

Below is a list of Rental License Standards that owners/managers are asked to agree to as part of their rental license.

I understand that by owning property in Burnsville, I am operating in a residential zone of the city.

I understand my rental license must be renewed annually.

I understand City Code, Chapter 28, regarding rental licensing, and understand I am subject to the requirements contained therein.

I understand the rental property must pass a rental property inspection conducted by a City Housing Inspector, and must maintain the property in accordance with City Codes.

I understand I must screen all potential tenants by using a written rental application, which contains sufficient information to conduct a criminal background check.

I must use a written lease for all tenants.

In addition to a written lease, I understand I must also issue a Crime Free/Drug Free Housing lease addendum as required by the Ordinance.

I understand my rental license is not transferrable.

I understand my rental license must be renewed annually.

I understand the “Kari Koskinen Manager Background Check Act” M.S. 299C.66 to 299C.71 and that I am required to complete a background check on anyone that is defined as a “manager” according to the statute. This applies to and includes leasing agents, maintenance personnel, etc.

For multi-family rentals: The license holder or manager has attended or is scheduled to attend a City of Burnsville multi-housing training. This training is put on annually. All managers are required to attend once every three years. Additional repeated training is optional and recommended.

I understand the efforts of the Burnsville Fire Department in regard to multi-unit housing fire prevention, and will supply to all new tenants information regarding fire prevention efforts.

I understand the City Manager may deny or not renew a license and the City Council may revoke or suspend a license for failure to address any tenant or property issues. Failure to abide by the above requirements is grounds for penalties which may include license non-renewal, suspension, revocation, and fines.