

2025

ANNUAL BUDGET

Adopted Budget | December 3, 2024



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City Council

Burnsville City Council

		<u>Term Expires</u>
Mayor	Elizabeth B. Kautz	December 31, 2024
Council Member	Dan Gustafson	December 31, 2024
Council Member	Dan Kealey	December 31, 2026
Council Member	Cara Schulz	December 31, 2024
Council Member	Vince Workman	December 31, 2026



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Guide to Using the Budget Document

This document presents the City of Burnsville's approved budget.

1) Introductory Section

Includes basic information on the budget process, the City's organizational structure and the City Council's vision, values and strategic priorities.

2) Budget Summary

An overview of the total budgeted revenue and expenditures for all funds. Also included is an overall financial summary of total adopted budgeted revenues and expenditures for all budgeted funds.

3) Financial Plans

This section includes a five-year finance plan for each of the City's major funds. Each finance plan includes a narrative summary of the financial condition of the fund, including an explanation of major sources and uses of funds. Following the narrative summary is a single page of financial data. The financial data includes actual data for the year 2023; the 2024 projected year-end estimate; the 2025 adopted budget; and projections for years 2026 through 2029.

4) Capital Improvement Program (CIP) & Debt

The five year 2025-2029 Capital Improvement Program is included in this section. A debt study report provides a projection of future debt consistent with the CIP projections.

5) Fees and Charges

All approved fees and charges are listed.

6) Financial Policies

This section includes the Governance Policy and the Financial Management Plan. The City of Burnsville has an adopted Financial Management Plan that helps guide the City's annual budget development. In addition to the guidance provided by this Plan, annually the Council also provides very specific direction on the maximum amount of property taxes that the Council will consider. The Council also provided some specific direction concerning fees, especially utility fees.

A glossary and acronym listing can be found at the end of the Financial Management Plan.

7) Supplemental Information

This section includes additional statistical tables and comparison information.

City Council Governance Model

The City Council has adopted a fundamentally different approach to governing by focusing on policy, instead of getting involved in organizational management. This initiative begins with establishing a broad framework of Strategic Priorities. Following are the adopted expectations of the Burnsville City Council.

In reviewing the 2025 budget document, strong emphasis has been placed on the City Council's Governance Model. The Council governs by presenting strategic leadership and articulating a collective community vision, rather than focusing on internal operations. As a result, budget information strives to remain at the broadest policy level by concentrating on achieving desired results instead of emphasizing detailed line items and number of employees.

As in previous years, the budget reflects the hard work and dedication of many people. The attention to detail and demonstrated interest in quality services ensures that the recommended budget exists as a realistic target for 2025, striving to fulfill the Council's broadest and highest policy directives.

The City Council's Vision, Values and Strategic Priorities are included in the following pages.

Vision

The Council's Vision that *"Burnsville is a vibrant city, boldly leading, welcoming to all."*, guides the following six strategic priorities set forth:

- *Safety* - Burnsville is committed to the safety and well-being of our community.
- *Community Engagement* - Burnsville is committed to meaningful relationships and experiences that meet the diverse needs of our community.
- *Organizational Culture* - Burnsville is committed to creating great experiences for our employees so they do the same for our community.
- *Community Vibrancy* - Burnsville is committed to designing places and growth that enhance our community for years to come.
- *Infrastructure* - Burnsville is committed to responsible stewardship of resources and lands to ensure access and allow our community to thrive.
- *Sustainability* - Burnsville is committed to innovation that supports environmental, human and financial viability for our community and future generations.



OUR COMMITMENT TO THE COMMUNITY

BURNSVILLE CITY COUNCIL

WHERE WE'RE GOING

VISION

Burnsville is a **vibrant** city, **boldly** leading, **welcoming** to all.

HOW WE PLAN TO GET THERE

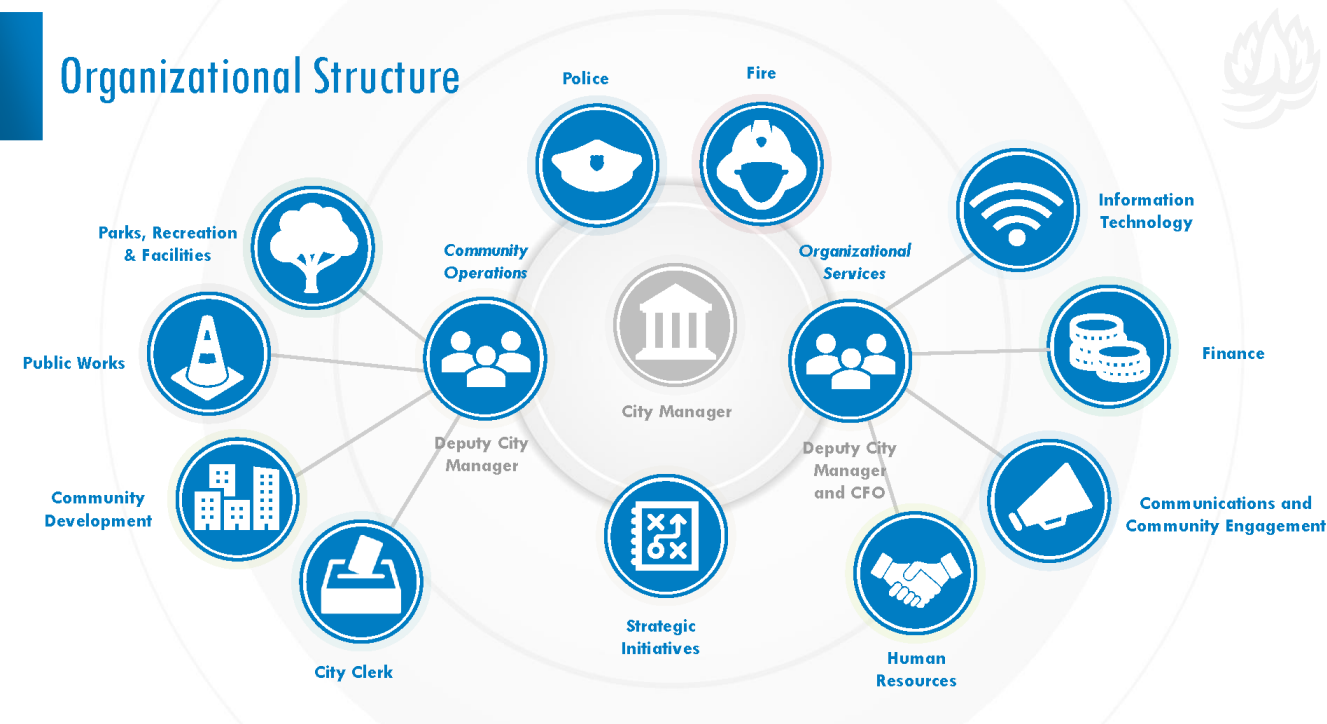
STRATEGIC PRIORITIES



Organization of City Services and Departments

Burnsville is a “Plan B” form of government, in which residents elect a mayor and four city council members with equal voting authority. The mayor and council are responsible for making policy and legislative decisions that govern the City, while relying on a city manager and staff to handle the administrative and day-to-day operations at City Hall.

As chief executive officer, the city manager is the sole employee of the city council. The City’s current organizational structure is described as a “molecular model,” which seeks to emphasize the relationship of work groups while de-emphasizing hierarchy. The current structure is the result of a gradual evolution over the life of the City and will continue to evolve as the needs of the community change.



Leadership Team and People Managers

Even under the “molecular model,” the demands and complexities of local government require lines of accountability. The organizational structure is delegated by the city manager. The City strives to reduce the layers of reporting (“flattening the organization”) with only two layers between front line service providers and the management team.

Leadership Team

The first level of responsibility lies with the group of employees who assist the city manager with overall guidance of the organization:

- City Manager - Gregg Lindberg
- Deputy City Manager and Chief Financial Officer - Jennifer Rhode
- Deputy City Manager and Community Development Director - Jeff Thomson
- Public Works Director - Mark Ray
- Fire Chief - BJ Jungmann
- Police Chief - Tanya Schwartz
- Strategic Initiatives Director - Bethany Brewer
- Human Resources Director - Mike Tracy
- Information Technology Director - Tom Venables
- Communications & Community Engagement Director -
- Parks, Recreation & Facilities Director - Garrett Beck
- Finance Director - Elissa Ryan
- City Clerk - Macheal Collins

Senior Managers

The next level of responsibility lies with the senior managers of service areas:

- City Engineer - Logan Vlasaty
- Assistant Public Works Director - Jeff Radick
- Deputy Police Chief - Matt Smith
- Police Captain - Chris Wicklund
- Police Captain - Andrea Newton
- Police Captain - Shaun Anselment
- Assistant Fire Chief - Terry Ritchie
- Assistant Fire Chief - Doug Nelson
- Assistant Fire Chief - Neal Dwyer
- Organizational Development Manager - Kayli Knighton-Johnson
- Recreation and Facilities Superintendent - JJ Ryan
- Deputy Community Development Director - Travis Bistodeau
- Building Official - Chris Faste
- Neighborhood Services Supervisor - Chris Forslund

People Managers

The next level of responsibility lies with the direct supervisors of front line employees and service providers throughout the organization.

Financial Management

The City of Burnsville Finance Department is responsible for maintaining the accounting system and monitoring compliance with the budgetary controls and financial policies established by the City Manager and City Council.

FINANCIAL MANAGEMENT PLAN

The City's Financial Management Plan is a financial policy document that establishes principles to guide both staff and City Council to make consistent and informed financial decisions. The plan is reviewed annually and adopted by the City Council.

BASIS OF ACCOUNTING

The accounting system provides for a complete, self-balancing account group for each fund of the City. Accounting records are maintained on the modified accrual basis for the governmental type funds and trust and agency funds. The modified accrual basis of accounting recognizes revenues that are available to finance expenditures in the current fiscal year. Similarly, debt service payments and a number of specific accrued liabilities are only recognized as expenditures when payment is due because it is only at that time that they normally are liquidated with expendable available financial resources. The budgetary basis of accounting is the same basis of accounting used to prepare the City's financial statements as included in the City's Annual Comprehensive Financial Report at the fund statement level.

The full accrual basis of accounting is used for the proprietary type funds as defined in the notes to the City's financial statements. The full accrual basis of accounting recognizes revenues as they are earned and expenses as soon as a liability is incurred, regardless of related cash inflows and outflows. For budget purposes, the funds use the accrual basis except for capital assets and debt payments which are budgeted on a modified accrual basis within each finance plan. Depreciation is noted at the bottom of the finance plans.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)

The City reports its annual financial position in an Annual Comprehensive Financial Report (ACFR) that is available on the City's website. The City's finances are audited on an annual basis by independent auditors. The City has received a national award from the Government Finance Officers Association (GFOA) annually for excellence in financial reporting for many years.

BUDGETARY CONTROLS

Public trust in accounting is essential, and the City has adopted rigorous budget controls that include monitoring activity to budgeted amounts and bringing unbudgeted items to the City Council for approval.

INTERNAL CONTROLS

The City has adopted reasonable internal controls to safeguard public assets from misuse. These internal controls are independently reviewed by independent auditors and through continual process improvement evaluation by City staff.

CASH MANAGEMENT

The City's investment portfolio is designed to attain an average rate of return that regularly exceeds the average return on three-month U.S. Treasury bills. Portfolio diversification is considered so City investments are not concentrated.

RISK MANAGEMENT

The City's risk management policy is intended to maintain the financial integrity and stability of the City, protect from personal injury, and reduce operational costs. An employee led safety committee focuses on education and training to reduce exposure. Insurance coverage is provided by the League of Minnesota Cities Insurance Trust (LMCIT) and includes blanket coverage for buildings, personal property, contractors, crime, employee performance bonds, auto, and general liability.

Fund Structure

The accounting system maintains a standard fund structure for a typical Minnesota city government. Following is a description of the funds included that are subject to appropriation, for which financial plans and budget appropriations are prepared annually. These funds are the General, Enterprise, Capital Projects, Special Revenue, and Debt Service.

GENERAL FUND

The General Fund accounts for most basic governmental services in the areas of public safety, parks and public works, recreation and facilities, development and redevelopment, and general operations.

SPECIAL REVENUE FUNDS

The Special Revenue Funds are governmental funds used where revenue is restricted for a designated purpose. The City maintains seven Special Revenue Funds and all are budgeted funds using the modified accrual basis for both financial statement and budgeting purposes.

None of the Special Revenue Funds are major funds.

- **Cable Franchise Fee Fund** - includes franchise fee revenue received from cable television restricted for City communications related use.
- **Youth Center Fund** - reflects operations of THE GARAGE, the City's teen center. The majority of revenues come from grants.
- **Sustainability (Recycling) Fund** - is Dakota County grant revenue for the operations of the Burnsville, Eagan, Apple Valley, and Lakeville partnership for recycling and sustainability efforts.
- **Grant Fund** - accounts for revenue and expenditures related to federal, state and other financial assistance programs.
- **EDA Fund** - is the general fund for the Burnsville Economic Development Authority (EDA). The main revenue is the EDA tax levy for the purpose of funding development needs.
- **Forestry Fund** - includes revenue and expenditures associated with managing diseased and distressed trees and preparing for the next outbreak including an infestation of the Emerald Ash Borer (EAB). Revenue is from the tax levy.
- **Forfeiture Fund** - is revenue received from court fines and is legally restricted for the purchase of otherwise unbudgeted police equipment.

ENTERPRISE FUNDS

Enterprise Funds are used for business-type activities - those activities provide services for which most or all of the costs are recovered through direct user fees and charges. The City has seven Enterprise Funds. The Enterprise Funds use the accrual basis of accounting for financial statement purposes. For budget purposes the funds use the accrual basis except for capital assets and debt payments which are budgeted on a modified accrual basis within each finance plan. Depreciation is noted at the bottom of the finance plans.

- **Water and Sewer Fund** - receives its revenues from charges to all property owners to provide water and sanitary sewer utilities, fund operations and maintenance and capital improvements. (major fund)
- **Storm Water Fund** - receives its revenues from charges to all property owners to fund water quality projects, operations and maintenance, and capital improvements. (major fund)
- **Ice Center Fund** - provides for operations at the City of Burnsville Ice Center which has two indoor

sheets of ice.

- **Golf Course Fund** - accounts for the Birnamwood Golf Course, a nine-hole course operation supported by user fees.
- **Street Lighting Fund** - provides for the annual operations and maintenance of existing streetlights.
- **Ames Center Fund** - reflects the operation of the Ames Center, a performing arts facility. (major fund)

CAPITAL PROJECTS FUNDS

Capital Projects Funds are governmental funds used to account for the acquisition and construction of major capital facilities and equipment with an extended useful life. This includes expenditures relating to capital projects and large capital outlay purchases. The City has six budgeted funds in this category. The Capital Project Funds use the modified accrual basis for both financial statement and budgeting purposes.

