryan

Date:

Reviewed by: Terry Schultz

Date:

This policy replaces Policy Number 3.045 dated April 5, 2004.