- **Parks Investment Fund** - is used for development of new City parks and improvement of existing parks. Revenue is primarily from park development fees.
- **Parks Renovation Fund** - is used for renovation of existing parks. Revenue is primarily from tax levy.
- **Equipment & Vehicle Fund** - records capital purchases of equipment and vehicles. The resources are provided by issuance of Certificates of Indebtedness, sale of existing equipment, and transfers from other funds.
- **Facilities Fund** - records facilities replacements and improvements. The resources are provided by utility franchise fees, bond proceeds, and transfers from other funds. (major fund)
- **Information Technology Capital Equipment Fund** - includes capital purchases of Information Technology (IT) equipment and software development. The resources are provided by issuance of Certificates of Indebtedness, franchise fees and transfers from other funds.
- **Street Maintenance Construction Fund** - reflects revenues and expenditures for street rehabilitation projects, major street maintenance projects, and small traffic control issues.
- **Improvement Construction Fund** - includes receipt and disbursement of bond proceeds or other sources obtained to finance improvements and additions to the City's infrastructure.
- **Infrastructure Trust Fund (ITF)** - includes property tax revenue for the purpose of replacing streets and park facilities. (major fund)

DEBT SERVICE FUNDS

Debt Service Funds account for the accumulation of resources for the payment of general long-term debt principal and interest. The City maintains individual debt service funds for each bond issue. The City has established annual financial plans for all general obligation bond funds and certificate of indebtedness funds which is shown in total as the **GO Debt Funds**. The Debt Funds use the modified accrual basis for both financial statement and budgeting purposes.

TAX INCREMENT CAPITAL PROJECTS AND DEBT SERVICE FUNDS

The City's Economic Development Authority (EDA) maintains capital projects and Debt Service Funds for each Tax Increment Financing (TIF) District. Each TIF district has approved a budget for the district over the life of the district. The TIF Funds use the modified accrual basis for both financial statement and budgeting purposes.

INTERNAL SERVICE FUNDS

The City has two internal service funds for the City's vested compensated absence balances and dental self insurance. There is not an annual budget for these funds. The expense related to the accrual of vested sick and vacation hours is budgeted in each fund with employee services and transferred to the internal service fund. Vested balances are paid to terminated employees from this fund. Activity related to dental self insurance is accounted for in the fund.

The following table shows the relationship between functional departments and funds. For example, the Natural Resources department has authorized expenditures in the General Fund, the Storm Water enterprise fund, the Equipment Vehicle & Facilities Capital Projects Fund and two Special Revenue Funds.

		Special Revenue Funds							Capital Projects Funds							Enterprise Funds						
Functional Departments	General Fund	Cable Franchise	Forfeitures	Youth Center	Sustainability	Grant	EDA	Forestry	Parks Investment	Parks Renovation	Equip & Vehicle	Facility	IT Capital	ITF	Street Revolving	Improvement Constr.	Water & Sewer	Storm Water	Ice Center	Golf Course	Street Lighting	Ames Center
Police	X		X			X					X	X										
Fire & EMS	X					X					X	X										
Economic Dev							X															
Community Dev	X																					
Prot. Inspections	X																					
Engineering	X										X	X		X	X	X	X	X				
Parks	X								X	X	X	X										
Public Works	X										X	X			X		X	X			X	
Fleet	X										X											
Natural Resources	X				X			X			X							X				
Recreation	X			X							X								X	X		
Ames Center																						X
Admin & Council	X					X					X											
Finance	X																X					
Information Tech	X												X				X					
Facilities	X										X	X										
Legal	X																					
HR	X																					
Cable Franchise		X																				
Insurance	X																					

Budget Process and Calendar

The City of Burnsville budget development is not just an annual process that occurs at a set time every year. In actuality, the entire process is an on-going approach that fits into an overall framework of the four primary principles of sound local government budgeting, which are:

1. Establish broad goals to guide government decision making
2. Develop approaches to achieve goals
3. Develop a budget consistent with approaches to achieve goals
4. Evaluate performance and make adjustments.



The City's budget process is built on a strong foundation of financial policies and goal setting. The City's budget process begins with a review of the City's Financial Management Plan which is the policy document that provides the framework for financial decision making. The City Council's Strategic Priorities define the Council's goals.

Throughout the year, the City Council reviewed information on projections for the 2025 budget. The Chief Financial Officer presented an overview of the financial challenges and a multi-year summary of demands and pressures on the City's property tax levy.

With these actions providing the foundation, the City Manager leads the budget development through each of the various steps, including a number of opportunities for adjusting the course of the budget. With completion of this budget document, the City has aligned department budget appropriations with the City Council Strategic Priorities, including the integration of performance measurement information.

Each year the City Council is required to adopt a maximum tax levy ceiling and preliminary budget by Sept. 30. The tax levy figure establishes the maximum tax levy increase that the Council can consider for the next budget year and is the amount used for the individual parcel specific Truth-in-Taxation notices. Historically, the City has used the maximum tax levy as a means for preserving flexibility in decision making until later in the year when considering final budget adoption.

During multiple City Council work sessions, each City division presented strategic plan information on the activities and budget pressures of the division. The meetings are open to the public and the public is invited to comment on the budget at each meeting. The public may comment on the 2025 Budget on the City's website or at any of the public meetings.

On December 3, the City Council adopted the final budget.

City of Burnsville 2025 Financial Planning and Budget Calendar

Date(s)	Discussion Topics
March 19	Review Financial Management Plan
June 18	Review Annual Comprehensive Financial Statements
July 16	Discuss 2025-2029 Capital Improvement Plan
August 20	Discuss Proposed 2025 Budget and Tax Levy
September 10	Discuss Proposed 2025 Fees and Utility Rate Study
September 17	Adopt Proposed City and EDA Tax Levy and Budget
November 26	Discuss Proposed 2025 Budget, if needed
December 3	Truth in Taxation hearing, Adopt City and EDA Property Tax Levy, Budget and CIP



City of Burnsville 2025 Budget

Budget Summary

2025 Budget Summary

**City of Burnsville
2025 Budget Summary
All Budgeted Funds**

	2022	2023	2024			2025	
			Original	Amended	Estimate	Budget	% Chg
Revenues / Sources							
Property Taxes	41,086,718	46,764,029	50,800,473	50,800,473	50,800,473	54,358,987	7 %
Other Taxes	6,464,811	6,487,370	6,375,000	6,375,000	6,312,000	8,897,000	40 %
Special Assessments	1,738,925	1,685,529	2,699,901	2,699,901	2,802,715	2,017,607	(25)%
License & Permits	3,093,773	2,680,749	2,584,465	2,584,465	2,553,044	2,710,641	5 %
Fines & Forfeits	204,966	249,777	254,070	254,070	278,934	277,734	9 %
Investment Income	1,114,692	3,108,814	1,783,003	1,783,003	2,023,317	1,983,597	11 %
Rents	1,295,026	1,172,130	891,053	891,053	840,109	918,358	3 %
Intergovernmental	13,295,520	12,100,760	12,253,496	12,501,546	8,542,209	16,567,906	35 %
Charges for Services	35,069,188	36,170,177	38,260,761	38,260,761	35,743,087	40,331,437	5 %
Sale of Capital Assets	320,274	1,129,344	100,000	100,000	100,000	100,000	0 %
Other Revenues	6,019,289	3,738,747	2,694,680	2,694,680	3,308,474	2,428,987	(10)%
Bond Proceeds	9,390,399	—	31,757,500	31,757,500	6,682,477	110,400,000	248 %
Transfers from other funds	3,312,503	3,576,807	9,491,543	10,502,375	10,498,868	4,452,596	(53)%
Total Revenues / Sources	122,406,084	118,864,233	159,945,945	161,204,827	130,485,707	245,444,850	53 %
Expenditures / Uses							
Employee Services	42,308,334	45,840,026	53,293,907	53,321,957	52,036,783	57,394,754	8 %
Current Expenditures	28,658,038	27,357,946	30,500,788	31,301,229	30,249,921	32,095,007	5 %
Capital Outlay	2,931,399	1,778,309	4,350,500	7,773,689	7,394,689	7,181,437	65 %
Capital Improvements	19,644,347	17,971,167	57,128,900	64,168,895	30,238,935	142,268,276	149 %
Transfers to other funds	3,309,503	3,733,297	9,491,543	10,502,375	10,502,375	4,452,596	(53)%
Interest / Debt	9,120,093	9,192,823	9,781,537	9,781,537	9,605,999	10,072,486	3 %
Total Expenditures / Uses	105,971,714	105,873,568	164,547,175	176,849,682	140,028,702	253,464,556	54 %
Change in Fund Balance	16,434,370	12,990,665	(4,601,230)	(15,644,855)	(9,542,995)	(8,019,706)	74 %

**City of Burnsville
2025 Budget Summary**

	General Operating Funds				Debt Service Funds	Enterprise Funds	Total All Funds
	General Fund	Special Revenue	Capital Projects	Total General Operating Budget			
Revenues / Sources							
Property Taxes	43,729,343	1,773,200	5,886,679	51,389,222	2,969,765	—	54,358,987
Other Taxes	330,000	812,000	7,755,000	8,897,000	—	—	8,897,000
Special Assessments	7,700	—	950,000	957,700	1,044,907	15,000	2,017,607
License & Permits	2,708,661	1,980	—	2,710,641	—	—	2,710,641
Fines & Forfeits	277,034	700	—	277,734	—	—	277,734
Investment Income	1,071,520	52,600	484,900	1,609,020	102,477	272,100	1,983,597
Rents	918,358	—	—	918,358	—	—	918,358
Intergovernmental	2,720,330	486,196	13,361,380	16,567,906	—	—	16,567,906
Charges for Services	7,071,792	700	15,000	7,087,492	—	33,243,945	40,331,437
Sale of Capital Assets	—	—	100,000	100,000	—	—	100,000
Other Revenues	58,800	—	1,815,700	1,874,500	—	554,487	2,428,987
Bond Proceeds	—	—	102,100,000	102,100,000	—	8,300,000	110,400,000
Transfers from other funds	265,000	134,741	2,192,650	2,592,391	1,860,205	—	4,452,596
Total Revenues / Sources	59,158,538	3,262,117	134,661,309	197,081,964	5,977,354	42,385,532	245,444,850
Expenditures / Uses							
Employee Services	46,843,153	854,117	—	47,697,270	—	9,697,484	57,394,754
Current Expenditures	14,077,673	1,144,834	729,000	15,951,507	20,000	16,123,500	32,095,007
Capital Outlay	—	38,000	6,412,020	6,450,020	—	731,417	7,181,437
Capital Improvements	—	—	128,357,476	128,357,476	—	13,910,800	142,268,276
Transfers to other funds	543,241	265,000	1,860,205	2,668,446	—	1,784,150	4,452,596
Interest / Debt	—	—	340,000	340,000	6,188,885	3,543,601	10,072,486
Total Expenditures / Uses	61,464,067	2,301,951	137,698,701	201,464,719	6,208,885	45,790,952	253,464,556
Change in Fund Balance	(2,305,529)	960,166	(3,037,392)	(4,382,755)	(231,531)	(3,405,420)	(8,019,706)

**City of Burnsville
2025 Budget Summary
Special Revenue Funds**

	2025 Budget							
	Cable Franchise	Youth Center	Sustainability	Grant	EDA Fund	Forestry	Forfeiture	Special Revenue Total
Revenues / Sources								
Property Taxes	—	—	—	—	1,500,000	273,200	—	1,773,200
Other Taxes	812,000	—	—	—	—	—	—	812,000
Special Assessments	—	—	—	—	—	—	—	—
License & Permits	—	—	—	—	—	1,980	—	1,980
Fines & Forfeits	—	—	—	—	—	—	700	700
Investment Income	10,000	—	4,300	400	26,400	11,500	—	52,600
Rents	—	—	—	—	—	—	—	—
Intergovernmental	—	63,000	363,196	60,000	—	—	—	486,196
Charges for Services	700	—	—	—	—	—	—	700
Sale of Capital Assets	—	—	—	—	—	—	—	—
Other Revenues	—	—	—	—	—	—	—	—
Bond Proceeds	—	—	—	—	—	—	—	—
Transfers from other funds	—	10,000	124,741	—	—	—	—	134,741
Total Revenues / Sources	822,700	73,000	492,237	60,400	1,526,400	286,680	700	3,262,117
Expenditures / Uses								
Employee Services	483,594	—	370,523	—	—	—	—	854,117
Current Expenditures	130,620	73,000	121,714	60,000	422,000	322,500	15,000	1,144,834
Capital Outlay	38,000	—	—	—	—	—	—	38,000
Capital Improvements	—	—	—	—	—	—	—	—
Transfers to other funds	265,000	—	—	—	—	—	—	265,000
Interest / Debt	—	—	—	—	—	—	—	—
Total Expenditures / Uses	917,214	73,000	492,237	60,000	422,000	322,500	15,000	2,301,951
Change in Fund Balance	(94,514)	—	—	400	1,104,400	(35,820)	(14,300)	960,166

**City of Burnsville
2025 Budget Summary
Capital Projects Funds**

	2025 Budget								
	Parks Investment	Parks Renovation	Equipment & Vehicle	Facilities	I.T. Capital Fund	Infra-structure	Street Maintenance	Improvement Construction	Capital Projects Total
Revenues / Sources									
Property Taxes	—	1,067,200	1,217,300	—	554,800	3,047,379	—	—	5,886,679
Other Taxes	—	—	—	7,755,000	—	—	—	—	7,755,000
Special Assessments	—	—	—	—	—	—	—	950,000	950,000
License & Permits	—	—	—	—	—	—	—	—	—
Fines & Forfeits	—	—	—	—	—	—	—	—	—
Investment Income	77,000	70,000	61,000	95,000	36,000	122,500	23,400	—	484,900
Rents	—	—	—	—	—	—	—	—	—
Intergovernmental	—	—	426,380	—	—	4,920,000	—	8,015,000	13,361,380
Charges for Services	—	—	—	—	—	—	15,000	—	15,000
Sale of Capital Assets	—	—	100,000	—	—	—	—	—	100,000
Other Revenues	100,000	643,000	1,072,700	—	—	—	—	—	1,815,700
Bond Proceeds	—	—	2,100,000	100,000,000	—	—	—	—	102,100,000
Transfers from other funds	—	—	—	288,000	1,218,850	—	685,800	—	2,192,650
Total Revenues / Sources	177,000	1,780,200	4,977,380	108,138,000	1,809,650	8,089,879	724,200	8,965,000	134,661,309
Expenditures / Uses									
Employee Services	—	—	—	—	—	—	—	—	—
Current Expenditures	—	—	—	—	—	—	729,000	—	729,000
Capital Outlay	—	—	6,412,020	—	—	—	—	—	6,412,020
Capital Improvements	1,376,000	3,653,680	—	103,658,600	3,866,800	6,837,396	—	8,965,000	128,357,476
Transfers to other funds	—	—	—	1,860,205	—	—	—	—	1,860,205
Interest / Debt	—	—	340,000	—	—	—	—	—	340,000
Total Expenditures / Uses	1,376,000	3,653,680	6,752,020	105,518,805	3,866,800	6,837,396	729,000	8,965,000	137,698,701
Change in Fund Balance	(1,199,000)	(1,873,480)	(1,774,640)	2,619,195	(2,057,150)	1,252,483	(4,800)	—	(3,037,392)

**City of Burnsville
2025 Budget Summary
Enterprise Funds**

	2025 Budget						
	Water & Sewer	Storm Water	Ice Center	Golf Course	Street Lighting	Ames Center	Enterprise Total
Revenues / Sources							
Property Taxes	—	—	—	—	—	—	—
Other Taxes	—	—	—	—	—	—	—
Special Assessments	—	15,000	—	—	—	—	15,000
License & Permits	—	—	—	—	—	—	—
Fines & Forfeits	—	—	—	—	—	—	—
Investment Income	158,000	79,600	17,300	5,700	11,500	—	272,100
Rents	—	—	—	—	—	—	—
Intergovernmental	—	—	—	—	—	—	—
Charges for Services	23,782,966	4,962,515	1,220,430	408,350	589,812	2,279,872	33,243,945
Sale of Capital Assets	—	—	—	—	—	—	—
Other Revenues	306,687	42,800	—	—	10,000	195,000	554,487
Bond Proceeds	8,300,000	—	—	—	—	—	8,300,000
Transfers from other funds	—	—	—	—	—	—	—
Total Revenues / Sources	32,547,653	5,099,915	1,237,730	414,050	611,312	2,474,872	42,385,532
Expenditures / Uses							
Employee Services	6,889,853	1,694,875	816,966	295,790	—	—	9,697,484
Current Expenditures	11,661,612	1,050,698	358,350	78,624	405,500	2,568,716	16,123,500
Capital Outlay	—	—	30,000	137,520	—	563,897	731,417
Capital Improvements	10,621,000	3,104,000	—	—	185,800	—	13,910,800
Transfers to other funds	1,647,650	136,500	—	—	—	—	1,784,150
Interest / Debt	3,543,601	—	—	—	—	—	3,543,601
Total Expenditures / Uses	34,363,716	5,986,073	1,205,316	511,934	591,300	3,132,613	45,790,952
Change in Fund Balance	(1,816,063)	(886,158)	32,414	(97,884)	20,012	(657,741)	(3,405,420)

**City of Burnsville
2025 Budget Summary
Projected Changes in Fund Balance**

Fund	Estimated Fund Balance January 1	2025 Revenues	2025 Expenditures	Fund Balance December 31	Increase (Decrease)	% Change in Fund Balance	Greater than Ten Percent Variance
General Fund	35,922,868	59,158,538	61,464,067	33,617,339	(2,305,529)	(6.4)%	
Special Revenue Funds							
Cable Franchise	364,950	822,700	917,214	270,436	(94,514)	(25.9)%	A
Youth Center	20,139	73,000	73,000	20,139	—	— %	
Sustainability	404,425	492,237	492,237	404,425	—	— %	
Grant	420,428	60,400	60,000	420,828	400	0.1 %	
EDA	2,781,704	1,526,400	422,000	3,886,104	1,104,400	39.7 %	B
Forestry	967,166	286,680	322,500	931,346	(35,820)	(3.7)%	
Forfeiture	17,248	700	15,000	2,948	(14,300)	(82.9)%	C
Capital Projects Funds							
Parks Investment	5,352,051	177,000	1,376,000	4,153,051	(1,199,000)	100.0 %	C
Parks Renovation	4,650,515	1,780,200	3,653,680	2,777,035	(1,873,480)	(40.3)%	C
Equipment & Vehicle	3,061,473	4,977,380	6,752,020	1,286,833	(1,774,640)	(58.0)%	C
Facilities	8,131,678	108,138,000	105,518,805	10,750,873	2,619,195	32.2 %	C
I.T. Capital Fund	2,403,624	1,809,650	3,866,800	346,474	(2,057,150)	(85.6)%	C
Infrastructure	2,872,779	8,089,879	6,837,396	4,125,262	1,252,483	43.6 %	C
Street Maintenance	1,170,800	724,200	729,000	1,166,000	(4,800)	(0.4)%	
Improvement Construction	(1,658,635)	8,965,000	8,965,000	(1,658,635)	—	— %	
Debt Funds							
G.O. Debt Funds	5,230,432	5,977,354	6,208,885	4,998,901	(231,531)	(4.4)%	
Enterprise Funds							
Water & Sewer	59,122,822	32,547,653	34,363,716	57,306,759	(1,816,063)	(3.1)%	
Storm Water	39,800,389	5,099,915	5,986,073	38,914,231	(886,158)	(2.2)%	
Ice Center	3,593,861	1,237,730	1,205,316	3,626,275	32,414	0.9 %	
Golf Course	1,125,308	414,050	511,934	1,027,424	(97,884)	(8.7)%	
Street Lighting	1,870,036	611,312	591,300	1,890,048	20,012	1.1 %	
Ames Center	16,487,384	2,474,872	3,132,613	15,829,643	(657,741)	(4.0)%	
Total All Funds	194,113,446	245,444,850	253,464,556	186,093,740	(8,019,706)	(4.1)%	

Reason for Greater than Ten Percent Variance:

A: Planned use of fund balance for operations.

B: Planned increase in fund balance for future economic development opportunities.

C: Capital projects vary by year. The City strives to pay cash for capital projects that can be anticipated and planned for in advance of purchase. Therefore the City's fund balance levels fluctuate, in part, based on capital project plans.

2025 Budget Overview & Analysis

The Value of Service and our Strategic Priorities

Future focused and flexible

Reflecting on Where We Are

- We are thoughtful with every budget, and we are evolving as a community
- Our budget is the single most important reflection of our vision and strategic priorities
- Our community values high-touch community services, vibrant neighborhoods, and stability
- We've quantified our needs for additional professional staff to meet community needs
- Our departments work together to create a welcoming community that keeps you safe and connected, and a place the community can be proud of

Planning for the Future

The recommended 7.06 percent levy increase is an investment to offer Burnsville a brighter future:

- Stabilizing our financial position so that future years can be more predictable
- Providing flexibility for Council to implement what the community wishes to accomplish
- Consistent with Council's non-binding levy commitment

Data and Studies

To be future ready, information and data are utilized to make short and long-term budget decisions:

- Pavement Management Program
- Parks Plan
- Municipal Facilities Inventory
- Water Treatment Master Plan
- Fleet Study
- Information Technology Master Plan
- Police Staffing Assessment
- Updated Organizational Analysis
- Fire Department Standards of Cover

Strengthening the EDA Fund

- A strong EDA fund provides opportunity for thoughtful improvements, growth and redevelopment
- EDA funding promotes vibrant spaces like the Heart of the City, addressing needs like the Burnsville Center area and residential support of our neighborhoods
- Funding supports current and future year expenditures of \$422,000
- The adopted \$1,500,000 levy covers budgeted expenses and allows for \$1,104,000 to be saved for future investment in a community with a variety of safe housing and commercial opportunities

Funding a Vibrant Community

- For the average homeowner in Burnsville, the levy increase of 7.06 percent will be an approximate increase of \$5 per month on the City's portion of their property taxes
- Tax payers benefit with more predictability and a stable path toward a better Burnsville and future for the community

Property Taxes

The adopted tax levy is \$54,386,987, a 7.06 percent increase over the 2024 levy. This increase is inclusive of all City Council adopted levies as well as the Economic Development Authority (EDA) special levy. This is consistent with the maximum property tax levy the Council adopted in September which was a 7.06 percent increase.

The table that follows provides a comparison of the 2025 adopted property tax levy to the 2024 adopted levy.

2025 Adopted Tax Levy

Tax Levies by Fund	2024 Levy	2025 Levy	\$ Change	% Change
General Fund	40,447,907	43,757,343	3,309,436	6.51 %
Debt	3,013,409	2,969,765	(43,644)	(0.09) %
Infrastructure Trust Fund	2,694,057	3,047,379	353,322	0.70 %
Forestry	265,200	273,200	8,000	0.02 %
Equipment & Vehicle Capital	1,598,400	1,217,300	(381,100)	(0.75) %
IT Capital	495,400	554,800	59,400	0.12 %
Parks Renovation Capital	1,036,100	1,067,200	31,100	0.06 %
Total City Levy	49,550,473	52,886,987	3,336,514	6.57 %
EDA	1,250,000	1,500,000	250,000	0.49 %
Total City + EDA Levy	50,800,473	54,386,987	3,586,514	7.06 %

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City of Burnsville 2025 Budget

Five-Year Financial Plans

General Fund

Special Revenue Funds

Cable Franchise Fee Fund
Youth Center (THE GARAGE) Fund
Sustainability Fund
Grant Fund
Economic Development Authority (EDA) Fund
Forestry Fund
Forfeiture Fund

Capital Projects Funds

Parks Investment
Parks Renovation
Equipment & Vehicle
Facilities
Information Technology Capital Equipment
Street Maintenance
Improvement Construction
Infrastructure Trust

Debt Service Funds

G O Debt Funds

Enterprise Funds

Water & Sewer
Storm Water
Ice Center
Golf Course
Street Lighting
Ames Center

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City of Burnsville 2025 Budget

Five-Year Financial Plan



General Fund

General Fund

Financial Plan Year 2025

FUND DESCRIPTION

The General Fund is used to account for the revenues and expenditures necessary to provide basic governmental services for the city. The principal sources of revenues are property taxes, intergovernmental revenue, and charges for municipal services. Expenditures are for general government, public safety, streets, recreation, and other functions.

BACKGROUND

The General Fund has consistently remained in sound financial condition from year to year due to effective management of sources and uses within this fund.

The Fund had \$34.5 million in total fund balance at year end 2023. The 2023 budget included planned increase in fund balance of \$2,151,320; however, actual results were a \$6,012,281 increase in fund balance.

Estimated fund balance at the end of 2024 is projected to decrease by \$1,444,893.

Below is a summary of past and recent year-end fund balance reserves as well as a projection for future balance.

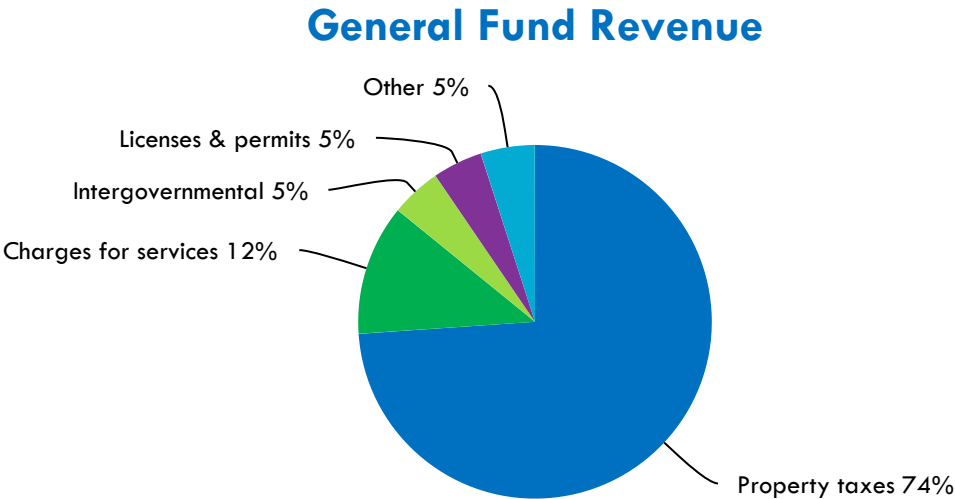
Fund Balance (in millions)	2020	2021	2022	2023	2024 Estimate	2025 Projection
Non spendable	\$ 0.4	\$ —	\$ 1.8	\$ 1.8	\$ 1.8	\$ 1.8
Restricted	\$ 1.2	\$ 1.0	\$ 0.9	\$ 0.7	\$ 0.6	\$ 0.5
Assigned for Ice Center Debt Service	\$ 0.2	\$ —	\$ —	\$ —	\$ —	\$ —
Assigned for subsequent year's budget	\$ 1.6	\$ 1.1	\$ —	\$ —	\$ —	\$ —
Unassigned	\$ 25.4	\$ 26.5	\$ 24.2	\$ 32.0	\$ 33.5	\$ 31.3
Total Fund Balance	\$ 28.8	\$ 28.6	\$ 26.9	\$ 34.5	\$ 35.9	\$ 33.6

Unassigned Fund Balance Policy:

<i>Total next year's budget for minimum 40% calculation</i>	<i>\$ 43.8</i>	<i>\$ 46.0</i>	<i>\$ 51.3</i>	<i>\$ 57.6</i>	<i>\$ 61.4</i>	<i>\$ 65.7</i>
Policy Minimum Requirement (40%)	\$ 17.5	\$ 18.4	\$ 20.5	\$ 23.0	\$ 24.6	\$ 26.3
Balance over Policy Minimum	\$ 7.9	\$ 8.1	\$ 3.7	\$ 9.0	\$ 8.9	\$ 5.0
Total Unassigned	\$ 25.4	\$ 26.5	\$ 24.2	\$ 32.0	\$ 33.5	\$ 31.3

SOURCE OF FUNDS

The primary source of funding for the General Fund is the property tax. Property taxes represent well over half of total revenues in the General Fund. Services such as police and fire, which are the largest expenditure areas in the General Fund, are highly dependent on the property tax for funding. About half of the total property tax levy the City collects goes toward support of public safety. The following pie-chart provides a break-down of General Fund revenues.



The sum of all non-property tax revenue totals around a third of all revenue in the General Fund. The majority of the non-property tax revenue comes from charges for services and licenses and permits. The City has historically set charges for services and licenses and permits at a level sufficient to cover the full cost of services provided. All fees and charges are reviewed annually to ensure they remain at both a reasonable and competitive level. The following provides information on the General Fund revenue sources, including future projections, summarized by major category.

[Property taxes](#)

The adopted property tax levy for the General Fund is \$43,757,343. The General Fund levy is a budgeted increase of \$3,309,436 from 2024. This is an approximately 7.1 percent increase over 2024 for the General Fund.

The City’s average residential values decreased by 2 percent for pay 2025. Commercial/Industrial (C/I) average values increased 4.4 percent from 2024.

For planning purposes, future property tax revenues shown in the Five-year Financial Plan are calculated to show the level of tax funding discussed at the 2023 Max Tax meeting on September 20, 2022 whereby the City Council made a nonbinding affirmation of proposed property tax increases projected for the years 2024-2027 ranging from 7.06% to 7.69%. This 14-7-7-7 plan included the implementation of the Organizational Analysis and assumed that the present level of services are provided. The plan did not include outstanding studies (fleet study, compensation study, facility study) or labor agreements in negotiations. These and other studies will be used to inform future budget needs and planning.

Licenses & Permits

Licenses and permit revenue of approximately \$2.7 million for the General Fund represents approximately five percent of the General Fund revenues. Recent years economic conditions impacted development levels locally and nationally. The City lowered revenue estimates in prior years and actual results have consistently exceeded estimates due to some large individual commercial developments that have occurred in each of the past few years. Estimates for 2025 are based on an average year. These line items will be carefully monitored and changes in estimates recommended as needed.

Charges for Services

Charges for Services is estimated to provide \$7.1 million in revenue or about 12 percent of the General Fund revenues. This estimate is a slight decrease from the 2024 budget. Fees are intentionally increased to reflect the increasing costs of providing services.

Engineering charges for staff time to projects are projected to remain flat based on full capacity project volume. Consultants are being used to meet workload.

Fines & Forfeitures

Fines & forfeitures provide \$277,000 or less than 1 percent of the General Fund revenues, this estimate is based on results of recent years. This estimate is about the same as the 2024 budget. This revenue category includes mainly court fines from traffic enforcement. Court fines had been uneven in prior years and were greatly reduced during 2020 and 2021 due to a shift in law enforcement priorities during the pandemic as well as an overall reduction in traffic. Budget is calculated for an average year. All revenues in this category have been projected to stay about the same in future years.

Interests and Rents

Interest and rents provide \$2.0 million or about 3.4 percent of the General Fund revenues. Rentals consist of antenna site rental fees which are budgeted to be about the same in 2025. Interest is expected to increase slightly from 2024 budgeted amounts. Interest rates have increased dramatically in the past few years, and rates are expected to remain stable in the near future.

Intergovernmental Revenue

Intergovernmental revenues of \$2.7 million represent about five percent of the General Fund revenues. Burnsville will receive Local Government Aid from the State in 2025 which has been dedicated to capital needs in the Equipment and Vehicle Fund. The 2025 budget assumes intergovernmental revenue for most programs will be consistent with 2024 levels.

Transfer from Other Funds

The Cable Franchise Fee fund transferred \$185,000 to the General Fund annually through 2021. This transfer was eliminated in 2022 in anticipation of an overall reduction in available cable franchise fees over the next five years. In response to increasing personnel expense pressures, the communications operations were moved to the General Fund. A transfer from the Cable Fund to the General Fund in 2025 of \$265,000 is planned to offset these expenses.

American Rescue Plan Act (ARPA) grant funds of \$8 million were awarded to the City in 2021 for use through 2024. These grant funds have been recorded in the Grant Fund and will be recognized in the General Fund when appropriated. City Council affirmed a plan to reduce the overall levy increase by using American Rescue Plan Act revenue recovery funds and one-time uses of fund balance annually for three years to lower the levy increase and even out those increases over 5 years. The 2025 budget no longer includes ARPA funding and continues to level out the levy increases through planned use of fund balance.

Contributions to and Use of Fund Balance

Budgeted use of fund balance in 2025 is \$2.3 million. The budget includes a \$176,409 use of restricted fund balance from tipping fees to pay for eligible costs. This includes operating expenses for recycling in the parks and sustainability programming. The 2025 budget includes planned use of fund balance of \$2,129,120 for implementation of the Organization Analysis and related increases to staffing in future years.

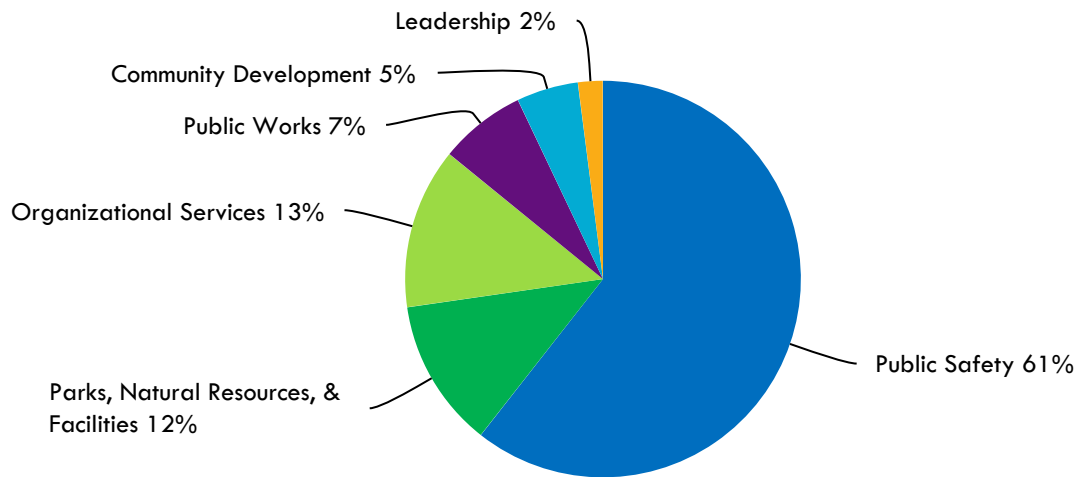
The City has consistently used fund balance to offset election year costs in the even years. In 2024, the City planned for \$220,000 of election expense.

	2024 Budget	Amended Budget	2025 Budget	2026	2027	2028	2029
Planned Use of Restricted and Assigned Fund Balance							
Use of Restricted for Landfill	182,987	182,987	176,409	137,149	145,446	153,936	162,621
One-time Uses of (Contributions to) Unreserved Fund Balance							
For following year operations: Organization Analysis Implementation	—	—	2,129,120	2,867,292	1,132,161	(1,106,806)	(1,901,145)
Operations	(1,348,099)	(1,348,099)	—	—	—	—	—
Elections	220,000	220,000	—	220,000	—	220,000	—
Finance ERP system	390,000	390,000	—	—	—	—	—
Monuments/ 35W Bridge Aesthetic Improvements	—	—	—	350,000	—	—	—
	(555,112)	(555,112)	2,305,529	3,574,441	1,277,607	(732,870)	(1,738,524)

USE OF FUNDS

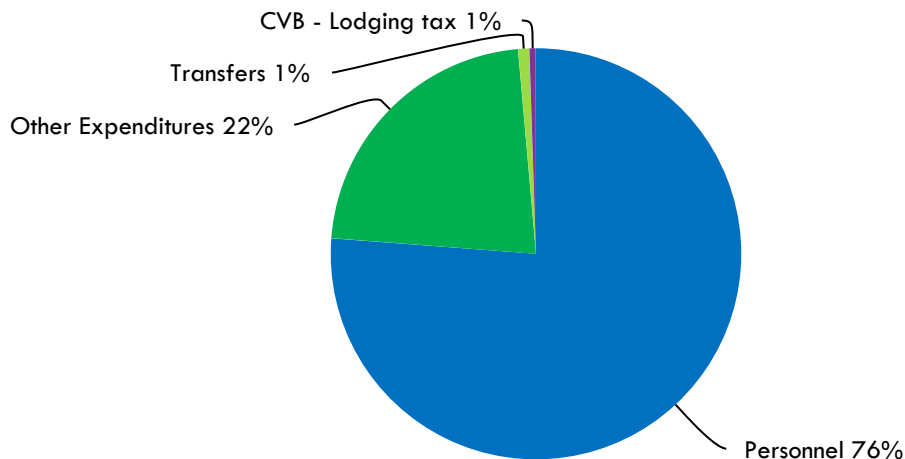
Expenditures from the General Fund are for general governmental services such as police, fire, emergency medical services, street maintenance, regulatory services, recreation, parks, planning and zoning, and general administration. Police and fire comprise the largest share, 59 percent, of the total expenditure budget in the General Fund. The following chart provides a break-down by major service areas within the General Fund excluding transfers.

General Fund Expense by Department (excluding transfers)



Use of Funds in the General Fund can also be broken down into the following spending categories for which further explanation and comparison of change from 2024 to 2025 is provided.

General Fund Expense by Category



Personnel Costs

Personnel costs are comprised of wages, health insurance costs, and other benefits such as employer taxes, employer pension contribution, workers compensation insurance, funding for accrued vacation and sick leave, and disability insurance. The second year of the Lead-the-Market compensation plan implementation is included in the 2025 budget. Worker's compensation insurance expense is projected to remain stable in 2025 due to both a decrease in worker's compensation rates as well as an increase in overall experience ratings. The third year of the Organization Analysis implementation is planned for 2025 with the addition of 11 FTEs across various departments.

Current Expenditures

Supplies, legal fees, auditing fees, repairs, dues and subscriptions, training, telephone, software maintenance, etc. are accounted for as current expenditures. Fuel costs have been favorable for the past few years. The City budgets for fuel based on average prices and therefore several departments were able to recognize savings in fuel which offset other pressures in current expenses. Current expenditures include \$1.4 million for the cost of payment to Dakota 911 (formerly the Dakota Communications Center or DCC) for operations of the City's 911 response center.

Future year current expenditures were projected out using an inflationary factor of 3.5 percent.

Capital Outlay

Major capital expenses for facilities, fleet and other large capital items are accounted for in the Equipment & Vehicle Capital Fund and the Facilities Capital Fund.

Debt

The General Fund does not make any direct debt service payments, but the fund does transfer revenue to support the payment of debt as highlighted below under Transfers.

Transfers

Transfers are made from the General Fund for the purpose of allocating general property taxes to other funds. The table below shows the 2025 transfers compared to the 2024 transfers. Transfers now represent 0.9 percent of the General Fund expenditure projections at \$0.5 million.

Transfer to Fund	Purpose	2024 Transfer	2025 Transfer
Special Revenue Funds			
Sustainability	Transfer from fund balance reserved for landfill abatement to fund Burnsville sustainability and recycling activities.	\$131,319	\$124,741
Youth Center	Annual subsidy to support the operation of the Youth Center. Funds are used for repairs and maintenance of the facility.	\$10,000	\$10,000
Capital Project Funds			
IT Capital	Transfer to fund replacement of ERP system	\$390,000.00	\$0
Street Revolving	Transfer to fund seal coating and other street maintenance projects. This remains a transfer to provide flexibility to annually address street operations maintenance and capital maintenance need.	\$396,600	\$408,500
Total		\$927,919	\$543,241

FUND BALANCE

It is important for the financial stability of the City to maintain fund balance for unanticipated expenditures or unforeseen emergencies, as well as to provide adequate working capital for current operating needs so as to avoid short-term borrowing.

The City will maintain fund balances in the General Fund at a level which will avoid issuing short-term debt to meet the cash flow needs of the current operating budget. Generally, the goal would be to maintain a minimum total General Fund balance of 40 percent of the operating budget; however, this need could fluctuate with each year's budget objectives and appropriations such as large capital expenditures, and variations in the collection of revenues.

General Fund

Five-Year Financial Plan

	Actuals		2024			2025		Projected			
	2022	2023	Original	Amended	Estimate	Budget	% Chg	2026	2027	2028	2029
SOURCE OF FUNDS											
Property Taxes											
General Fund Tax Levy	30,979,156	37,592,374	40,447,907	40,447,907	40,447,907	43,757,343	7 %	46,975,192	51,743,822	56,372,806	60,202,387
Delinquent & Other	(49,967)	(346,659)	—	—	—	(28,000)	— %	(28,000)	(28,000)	(28,000)	(28,000)
Net Collections	30,929,189	37,245,715	40,447,907	40,447,907	40,447,907	43,729,343	7 %	46,947,192	51,715,822	56,344,806	60,174,387
Other taxes (Lodging)	338,254	349,871	320,000	320,000	330,000	330,000	3 %	333,300	336,633	339,999	343,399
Special assessments	5,493	3,243	8,700	8,700	6,123	7,700	(11)%	7,777	7,855	7,934	8,013
Licenses and permits	3,091,208	2,678,364	2,582,485	2,582,485	2,551,064	2,708,661	5 %	2,776,378	2,845,787	2,916,932	2,989,855
Fines and forfeits	203,466	246,902	253,370	253,370	278,934	277,034	9 %	279,804	282,602	285,428	288,282
Investment income	440,314	1,084,853	1,058,600	1,058,600	1,057,000	1,071,520	1 %	738,169	663,329	634,290	645,319
Rents	1,295,026	1,172,130	891,053	891,053	840,109	918,358	— %	927,542	936,817	946,185	955,647
Intergovernmental	4,246,370	5,494,858	5,081,875	5,329,925	5,517,930	2,720,330	(54)%	2,645,533	2,645,988	2,596,698	2,622,665
Charges for services	7,379,616	6,875,798	7,137,479	7,137,479	6,329,928	7,071,792	(2)%	7,248,587	7,429,802	7,615,547	7,805,936
Other	174,500	80,676	58,800	58,800	60,656	58,800	— %	59,388	59,982	60,582	61,188
Transfer from Other Funds	—	335,000	300,000	300,000	300,000	265,000	(12)%	220,000	175,000	130,000	63,000
SOURCE OF FUNDS	48,103,436	55,567,410	58,140,269	58,388,319	57,719,651	59,158,538	2 %	62,183,670	67,099,617	71,878,401	75,957,691
USE OF FUNDS											
Personnel Services	34,197,376	37,557,211	43,641,644	43,669,694	42,671,757	46,843,153	9 %	50,269,769	52,708,021	54,927,026	57,432,292
Current Expense	10,376,381	11,142,693	12,711,594	12,971,388	12,361,582	13,764,173	8 %	14,245,919	14,744,526	15,260,584	15,794,704
Total Operating Uses	44,573,757	48,699,904	56,353,238	56,641,082	55,033,339	60,607,326	8 %	64,515,688	67,452,547	70,187,610	73,226,996
Non-Operating											
Burnsville CVB	321,151	332,414	304,000	304,000	313,500	313,500	3 %	324,473	335,830	347,584	359,749
Transfer to other funds	869,558	522,812	927,919	927,919	927,919	543,241	(39)%	917,950	588,847	610,337	632,422
Total Non-Operating	1,190,709	855,226	1,231,919	1,231,919	1,241,419	856,741	(30)%	1,242,423	924,677	957,921	992,171
TOTAL USE OF FUNDS	45,764,466	49,555,130	57,585,157	57,873,001	56,274,758	61,464,067	7 %	65,758,111	68,377,224	71,145,531	74,219,167
NET CHANGE IN FUND BALANCE	2,338,970	6,012,280	555,112	515,318	1,444,893	(2,305,529)		(3,574,441)	(1,277,607)	732,870	1,738,524
OTHER CHANGES TO FUND BALANCE:											
Net change in fair value of investments	(4,040,241)	1,537,759	—	—	—	—		—	—	—	—
Beginning Fund Balance	28,629,206	26,927,935	34,477,974	34,477,974	34,477,974	35,922,867		33,617,338	30,042,897	28,765,290	29,498,160
Ending Fund Balance	26,927,935	34,477,974	35,033,086	34,993,292	35,922,867	33,617,338		30,042,897	28,765,290	29,498,160	31,236,684

General Fund

Departmental Use of Funds

			2024			2025	
	2022	2023	Original	Amended	Estimate	Budget	% Chg
USE OF FUNDS							
Police	16,696,280	18,538,823	21,306,682	21,306,682	20,751,962	23,203,980	9 %
Fire & EMS	9,464,419	10,300,002	11,882,330	11,922,124	11,646,626	13,140,094	11 %
Public Safety	26,160,700	28,838,825	33,189,012	33,228,806	32,398,588	36,344,074	10 %
Development and Redevelopment	381,435	449,037	546,820	546,820	422,564	473,360	(13)%
Planning	379,432	332,023	447,709	447,709	441,370	417,157	(7)%
Comp Plan Update	52,607	—	—	—	—	—	— %
Permits and Building Safety	951,077	1,037,893	1,252,035	1,252,035	1,242,965	1,213,248	(3)%
Licensing & Code Enforcement	569,130	604,608	767,077	767,077	724,577	762,993	(1)%
Community Development	2,333,680	2,423,561	3,013,641	3,013,641	2,831,476	2,866,758	(5)%
Engineering	1,044,450	1,169,351	1,299,909	1,299,909	1,297,615	1,358,665	5 %
Streets & Utilities	2,019,066	2,150,410	2,448,122	2,448,122	3,144,417	2,467,743	1 %
Fleet Maintenance	604,003	654,029	562,293	562,293	647,651	668,178	19 %
Public Works	3,667,518	3,973,790	4,310,324	4,310,324	5,089,683	4,494,586	4 %
Parks & Natural Resources	4,232,182	4,534,729	4,832,472	5,080,522	4,707,510	5,182,821	7 %
Recreation	1,147,212	1,273,066	1,382,430	1,382,430	1,383,721	1,491,759	8 %
Facilities	679,971	739,702	848,398	848,398	813,734	863,454	2 %
Parks, Natural Resources, Recreation & Facilities	6,059,365	6,547,497	7,063,300	7,311,350	6,904,965	7,538,034	7 %
City Council	150,262	157,612	174,524	174,524	172,999	218,340	25 %
Administration	350,261	392,460	447,664	422,275	377,798	913,328	104 %
Strategic Initiatives	345,146	426,924	589,369	589,369	571,669	696,390	18 %
City-wide	—	—	161,855	161,855	—	80,351	— %
Legal Services	564,422	629,517	610,116	610,116	613,116	649,812	7 %
Leadership & Leadership Development	1,410,091	1,606,512	1,983,528	1,958,139	1,735,582	2,558,221	29 %
Human Resources	547,695	519,163	716,785	716,785	625,389	760,167	6 %
Communications, Public Experience and Engagement	304,078	912,431	1,269,867	1,269,867	911,368	1,334,845	5 %
City Clerk	192,296	203,282	310,850	336,239	329,292	364,351	17 %
Elections	272,687	129,830	263,160	263,160	258,666	61,092	(77)%
Finance	753,885	734,971	998,389	998,389	909,921	838,073	(16)%
Insurance	720,396	574,816	586,200	586,200	508,350	639,300	9 %
Information Technologies	2,151,367	2,235,227	2,648,182	2,648,182	2,530,059	2,807,825	6 %
Organizational Services	4,942,403	5,309,720	6,793,433	6,818,822	6,073,045	6,805,653	— %
Total Operating Uses	44,573,758	48,699,904	56,353,238	56,641,082	55,033,339	60,607,326	8 %
Convention Visitors Bureau	321,151	332,414	304,000	304,000	313,500	313,500	3 %
Transfer to other funds	869,558	522,812	2,276,018	2,276,018	927,919	543,241	(76)%
Total Non-Operating Uses	1,190,709	855,226	2,580,018	2,580,018	1,241,419	856,741	(67)%
TOTAL USE OF FUNDS	45,764,467	49,555,130	58,933,256	59,221,100	56,274,758	61,464,067	4 %

General Fund

Source of Funds

			2024			2025	
	2022	2023	Original	Amended	Estimate	Budget	% Chg
SOURCE OF FUNDS							
Property Taxes & Fiscal Disparities	30,929,189	37,245,715	40,447,907	40,447,907	40,447,907	43,729,343	8 %
Other Taxes - lodging	338,254	349,871	320,000	320,000	330,000	330,000	3 %
Special Assessments	5,493	3,243	8,700	8,700	6,123	7,700	(11)%
Building	2,262,101	1,888,055	1,642,500	1,642,500	1,631,000	1,642,500	— %
Business	492,942	471,869	613,271	613,271	605,954	760,968	24 %
Alcohol	290,555	286,309	280,674	280,674	267,310	259,393	(8)%
Other	45,610	32,131	46,040	46,040	46,800	45,800	(1)%
Licenses & Permits	3,091,208	2,678,364	2,582,485	2,582,485	2,551,064	2,708,661	5 %
Fines & Forfeits	203,466	246,902	253,370	253,370	278,934	277,034	9 %
Investment Income	440,314	1,084,853	1,058,600	1,058,600	1,418,666	1,071,520	1 %
Rents	1,295,026	1,172,130	891,053	891,053	840,109	918,358	3 %
Police & Fire Aid	1,149,206	1,294,872	1,143,168	1,143,168	1,474,318	1,474,318	29 %
MSA Maintenance	791,886	771,643	688,000	688,000	827,790	688,000	— %
Federal & State Grants	2,080,064	3,092,140	3,064,465	3,312,515	3,126,022	368,733	(88)%
Other Intergovernmental	225,213	336,203	186,242	186,242	89,800	189,279	2 %
Intergovernmental Revenue	4,246,370	5,494,858	5,081,875	5,329,925	5,517,930	2,720,330	(46)%
Recreation Fees	347,095	383,687	342,076	342,076	369,553	374,533	9 %
General Gov't Charges	134,032	95,249	119,367	119,367	117,359	119,229	— %
EMS Charges	3,983,723	4,089,859	4,327,400	4,327,400	3,565,810	4,162,220	(4)%
Other Public Safety Charges	422,064	377,898	369,266	369,266	373,346	400,010	8 %
Engineering Project Fees	1,557,757	1,732,813	1,855,000	1,855,000	1,750,000	1,855,000	— %
Other Public Works & Engineering	155,277	196,293	124,370	124,370	153,860	160,800	29 %
Host Fees	779,668	—	—	—	—	—	— %
Charges for Services	7,379,616	6,875,798	7,137,479	7,137,479	6,329,928	7,071,792	(1)%
Other Miscellaneous Revenue	174,500	80,676	58,800	58,800	60,656	58,800	— %
Transfers From Other Funds	—	335,000	300,000	300,000	300,000	265,000	(12)%
TOTAL SOURCE OF FUNDS	48,103,436	55,567,411	58,140,269	58,388,319	58,081,317	59,158,538	2 %



City of Burnsville 2025 Budget

Five-Year Financial Plan

Special Revenue Funds

The Special Revenue Funds are governmental funds to account for services and expenditures where revenue is restricted for a designated purpose. The City maintains seven Special Revenue Funds and all are budgeted funds using the modified accrual basis for both financial statement and budgeting purposes.

None of the Special Revenue Funds are major funds.

- **Cable Franchise Fee Fund** - Includes franchise fee revenue received from cable television restricted for City communications related use.
- **Youth Center Fund** - Reflects operations of THE GARAGE, the City's teen center, and the City's investment in youth programming. The majority of revenue comes from grants.
- **Sustainability (Recycling) Fund** - Reflects Dakota County grant revenue for the operations of the Burnsville, Eagan, Apple Valley, and Lakeville partnership for recycling and sustainability efforts.
- **Grant Fund** - Accounts for revenue and expenditures related to federal, state and other financial assistance programs.
- **EDA Fund** - The general fund for the Burnsville Economic Development Authority (EDA). The main revenue is the EDA tax levy for the purpose of funding development needs. Other non-TIF EDA activity is also accounted for in this fund.
- **Forestry Fund** - Includes revenues and expenditures associated with managing diseased and distressed trees and preparing for the next outbreak, including an infestation of the Emerald Ash Borer (EAB). Revenue is from the tax levy.
- **Forfeiture Fund** - Accounts for revenue received from court fines and is legally restricted for the purchase of otherwise unbudgeted police equipment.

Cable Franchise Fee Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Cable Franchise Fee Fund was established in 2002 as a Special Revenue Fund to account for the revenues from: cable franchise fees; Public, Education and Government (PEG) fees; and expenditures for City communications. The principal source of revenue is franchise and PEG fee payments received from Burnsville's cable television providers, currently Comcast and Frontier.

BACKGROUND

The City has franchise agreements with both Comcast and Frontier that provide franchise fees, which are used to fund the City's communications program, and PEG fees, which are used to fund local television programming. Originally, the revenues and expenditures associated with City communications were recorded in the General Fund. In 2002, the Cable Franchise Fee Fund was established. The franchise agreement with Comcast was renewed in 2019 and is valid through May 2029. The agreement with Frontier was valid through September 2021, with an optional five-year renewal. Frontier did not renew the agreement. It should be noted that future legislation at the federal and/or state level could impact the City's ability to collect franchise fees and/or PEG fees, which could be a factor for budgeting in future years.

In the past, the City partnered with the City of Eagan to provide community television through Burnsville Eagan Community Television (BECT). In 2008, the partnership with Eagan ended, and Burnsville began providing community television independently as Burnsville Community Television (BCTV). At that time, a new partnership with Independent School District 191 (ISD 191) was formed to house and operate the City's television studio. The City's community television operations moved to a remodeled space within Burnsville High School. This partnership resulted in significantly lower operating costs for community television by eliminating building maintenance and rent expense and reducing the number of employees. Capital costs were reduced and some costs were shared with ISD 191. In 2022, the television studio at the High School was closed and operations relocated to City Hall. The City continues to partner with the City of Eagan on the ownership and operation of a mobile cable production truck and equipment.

SOURCE OF FUNDS

The primary source of funding for the Cable Franchise Fee Fund is cable franchise fees and PEG fees. The City receives five percent of gross television revenue from the cable companies (cable franchise fee) as compensation for use of City right of way. These fees are paid on cable television service in Burnsville and not telephone or cable modem/internet service. The PEG fee is a flat amount, currently \$1.89 per subscriber. The plan assumes that franchise fee revenue will decrease in future years and does not make any assumptions for changes in revenue with the franchise agreements with Comcast. Based on consumer trends, cable subscriptions are expected to decline with the increase in streaming and other internet-based services.

USE OF FUNDS

The City has used cable franchise fees to pay for costs associated with the City's communications programs. A portion of the savings that accumulated has gone toward reducing the tax levy in the City's General Fund. Beginning in 2023, the communications program moves to the General Fund along with a portion of the franchise fee revenue in the form of a transfer. Fund balance was used in 2015 for major replacement of communications equipment including a major upgrade to City Council Chambers television equipment. Fund balance was used in 2018 for a planned extensive upgrade to the shared mobile production truck. The truck is shared with the City of Eagan. The PEG fees are used for BCTV purposes.

DEBT AND TRANSFERS

This Fund has transferred revenue into the General Fund in the amount of \$185,000 through 2021. The transfer to the General Fund was eliminated in 2022 due to changes in personnel expenses in response to additional service pressures. The General Fund supports the City's communications programs and expenses are partially offset by a transfer from the Cable fund beginning in 2023.

FUND BALANCE

The Fund Balance policy in the City's Financial Management Plan states that the City will maintain fund balances in the Special Revenue Funds at a level that will avoid issuing short-term debt to meet the cash flow needs of the current operating budget. The Cable Franchise Fee Fund financial plan maintains the fund balance at a higher level to fund future capital replacement of BCTV and communications equipment.

Cable Franchise Fee Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Cable Franchise Fees	638,062	593,540	610,000	610,000	560,000	560,000	(8)%	535,000	510,000	485,000	460,000
PEG Fees	286,712	266,751	275,000	275,000	252,000	252,000	(8)%	252,000	252,000	252,000	252,000
Investment Income	6,619	7,423	15,900	15,900	10,000	10,000	(37)%	5,000	5,000	5,000	5,000
Charges for Services	60	190	700	700	700	700	— %	6,500	6,500	6,500	6,500
Other	3,801	—	—	—	—	—	— %	—	—	—	—
TOTAL SOURCE OF FUNDS	935,254	867,904	901,600	901,600	822,700	822,700	(9)%	798,500	773,500	748,500	723,500
USE OF FUNDS:											
Personnel	826,164	378,080	443,959	443,959	446,959	483,594	9 %	498,102	513,045	528,436	544,289
Current Expenses	307,897	112,248	134,364	134,364	134,364	130,620	(3)%	131,926	133,245	134,577	135,923
Capital Outlay	8,295	—	145,000	294,000	130,000	38,000	(74)%	20,000	20,000	20,000	—
Transfer to General Fund	—	335,000	300,000	300,000	300,000	265,000	(12)%	220,000	175,000	130,000	85,000
TOTAL USE OF FUNDS	1,142,356	825,328	1,023,323	1,172,323	1,011,323	917,214	(10)%	870,028	841,290	813,013	765,212
NET DIFFERENCE	(207,102)	42,576	(121,723)	(270,723)	(188,623)	(94,514)	(22)%	(71,528)	(67,790)	(64,513)	(41,712)
Beginning Fund Balance	718,100	510,998	553,574	553,574	553,574	364,951		270,437	198,909	131,119	66,606
Ending Fund Balance	510,998	553,574	431,851	282,851	364,951	270,437		198,909	131,119	66,606	24,894

Youth Center Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Youth Center Fund was established to account for the revenue from contributions, grants, user fees, and transfers from the General Fund used to operate THE GARAGE, the City's youth center.

BACKGROUND

The City opened THE GARAGE in July of 1999 with grants, donations and a loan from the General Fund. The City was successful in obtaining several grants to cover the majority of operating funds. In 2001, THE GARAGE transitioned from a traditional teen center to a popular youth hangout with a music theme. As THE GARAGE evolved, grant dollars initially paid a large share of the operating expenses but as the number of participants grew rapidly so did the demand for additional expense. There was also concern whether the grant funds would be available for future operations indefinitely. Beginning in 2001, the City began to contribute funding from the General Fund. When other grant funding began to decline in 2003, the City began to allocate some of its Community Development Block Grant (CDBG) federal funding to support operations.

In 2014, the City formed a partnership with the Burnsville-Eagan-Savage School District 191 (ISD 191), the non-profit music group Twin Cities Catalyst Music and the Burnsville YMCA to transition the programs at THE GARAGE to a new Burnsville Youth Collaborative (BYC). This transition plan moved after-school activities to Nicollet Middle School and turned over the weekend music program to the non-profit organization. THE GARAGE facility was renovated in 2015 to accommodate an expanded music lesson program and will be utilized by Burnsville Sr. High, ISD 191 Community Education, YMCA, the non-profit music group and other school district entities to expand music lesson and educational opportunities.

The plan assumes that grants will continue to fund a portion of the operations in the future; however, grant funding reductions or eliminations are always a possibility. The City had a two-year operating commitment to the BYC and transfers from the General Fund assisted funding operating expenses of the BYC in 2015 and 2016.

SOURCE OF FUNDS

A principal source of revenue is grant proceeds. Proceeds have come from a variety of different federal, state, county, and private sources over the years. Currently, the major grant funding comes from CDBG funds. The CDBG allocation is anticipated to increase for the 2025-26 and future years; however, the amount is unknown at this time. The CDBG program allocates funding on a fiscal year of July through June and unspent funds may be carried forward for three years. For the calendar year 2025, the plan assumes the funding will increase. If funding changes, programming would be adjusted and funds reallocated. A summary of CDBG program allocations is included following the Youth Center Fund Five-Year Financial Plan. The City's annual budget is a blended estimate of two fiscal years and future years are estimated to remain constant.

USE OF FUNDS

Expenses are shown by funding source in this fund and are for BYC operations. A small amount for building repairs and maintenance each year is identified to be funded from the remaining fund balance or a transfer from the General Fund.

TRANSFERS

THE GARAGE receives a transfer in from the General Fund to cover the City’s commitment to the BYC partnership. The City committed funds for operations for two years, 2015 and 2016. Returning in 2022, a transfer from the General Fund covers building repairs and maintenance. Contributions from the General Fund in 2017-2018 were planned for roof replacement and were transferred to the Facilities Fund. The balance of the roof replacement will be funded from the Facilities Fund.

FUND BALANCE

The Fund Balance policy in the City’s Financial Management Plan states that the City will maintain fund balances in the Special Revenue Funds at a level which will avoid issuing short-term debt to meet the cash flow needs of the current operating budget. It was the intention to use all of the fund balance on building maintenance and repairs. Now that the operating commitment to the BYC is complete, the current expense activity and any remaining fund balance may be absorbed into other existing funds.

**Community Development Block Grant (CDBG)
Recommendations for Allocation
Application for Fiscal year July 1, 2025-June 30, 2026**

The City receives federal CDBG funds administered through an agreement with the Dakota County CDA. The estimated allocation for the fiscal year July 1, 2025-June 30, 2026 (FY 2025-2026) time period is \$233,508, which is a 10.1 percent increase from FY 2024-2025. In Fiscal Year 2024-2025, the City received an allocation of \$212,143.

With some limitations and requirements, CDBG funds may be spent in three areas: to aid in the prevention or elimination of slums or blight; to meet an urgent community need; and to support programs and activities that benefit low & moderate income persons (including certain presumed benefit groups, such as Senior Citizens). CDA has set a maximum limit of 35 percent of Burnsville’s total allocation for Public Service Projects, and a 15 percent maximum for Administrative costs.

For the fiscal year July 1, 2024-June 30, 2025 (Fiscal Year 2024-2025), the City focused available funding for the Burnsville Youth Collaborative and CDA Housing and Rehabilitation Projects. Support for Senior Services, 360 Communities and EMS Grants is through the General Fund tax levy. The final CDBG allocation to the City for Fiscal Year 2025-2026 is unknown at this time.

PROJECT	2024-25	2024-25 Estimate	Fund
Public Service Projects Recommended for Funding			
Burnsville Youth Collaborative Funding to provide staffing expenses to support the Burnsville Youth Collaborative after-school programming.	60,206	63,000	Youth Center
TOTAL PUBLIC SERVICE	\$60,206	\$63,000	
Housing and Rehabilitation Projects Recommended for Funding			
CDA Rehab Loans Low interest loans for Burnsville residents meeting low to moderate income qualifications.	151,937	170,508	Pass-through
TOTAL HOUSING & REHABILITATION	151,937	170,508	
TOTAL FUNDING	\$212,143	\$233,508	

Youth Center Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
<i>Intergovernmental</i>											
CDBG Grant	61,857	53,000	56,500	56,500	53,000	63,000	12 %	63,000	63,000	63,000	63,000
<i>Non-Operating</i>											
Investment Income	126	452	—	—	—	—	— %	—	—	—	—
Transfers from General Fund	10,000	10,000	10,000	10,000	10,000	10,000	— %	10,000	10,000	10,000	10,000
TOTAL SOURCE OF FUNDS	71,983	63,452	66,500	66,500	63,000	73,000	10 %	73,000	73,000	73,000	73,000
USE OF FUNDS:											
<i>Burnsville Youth Collaborative (BYC)</i>											
<i>Operations -</i>											
CDBG Grant	56,018	53,000	56,500	56,500	53,000	63,000	12 %	63,000	63,000	63,000	63,000
<i>Building Maintenance - City funded</i>											
	9,602	2,936	10,000	10,000	7,000	10,000	— %	10,000	10,000	10,000	10,000
TOTAL USE OF FUNDS	65,620	55,936	66,500	66,500	60,000	73,000	10 %	73,000	73,000	73,000	73,000
NET DIFFERENCE	6,363	7,516	—	—	3,000	—	— %	—	—	—	—
Beginning Fund Balance	3,260	9,623	17,139	17,139	17,139	20,139		20,139	20,139	20,139	20,139
Ending Fund Balance	9,623	17,139	17,139	17,139	20,139	20,139		20,139	20,139	20,139	20,139

The City's Youth Center Fund financial plan differs from the CDBG funding schedule due to the financial plan overlapping two CDGB grant fiscal years.

Also, the Youth Center Fund financial plan does not include projects related to the Home Remodeling and CDA Rehab loans which are administered directly by Dakota County.

Sustainability Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Sustainability Fund is a Special Revenue Fund used to account for the revenues and expenditures associated with the City's sustainability and recycling programs.

BACKGROUND

This fund was set up in 2004 to account for the recycling activities. The City has partnered with the cities of Eagan, Apple Valley and Lakeville to combine recycling programs under the Dakota Valley Recycling (DVR) umbrella. Activities that are related to all four cities are funded by a grant from Dakota County. The City also has certain activities that are specific to Burnsville, including hazardous waste collection days, Grow Burnsville, and implementation of the strategies identified in the City's Sustainability Plan adopted by Council in 2020. These activities are funded by a transfer of reserved fund balance from solid waste fees collected in the General Fund.

SOURCE OF FUNDS

The major source of funds is a grant from Dakota County which are the combined allocations for Burnsville, Eagan, Apple Valley and Lakeville. The City also receives a state SCORE grant through Dakota County to support the organics drop-off site. The City has also occasionally obtained some small one-time grants for specific recycling activities.

USE OF FUNDS

The recycling activities consist mainly of public education and information efforts. Sustainability activities include an organics drop-off site in conjunction with Dakota County. Expenditures are for employee services and current expenditures. Capital expenses in 2018 were for a recycling truck and containers to start the recycling in the parks initiative.

TRANSFERS

A transfer of \$124,741 from the General Fund landfill abatement reserved fund balance is made to cover sustainability and recycling activities specific to the City of Burnsville. The majority of this expense is for the Burnsville hazardous waste collection days, Grow Burnsville and sustainability activities. The transfer changes each year to match the activity specific to Burnsville. A one-time transfer of \$180,000 in 2020 from the General Fund landfill abatement reserved fund balance was made to provide cash flow for the fund as the Dakota County grant is changing to a reimbursement basis.

FUND BALANCE

Consistent with adopted policy, the Plan maintains fund balances at a level to meet the cash flow needs of the current operating budget. In 2018, there was a planned use of fund balance for the capital expenses for the recycling in the parks truck and containers.

Sustainability Fund

Five-Year Financial Plan

Actuals			2024 Budget			2025 Budget		Projected			
2022	2023		Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Intergovernmental											
Dakota County DVR	267,566	307,400	339,624	339,624	339,624	347,196	2 %	348,932	350,677	352,430	354,192
State Grants - Organics Drop Site	7,438	6,053	16,000	16,000	16,000	16,000	— %	16,000	16,000	16,000	16,000
Transfers from other funds											
General Fund (from reserved solid waste fees)	104,058	127,812	131,319	131,319	127,812	124,741	(5)%	137,149	145,446	153,936	162,621
Investment Income	3,979	10,203	4,300	4,300	4,300	4,300	— %	—	—	—	—
TOTAL SOURCE OF FUNDS			491,243	491,243	487,736	492,237	— %	502,081	512,123	522,366	532,813
USE OF FUNDS:											
Dakota Valley Recycling											
Personnel Services	201,590	229,162	267,097	267,097	267,097	292,058	9 %	292,691	293,311	293,917	294,509
Current Expenses	65,976	78,238	72,527	72,527	72,527	55,138	(24)%	56,241	57,366	58,513	59,683
	267,566	307,400	339,624	339,624	339,624	347,196	2 %	348,932	350,677	352,430	354,192
Burnsville Sustainability											
Personnel Services	90,240	56,773	80,093	80,093	80,093	78,465	(2)%	85,242	92,181	99,285	106,557
Current Expenses	9,995	25,799	71,526	71,526	71,526	66,576	(7)%	67,907	69,265	70,651	72,064
	100,235	82,572	151,619	151,619	151,619	145,041	(4)%	153,149	161,446	169,936	178,621
TOTAL USE OF FUNDS			491,243	491,243	491,243	492,237	— %	502,081	512,123	522,366	532,813
NET DIFFERENCE			—	—	(3,507)	—	— %	—	—	—	—
Beginning Fund Balance			407,932	407,932	407,932	404,425		404,425	404,425	404,425	404,425
Ending Fund Balance			407,932	407,932	404,425	404,425		404,425	404,425	404,425	404,425

Grant Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Grant Fund is a special revenue fund used to account for the revenues and expenditures associated with various federal, state, and other financial assistance programs.

BACKGROUND

This fund was set up in 1996 to account for financial assistance programs from various government agencies.

SOURCE OF FUNDS

Annually, the City receives grant funds from the federal Community Development Block Grant (CDBG) program. Funding is determined based on a population and demographics formula. The Dakota County Community Development Agency (CDA) administers these funds for the cities in Dakota County. Certain programs are administered directly by the CDA on a county-wide basis. Through 2021, this fund accounted for CDBG funding for 360 Communities and EMS Grant programs administered directly by Burnsville. Beginning in 2022, these expenses along with Senior Services and administrative costs are accounted for in the General Fund. The amount allocated to THE GARAGE is accounted for in the Youth Center Fund. The CDA directly administers the loan programs for housing rehab and remodeling grants on behalf of Burnsville and therefore no budget is included for those programs in this financial plan.

In 2021, the City was awarded \$8.04 million in Coronavirus State and Local Fiscal Recovery Funds through the federal American Rescue Plan Act. The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. The first half of the award was received in September 2021, and the second half was received one year later, September 2022. These grant funds were recorded in the Grant Fund and recognized in the General Fund or other funds as appropriated by the Council. City Council affirmed a plan to reduce the overall City levy increase by using \$2 million and \$3 million annually in American Rescue Plan Act revenue recovery funds and one-time uses of fund balance annually for three years to lower the levy increase and even out those increases over 5 years. The 2024 budget reflected the plan to recognize the use of ARPA funds in each of the years 2022, 2023, and 2024.

In 2022, the City opted to participate in the Opioid Litigation Settlements with the State of Minnesota, numerous Minnesota cities and counties, and thousands of local governments across the country. Participation in the Opioid Litigation Settlements promotes the public health, safety and welfare of the residents of the City of Burnsville. The City can only spend the money on specific opioid remediation uses. The City can also elect to give all or part of its allocation to the County to support County remediation uses. The estimated settlement allocation to the City over 18 years is \$1,140,115. Burnsville received its first settlement payment in 2022.

The City also receives grants from various other sources. The City will continue to seek grants that are applicable to the City's operations. As the City is awarded grants throughout the year, the budget is amended accordingly. When possible, grants are recorded in the funds in which the grant activity is most aligned.

USE OF FUNDS

The use of funds is consistent with the allowable expenditures under each of the financial assistance programs as determined by each grant award.

FUND BALANCE

The City will maintain fund balances in the Special Revenue Funds at a level which will avoid issuing short-term debt to meet the cash flow needs of the current operating budget. The Grant Fund financial plan maintains the fund balance near zero as grant expenditures equal grant revenues.

Grant Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Intergovernmental											
Opioid Litigation Settlement	—	15,186	92,517	92,517	219,275	60,000	(35)%	60,000	60,000	60,000	60,000
Interest	62,567	147,810	400	400	20,000	400	— %	400	200	200	200
TOTAL SOURCE OF FUNDS	62,567	162,996	92,917	92,917	239,275	60,400	100 %	60,400	60,200	60,200	60,200
USE OF FUNDS:											
Opioid Remediation	—	15,186	50,242	50,242	50,242	60,000	19 %	60,000	60,000	60,000	60,000
TOTAL USE OF FUNDS	—	15,186	50,242	50,242	50,242	60,000	100 %	60,000	60,000	60,000	60,000
NET DIFFERENCE	62,567	147,810	42,675	42,675	189,033	400	100 %	400	200	200	200
Beginning Fund Balance	21,018	83,585	231,395	231,395	231,395	420,428		420,828	421,228	421,428	421,628
Ending Fund Balance	83,585	231,395	274,070	274,070	420,428	420,828		421,228	421,428	421,628	421,828
Reserved Fund Balance											
Year-end Opioid Balance	222,984	263,142	305,417	305,417	432,175	432,175		432,175	432,175	432,175	432,175
Available Fund Balance	306,569	494,537	579,487	579,487	852,603	853,003		853,403	853,603	853,803	854,003
Other financial information:											
ARPA Grant Proceeds	4,018,991	—	—	—	—	—		—	—	—	—
ARPA Grant Expenses	(2,000,000)	(3,000,000)	(3,037,982)	(3,037,982)	(3,037,982)	—		—	—	—	—
Year-end Available ARPA Balance	6,037,982	3,037,982	—	—	—	—		—	—	—	—

The City's Grant Fund financial plan differs from the CDBG funding schedule due to the financial plan overlapping two CDGB grant fiscal years.

The Grant Fund financial plan does not include projects related to THE GARAGE which are included in the Youth Center fund or the Home Remodeling and CDA Rehab loans which are administered directly by Dakota County.

EDA Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Burnsville Economic Development Authority (EDA) Fund was created by the City Council in 1991. The EDA Fund accounts for the general activities of the EDA.

BACKGROUND

Under Minnesota Statutes Chapter 469-Economic Development, cities may establish an EDA, including approval for the EDA to serve as a Housing and Redevelopment Authority (HRA). When the City of Burnsville created the EDA in 1991, it approved HRA authority for possible use in the future. The City Council appointed the members of the City Council to serve as the Board of Commissioners. The authorizing Statute permits the EDA to levy and collect a special benefit levy. Beginning in Fiscal Year 2002, and every year since, the EDA has adopted an EDA levy.

The maximum general operational levy of HRAs allowed for under State law is 0.0185 percent of the previous year's taxable market value. Using this percent, the maximum allowable levy for the Burnsville EDA for Tax Payable Year 2025 was estimated at \$1.75 million. In September 2025, the EDA and City Council set the maximum at \$1,500,000 for Tax Payable Year 2025, which is within the allowable amount.

In 2006, the City Council amended the City's Financial Management Plan to create a new policy section addressing the EDA levy. The policy states that the EDA will annually appropriate money to the EDA Fund from a tax levy or other available sources. The appropriation will be equivalent to the "maximum" that could be provided by a tax levy for economic development purposes. The annual tax levy will be set based on the amount needed when combined with other available sources achieves the funding level set by this policy. To provide other non-tax sources of funding to the EDA, the City Council will annually review the fund balance in the General Fund to determine whether sufficient unrestricted fund balance is available for transfer from the General Fund to the EDA Fund. The decision on transfer of funds will be made at the time the annual EDA tax levy is established. If other sources of revenue are not available, the EDA may set the tax levy at the maximum allowed.

State law provides that expenditures may be made from the EDA Fund based on the following criteria: 1) the EDA appropriates the funds as part of the annual budget, and/or 2) the EDA authorizes an amendment to the EDA budget outside of the annual appropriation process.

SOURCE OF FUNDS

The principal sources of revenue for this fund have been property tax levy and interest earned on cash balances in the fund. Combined revenues will be less than the maximum allowable under City policy or allowable under the special levy law. For 2019, the City was awarded a Landfill Host Community Environmental Legacy Fund (ELF) Grant from Dakota County in the amount of \$1,150,000 for land acquisition and building demolition for economic development. The City was awarded a second ELF grant in 2020 in the amount of \$1,100,000. These funds will be recognized in the finance plan as specific projects are completed. ELF grants were identified for Capstone and Pacifica Square projects.

The finance plan shows an annual increase in the EDA levy for years 2020 through 2028. The long-term plan for the fund shows annual increases to build an annual levy to fund economic development operations which were moved to the EDA fund in 2010. Since that time the fund has been using fund balance to fund on-going expenses. This includes a position and related costs were funded out of the General Fund in 2009 and prior years. In 2020,

the positions and related costs were moved back to the General Fund. The levy was moved from the EDA fund to the General Fund accordingly.

In 2024, the Council voted to increase the EDA levy to \$1.5 million for the year 2025. Additional levy increases are planned for future years. These increases will bring the EDA levy to a level sufficient to fund the annual on-going economic development activities and build the fund balance of the EDA fund to be available to be used on economic development initiatives to be identified in the future.

USE OF FUNDS

According to State Statute, the proceeds from the EDA levy can be used for one or both of the following purposes: 1) for projects to remedy the shortage of housing for low and moderate-income residents, and/or 2) for public redevelopment costs in situations where private enterprise would not act without government participation.

Because the City has generally used the services of the Dakota County Community Development Agency (CDA) to address housing projects for low and moderate income residents, the City has not targeted the use of the EDA levy to remedy the shortage of housing for low and moderate income residents and has no future plans to do so. The City has used EDA Funds for redevelopment purposes.

Uses of funds for 2025 include Economic Development related marketing and department expenses as well as EDA lobbyist efforts on special legislative initiatives such as the host fee and TIF 7. The 2020 budget moved funding for the Economic Development staff positions to the General Fund. The 2019 budget was expanded to provide for an additional staff position for project management and consulting fees for marketing to expand economic development efforts. The 2020 budget eliminated the use of funds for an annual transfer to the Ames Center Fund for payment of debt. In 2020, there was an effort to streamline debt payments and transfers between funds for more transparency. The levy amount was moved from the EDA fund to the debt fund accordingly. Debt payments by the Debt Fund are planned through 2027.

DEBT

The fund does not presently carry any debt.

TRANSFERS

Beginning with the 2008 budget and ending in 2019, annual transfers were made to the Ames Center Fund for debt payments. The budget does not include a transfer in of cash from the General Fund.

FUND BALANCE

The City will maintain fund balances in the Special Revenue Funds at a level which will avoid issuing short-term debt to meet the cash flow needs of the current operating budget. The Plan maintains a fund balance within the EDA Fund to meet both anticipated and unanticipated future economic development needs. The City will annually evaluate the level of fund balance for its appropriateness. In 2025, there is a planned contribution to fund balance of \$1,104,400.

Economic Development Authority

Five-Year Financial Plan

Actuals			2024 Budget			2025 Budget		Projected			
2022	2023		Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Property Taxes											
EDA Tax Levy	297,500	1,000,000	1,250,000	1,250,000	1,250,000	1,500,000	20 %	1,700,000	1,750,000	1,800,000	1,850,000
Delinquent & Other	(272)	(7,918)	—	—	—	—	— %	—	—	—	—
Net Collections	297,228	992,082	1,250,000	1,250,000	1,250,000	1,500,000	20 %	1,700,000	1,750,000	1,800,000	1,850,000
Intergovernmental Revenue											
Environmental Legacy Fund (ELF) Grant	1,150,000	—	—	—	—	—	— %	—	—	—	—
Other intergovernmental grants	1,483,595	—	—	—	—	—	— %	—	—	—	—
Investment Income	14,670	37,477	26,400	26,400	26,400	26,400	— %	58,300	78,200	99,000	120,800
Miscellaneous Revenue	3,767	4,550	—	—	—	—	— %	—	—	—	—
TOTAL SOURCE OF FUNDS	2,949,260	1,034,324	1,276,400	1,276,400	1,276,400	1,526,400	20 %	1,758,300	1,828,200	1,899,000	1,970,800
USE OF FUNDS:											
Current Expenses											
Operations	1,619,344	90,028	476,500	476,500	476,500	422,000	(11)%	430,440	439,049	447,830	456,787
Land Acquisition & Demo	1,150,000	—	—	—	—	—	— %	—	—	—	—
TOTAL USE OF FUNDS	2,769,344	90,028	476,500	476,500	476,500	422,000	(11)%	430,440	439,049	447,830	456,787
NET DIFFERENCE	179,916	944,296	799,900	799,900	799,900	1,104,400	38 %	1,327,860	1,389,151	1,451,170	1,514,013
Beginning Fund Balance	857,592	1,037,508	1,981,804	1,981,804	1,981,804	2,781,704		3,886,104	5,213,964	6,603,115	8,054,285
Ending Fund Balance	1,037,508	1,981,804	2,781,704	2,781,704	2,781,704	3,886,104		5,213,964	6,603,115	8,054,285	9,568,298

Forestry Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Forestry Fund is a Special Revenue Fund used to account for the revenues and expenditures associated with managing diseased and distressed trees and preparing for the next outbreak including but not limited to an infestation of the Emerald Ash Borer (EAB).

BACKGROUND

The City has a large number of ash trees on both public and private land. The City adopted an Emerald Ash Borer (EAB) Management Plan in September 2010 and this fund was added in 2011. The purpose of the plan is to set strategies and policies to mitigate the EAB's effect on the City's trees. In 2013, the City Council approved an updated plan that uses a combination of proactive treatment, removal and partial replacement of public ash trees. This approach, combined with lower treatment and removal costs, has allowed the City to minimize funding increases while still implementing the planned management strategy. While the plan leverages lower contract prices for treatment of private ash trees, it does not provide funding for removal, treatment or replacement of these trees impacted by EAB. Depending on the spread and impact of EAB on private trees, the City may need to consider options to provide additional assistance to private properties at that time. EAB has been found in several neighboring communities and was detected in Burnsville in 2018. In 2018, the purpose of the fund was broadened beyond the EAB to provide flexibility for the next outbreak and manage diseased and distressed trees.

SOURCE OF FUNDS

The primary source of funds is property tax revenue. The EAB Management Plan was revised in 2013 and a new funding plan was established that places greater emphasis on prevention of EAB via tree treatments. The plan is reviewed each year. With incremental increases to the levy over the past several years, the current annual levy is \$273,200. The City also seeks grant funding as available. Unspent funds will be available in fund balance for future expenses as the need for treatment, removal, and replacement grows.

In 2017, the City received \$187,708 in developer fees related to the removal of trees for redevelopment. These funds may be used throughout the City to target removal and replacement of other diseased and distressed trees.

USE OF FUNDS

In preparation for the infestation and future outbreaks, funds will be used for public education, monitoring and tree care activities. The funds will also be used for tree treatment, removal and replacement. Fund balance was used in 2017 and 2018 for capital purchases including a truck and wood chipper.

FUND BALANCE

The City will maintain fund balances in the Special Revenue Funds at a level which will avoid issuing short-term debt to meet the cash flow needs of the current operating budget. The financial plan maintains a minimum fund balance to fund the management of diseased and distressed trees with the flexibility to provide for the next outbreak.

Forestry Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Property Taxes											
Forestry Fund Tax Levy	250,000	257,500	265,200	265,200	265,200	273,200	3 %	281,400	289,800	298,500	307,500
Delinquent & Other	(2,536)	(1,630)	—	—	—	—	— %	—	—	—	—
Net Collections	247,464	255,870	265,200	265,200	265,200	273,200	3 %	281,400	289,800	298,500	307,500
Licenses	2,565	2,385	1,980	1,980	1,980	1,980	— %	2,000	2,000	2,000	2,000
Investment Income	11,912	28,795	11,500	11,500	11,500	11,500	— %	14,200	13,600	13,100	13,100
Developer Fees	—	3,748	—	—	73,130	—	— %	—	—	—	—
TOTAL SOURCE OF FUNDS	261,941	290,798	278,680	278,680	351,810	286,680	3 %	297,600	305,400	313,600	322,600
USE OF FUNDS:											
Current Expenses											
Operations	172,820	244,080	252,500	252,500	252,500	252,500	— %	264,124	310,000	310,000	310,000
Developer Tree Replacement	7,690	30,412	70,000	70,000	70,000	70,000	— %	45,876	—	—	—
Capital	—	—	6,000	35,250	35,250	—	(100)%	42,000	—	—	—
TOTAL USE OF FUNDS	180,510	274,492	328,500	357,750	357,750	322,500	(2)%	352,000	310,000	310,000	310,000
NET DIFFERENCE	81,431	16,306	(49,820)	(79,070)	(5,940)	(35,820)	(28)%	(54,400)	(4,600)	3,600	12,600
Beginning Fund Balance	875,369	956,800	973,106	973,106	973,106	967,166	(1)%	931,346	876,946	872,346	875,946
Ending Fund Balance	956,800	973,106	923,286	894,036	967,166	931,346	1 %	876,946	872,346	875,946	888,546
Reserved Fund Balance											
Developer Tree Replacement Balance	139,410	112,746	42,746	42,746	115,876	45,876		—	—	—	—
Available Fund Balance	817,390	860,360	880,540	851,290	851,290	885,470		876,946	872,346	875,946	888,546

Forfeiture Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Forfeiture Fund is a Special Revenue Fund used to account for money received from the court system with statutory spending restrictions for police expenditures.

BACKGROUND

This fund was established in 1992. Certain offenses including some Driving Under the Influence (DUI) offenses and narcotics cases will result in forfeitures of property involved. Minnesota law and Federal law provide that a certain amount of the forfeiture proceeds can go back to the law enforcement agency. After payment of associated expenses of the forfeiture, proceeds may be used for certain police expenditures. There are various restrictions on the agency's use of forfeiture proceeds depending on the nature of the offense.

The City typically receives several forfeitures of vehicles from DUI charges each year. Vehicles are typically sold and proceeds are distributed according to State law. Most narcotics cases are handled by the Dakota County Drug Task Force; however, occasionally the City's police department will be the sole agency in a narcotics case with forfeiture proceeds.

SOURCE OF FUNDS

In recent years, the main source of forfeiture proceeds has been from DUI-related offenses. Occasionally, the City also receives narcotics forfeitures and other miscellaneous forfeitures.

USE OF FUNDS

After payment of associated expenses of the seizure such as towing and storage, proceeds may be used for certain police expenditures. DUI forfeitures must be spent on DUI enforcement activities, training and equipment. Narcotics forfeitures are limited to police capital items.

TRANSFERS

There are no transfers planned for future years.

FUND BALANCE

The City will maintain fund balances to fund future capital purchases.

Forfeiture Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate	% Chg		2026	2027	2028	2029
SOURCE OF FUNDS:											
DUI Forfeitures	1,500	2,875	700	700	—	700	—%	500	500	500	500
Investment Income	685	1,304	—	—	—	—	—%	—	—	—	—
TOTAL SOURCE OF FUNDS	2,185	4,179	700	700	—	700	—%	500	500	500	500
USE OF FUNDS:											
Current Expenses											
Forfeiture expense, DUI enforcement, police equipment	2,863	12,362	20,000	20,000	15,000	15,000	(25)%	1,000	1,000	1,000	1,000
TOTAL USE OF FUNDS	2,863	12,362	20,000	20,000	15,000	15,000	(25)%	1,000	1,000	1,000	1,000
NET DIFFERENCE											
	(678)	(8,183)	(19,300)	(19,300)	(15,000)	(14,300)	(26)%	(500)	(500)	(500)	(500)
Beginning Fund Balance	41,109	40,431	32,248	32,248	32,248	17,248	(47)%	2,948	2,448	1,948	1,448
Ending Fund Balance	40,431	32,248	12,948	12,948	17,248	2,948	(77)%	2,448	1,948	1,448	948
Other financial information:											
Year-end Cash Balance	40,431	32,248	12,948	12,948	17,248	2,948		2,448	1,948	1,448	948



City of Burnsville 2025 Budget

Five-Year Financial Plan

Capital Projects Funds

Capital Projects Funds account for the acquisition and construction of major capital facilities and equipment (except those financed by proprietary funds). This includes expenditures relating to capital projects and large capital outlay purchases. The City has seven budgeted funds in this category. The Capital Project Funds use the modified accrual basis for both financial statement and budgeting purposes.

- **Parks Investment Fund** - reflects development of new City parks and improvement of existing parks. Revenue is primarily from park development fees.
- **Parks Renovation Fund** - reflects renovation of existing parks. Revenue is primarily from tax levy.
- **Equipment & Vehicle Fund** - records capital purchases of equipment and vehicles. The resources are provided by issuance of Certificates of Indebtedness, sale of existing equipment, and transfers from other funds.
- **Facilities Fund** - records facilities replacements and improvements. The resources are provided by utility franchise fees, bond proceeds, and transfers from other funds. (major fund)
- **Information Technology Capital Equipment Fund** - includes capital purchases of Information Technology (IT) equipment and software development. The resources are provided by issuance of Certificates of Indebtedness and transfers from other funds.
- **Infrastructure Trust Fund** - includes property tax revenue for the purpose of replacing streets and park facilities. (major fund)
- **Street Maintenance Construction Fund** - reflects revenues and expenditures for street rehabilitation projects, major street maintenance projects, and small traffic control issues.
- **Improvement Construction Fund** - includes receipt and disbursement of bond proceeds or other sources obtained to finance improvements and additions to the City's infrastructure.

Parks Investment Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Parks Investment Fund accounts for development of new capital improvement projects for the City's park and trail system.

BACKGROUND

This fund was established in 2024 to account for the development of new City parks and improvement of existing parks and park dedication fees. Prior to 2024, park improvement projects were in the Parks Capital Fund. The creation of this fund allows for the centralization of new parks and trail projects, funding and planning. In 2024, park dedication funds were transferred to this fund.

The Parks Investment Fund provides funding support for development of the City's parks and street trail system. As the City grows, developers either pay park dedication fees or donate land for the park system. The fee or land donations are based on the size of a particular development. The City developed its park system by adding general amenities, bituminous and concrete surfaces, fencing, hockey rinks, lighting systems, play equipment, shelters, buildings, tennis courts, etc. The City currently has 76 parks totaling approximately 1,750 acres.

Within the budget, Parks Investment Fund expenditures are allocated for improvements purposes. Improvements provide funding for new projects. Renovation of the City's parks is funded through the Parks Renovation Fund and routine maintenance of the park system is funded through the General Fund's parks maintenance budget. Renovation and maintenance of parks are not accounted for within this Fund.

SOURCE OF FUNDS

The major source of revenue to this Fund is park dedication fees. Other sources of revenue to the Parks Investment Fund include interest earned and donations from local organizations for specific improvements.

Park dedication fees in recent years have been attributed mainly to one or two large developments annually. As the City reaches full development there are fewer parcels to develop that will be charged park dedication fees in the future. The plan anticipates an estimate for park dedication fees on certain properties currently in the planning stages for development. For the future years, the increase is based on recent average years, excluding the unusually high and low years. This revenue could fluctuate significantly if the City does or does not have any large developments in any particular year.

USE OF FUNDS

The City prepares a detailed five-year capital improvement plan that outlines planned improvements at City parks by park by project. Eligible uses for park dedication fees include new improvements, and cannot be used for renovation or maintenance. Parks and public works staff work to identify projects that may be eligible for Parks Investment Fund funding.

Capital improvement projects in this fund will need to be balanced with available park dedication funds.

TRANSFERS

There are no transfers budgeted or planned going forward.

FUND BALANCE

The City's policies call for a pay-as-you-go strategy for supporting capital spending without use of debt whenever feasible. The City strives to pay cash for capital projects that can be anticipated and planned for in advance. Therefore, the City's fund balance levels fluctuate, in part, based on capital project plans.

The City will maintain fund balance in the Capital Funds at a minimum level sufficient to provide adequate working capital for current expenditure needs and for future capital projects.

Parks Investment Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Park Dedication Fees	—	—	305,000	305,000	305,000	100,000	(67)%	100,000	100,000	100,000	100,000
Transfers from Other Funds:											
Parks Renovation Fund	—	—	4,962,219	5,973,051	5,973,051	—	(100)%	—	—	—	—
Interest	—	—	—	—	—	77,000	— %	59,000	54,000	54,000	55,000
TOTAL SOURCE OF FUNDS	—	—	5,267,219	6,278,051	6,278,051	177,000	(97)%	159,000	154,000	154,000	155,000
USE OF FUNDS:											
Improvements	—	—	236,000	236,000	236,000	1,186,000	403 %	36,000	36,000	36,000	36,000
Technology/Security	—	—	90,000	90,000	90,000	90,000	— %	90,000	90,000	90,000	120,000
Trail Development - City Funded	—	—	700,000	700,000	600,000	100,000	(86)%	400,000	—	—	—
TOTAL USE OF FUNDS	—	—	1,026,000	1,026,000	926,000	1,376,000	34 %	526,000	126,000	126,000	156,000
NET DIFFERENCE	—	—	4,241,219	5,252,051	5,352,051	(1,199,000)	(57)%	(367,000)	28,000	28,000	(1,000)
Beginning Fund Balance	—	—	—	—	—	5,352,051		4,153,051	3,786,051	3,814,051	3,842,051
Ending Fund Balance	—	—	4,241,219	5,252,051	5,352,051	4,153,051		3,786,051	3,814,051	3,842,051	3,841,051

Parks Renovation Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Parks Renovation Fund accounts for capital improvement projects for the City's existing parks and trail systems. This fund was formerly named the Parks Capital Fund.

BACKGROUND

The Parks Renovation Fund was created in 1980 to fund renovation or additions to the City's park system. More recently, the Parks Renovation Fund has also provided funding support for development of the City's parks and street trail system. As the City grew, developers either paid park dedication fees or donated land for the park system. The fee or land donations are based on the size of a particular development. The City identified a need to separate park renovations in existing parks from new park improvements. In 2024, the park dedication fees were moved out of this fund and into a separate fund, and this fund was renamed from the Parks Renovation Fund. The City developed its park system by adding general amenities, bituminous and concrete surfaces, fencing, hockey rinks, lighting systems, play equipment, shelters, buildings, tennis courts, etc. The City currently has 76 parks totaling approximately 1,750 acres.

In addition to parks dedication revenue, the City levies property tax revenue directly into the Parks Capital Fund. Within the budget, Parks Capital Fund expenditures historically have been allocated to either renovation or improvements purposes. Renovation takes care of existing capital assets while improvements provided funding for new projects.

As the park system has matured and the fund became more stressed, the majority of the Fund's budget is now committed to renovation - based on a long-term replacement and renovation schedule of existing park facilities. Routine maintenance of the park system is funded through the General Fund's parks maintenance budget and is not accounted for within this Fund.

Budget challenges within the City's General Fund have required a significant reduction in the commitment of general funding (levy revenue available to the Parks Capital Fund) for parks capital improvements. Parks capital projects have been eliminated or deferred in response to this decline in available revenue.

SOURCE OF FUNDS

The major source of revenue to this Fund is property tax levy. Other sources of revenue to the Parks Capital Fund include interest earned and donations from local organizations for specific improvements. Prior to 2024, park dedication fees were recorded in this fund.

The property tax levy support for the Parks Capital Fund is provided through a levy in the Parks Capital Fund. Prior to 2020, there was a transfer from the Infrastructure Trust Fund (ITF). This was replaced with a direct property tax levy to the Parks Capital Fund in 2020.

The 2022 financial plan includes annual increases to the property tax levy consistent with prior year financial plans. This was part of a multi-year plan approved by the Council to increase funding over a series of years to allow the fund to reach stability. Future annual increases represent inflationary pressures and reduction in park development fee pressures.

USE OF FUNDS

The City prepares a detailed five-year capital improvement plan that outlines all planned renovations at City parks by park by project. The five-year plan anticipates an increase in tax levy support as previously directed by the Council.

The amount of property tax levy is based on the need to balance overall property tax supported spending citywide with the need for spending on capital improvements in parks. A reduction in the planned increase in tax levy would require postponement of additional projects in the Parks Capital Improvement Plan in order to maintain a positive fund balance in future years. Parks and public works staff are expanding asset management into the parks system to identify if the currently planned funding increases within the fund will support consistent sustainable renovation within the system in the future.

TRANSFERS

There are no transfers planned going forward.

FUND BALANCE

The City's policies call for a pay-as-you-go strategy for supporting capital spending without use of debt whenever feasible. The City strives to pay cash for capital projects that can be anticipated and planned for in advance. Therefore, the City's fund balance levels fluctuate, in part, based on capital project plans.

The City will maintain fund balance in the Capital Funds at a minimum level sufficient to provide adequate working capital for current expenditure needs and for future capital projects.

Parks Renovation Fund

Five-Year Financial Plan

Actuals			2024 Budget			2025 Budget		Projected					
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029		
SOURCE OF FUNDS:													
Property Taxes													
Parks Capital Fund Levy	1,446,146	1,005,900	1,036,100	1,036,100	1,036,100	1,067,200	3 %	1,099,200	1,132,200	1,200,100	1,272,100		
Delinquent & Other	5,431	(11,003)	—	—	—	—	—%	—	—	—	—		
Net Collections	1,451,577	994,897	1,036,100	1,036,100	1,036,100	1,067,200	3 %	1,099,200	1,132,200	1,200,100	1,272,100		
Park Dedication Fees	4,158,801	551,128	—	—	—	—	—%	—	—	—	—		
Intergovernmental Revenue	250,131	396,528	—	—	—	—	—%	—	—	—	—		
Host Community Fee	—	817,579	621,900	621,900	621,900	643,000	—%	666,200	689,500	710,000	738,600		
Donations	75,000	—	—	—	—	—	—%	—	—	—	—		
Miscellaneous	14,470	105,938	—	—	—	—	—%	—	—	—	—		
Interest	62,290	244,492	102,000	102,000	102,000	70,000	(31)%	42,000	40,000	34,000	41,000		
TOTAL SOURCE OF FUNDS			6,012,269	3,110,562	1,760,000	1,760,000	1,760,000	1,780,200	1 %	1,807,400	1,861,700	1,944,100	2,051,700
USE OF FUNDS:													
Renovations	964,260	386,826	1,201,000	1,425,390	785,390	2,665,000	122 %	1,089,000	1,197,000	1,197,000	881,000		
Improvements*	275,739	41,853	—	—	—	—	—%	—	—	—	—		
Bituminous Surfaces	—	—	—	—	—	988,680	—%	815,000	1,110,000	250,000	629,000		
Trail Development - City Funded*	493,051	272,927	—	—	—	—	—%	—	—	—	—		
Trail Development - Other Governmental Funding	250,431	386,928	—	—	—	—	—%	—	—	—	—		
Transfers to Other Funds													
Parks Investment Fund	—	—	4,962,219	5,973,051	5,973,051	—	(100)%	—	—	—	—		
TOTAL USE OF FUNDS			1,983,481	1,088,534	6,163,219	7,398,441	6,758,441	3,653,680	(41)%	1,904,000	2,307,000	1,447,000	1,510,000
NET DIFFERENCE			4,028,788	2,022,028	(4,403,219)	(5,638,441)	(4,998,441)	(1,873,480)	(57)%	(96,600)	(445,300)	497,100	541,700
Beginning Fund Balance	3,598,140	7,626,928	9,648,956	9,648,956	9,648,956	4,650,515		2,777,035	2,680,435	2,235,135	2,732,235		
Ending Fund Balance	7,626,928	9,648,956	5,245,737	4,010,515	4,650,515	2,777,035		2,680,435	2,235,135	2,732,235	3,273,935		
Park Dedication Fees	6,505,493	6,287,831	5,973,051	5,973,051	5,973,051	—	(100)%	—	—	—	—		
* Projects funded by Park Dedication Fees	768,790	314,780	4,962,219	5,973,051	5,973,051	—	(100)%	—	—	—	—		
Available for Future Improvements	5,736,703	5,973,051	1,010,832	—	—	—	(100)%	—	—	—	—		
Available for Park Renovations	1,890,225	3,675,905	4,234,905	4,010,515	4,650,515	2,777,035	(34)%	2,680,435	2,235,135	2,732,235	3,273,935		

Equipment & Vehicle Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Equipment & Vehicle Fund is used to account for major capital purchases.

BACKGROUND

This fund was established in 1986 to account for purchases of major capital purchases of equipment and vehicles. In 2002, facilities improvements were consolidated into this fund. In 2015 the City completed a facilities study and identified a need for significant facilities improvements over the next 20 years. As a result the 2016 budget moved facilities out of this fund and into a separate fund.

Use of the Equipment and Vehicle Fund assists in leveling annual capital outlay demands and funding using pay-as-you-go strategy when possible. The balance is maintained for the purpose of funding extraordinary equipment needs and for the move back to pay-as-you-go funding. While there are no current plans to issue equipment certificates for cash flow purposes, when equipment certificates are issued the debt service and property tax levy are accounted for in the debt service funds.

SOURCE OF FUNDS

The principal source of revenue in this fund has been property tax levy, sale of replaced equipment, and interest earned on cash balances in the fund. In certain years, the City has also used equipment certificate proceeds. Prior to 2018, the property tax was levied in the General Fund and transferred to the Equipment and Vehicle Capital Fund. Beginning in 2018, the property tax is levied directly in the Equipment and Vehicle Capital Fund.

Rather than incur debt and related interest expense for annual on-going vehicle and equipment purchases, the plan uses pay-as-you-go funding using property tax levy, transfers from the enterprise funds, and use of fund balance. The City may use bonding to fund extraordinary capital needs. The proposed five-year plan does anticipate the issuance of bonds. Proceeds from the sale of replaced equipment and vehicles are also a revenue source for this fund.

USE OF FUNDS

Expenditures are for major capital items related to the general operations of the City. The City's fleet maintenance department maintains a vehicle replacement plan to manage the projected replacement needs of all City vehicles and major equipment. Useful lives and maintenance costs are considered in the timing of replacements. The plan is updated each year by the fleet maintenance department with the input of the appropriate City staff in each department using the vehicles. The City does not budget for unanticipated repairs but relies on judicious use of fund balance and other available resources to meet unexpected repairs at the time they occur. These plans can be found in the CIP in the capital section of this document. A detailed listing of capital equipment is included in the capital section of this document. The City also maintains a longer vehicle and equipment replacement plan to project the replacement needs over the next 10 to 20 years.

Enterprise fund equipment is included in the replacement planning process but is paid directly from the enterprise funds and is not included in this fund with the exception of those vehicles with multiple uses funded partially from the enterprise funds.

A comprehensive fleet study is expected to be completed in 2025. Results of this study are expected to inform future planning for vehicle and equipment needs, ensure adequate size of the fleet is maintained and managed within the budget to support ongoing efforts.

TRANSFERS

The enterprise funds transfer in an amount for a proportional share of vehicles with multiple uses. Transfers are also made from the General Fund to fund community development vehicles from available permit fees in the General Fund.

FUND BALANCE

The City's policies call for a pay-as-you-go strategy for supporting capital spending without use of debt whenever feasible. The City strives to pay cash for capital projects that can be anticipated and planned for in advance. Therefore, the City's fund balance levels fluctuate, in part, based on capital project plans.

The goal of this plan is to maintain the fund balance at a level sufficient to provide adequate working capital as well as to provide for future capital needs as identified in the City's five-year capital plan. Delayed fleet replacement and cost increases are challenging this fund. The City will need to address funding source options or other cost reduction options for fleet to address the projected reductions in fund balances in the future years of the plan.

Equipment & Vehicle Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Property Taxes											
Equipment & Vehicle Tax Levy	1,976,341	1,551,800	1,598,400	1,598,400	1,598,400	1,217,300	(24)%	1,253,800	1,291,400	1,596,800	1,919,600
Delinquent & Other	147	(14,325)	—	—	—	—	—%	—	—	—	—
Net Collections	1,976,488	1,537,475	1,598,400	1,598,400	1,598,400	1,217,300	(24)%	1,253,800	1,291,400	1,596,800	1,919,600
Investment Income	28,543	113,303	54,353	54,353	100,000	61,000	12 %	19,000	16,000	24,000	30,000
Sale of property	42,621	65,284	100,000	100,000	100,000	100,000	—%	100,000	100,000	100,000	100,000
Intergovernmental											
LGA dedicated to Capital	—	—	426,380	426,380	426,380	426,380	—%	426,380	426,380	426,380	426,380
Public Safety Aid	—	2,828,097	—	—	—	—	—%	—	—	—	—
Bond Proceeds	1,116,630	—	—	—	—	2,100,000	—%	1,400,000	1,149,000	1,000,000	2,290,000
Host Community Fee	—	817,579	621,900	621,900	814,400	1,072,700	—%	1,110,200	1,149,100	713,600	738,600
Other	16,720	34,600	—	—	—	—	—%	—	—	—	—
Transfers from other funds:											
General fund											
One-time transfers:											
Community Development	32,500	—	—	—	—	—	—%	—	—	—	—
Communications/ Public Experience	80,000	—	—	—	—	—	—%	—	—	—	—
Police Radios	271,000	—	—	—	—	—	—%	—	—	—	—
TOTAL SOURCE OF FUNDS	3,564,502	5,396,338	2,801,033	2,801,033	3,039,180	4,977,380	78 %	4,309,380	4,131,880	3,860,780	5,504,580
USE OF FUNDS:											
Vehicles & large equipment											
Annual Replacement Schedule	2,702,071	1,558,389	3,599,000	6,673,939	6,673,939	6,412,020	78 %	4,550,825	3,546,375	3,472,975	6,087,650
Other	16,630	—	—	—	—	340,000	39 %	—	—	—	—
TOTAL USE OF FUNDS	2,718,701	1,558,389	3,599,000	6,673,939	6,673,939	6,752,020	88 %	4,550,825	3,546,375	3,472,975	6,087,650
NET DIFFERENCE	845,801	3,837,949	(797,967)	(3,872,906)	(3,634,759)	(1,774,640)	122 %	(241,445)	585,505	387,805	(583,070)
Beginning Fund Balance	2,012,482	2,858,283	6,696,232	6,696,232	6,696,232	3,061,473		1,286,833	1,045,388	1,630,893	2,018,698
Ending Fund Balance	2,858,283	6,696,232	5,898,265	2,823,326	3,061,473	1,286,833		1,045,388	1,630,893	2,018,698	1,435,628

Facilities Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Facilities Fund is used to account for major facility replacements and improvements.

BACKGROUND

This fund was established in 2016 to account for the facilities replacement and improvement needs and bond proceeds. Prior to 2016, facilities replacements and improvements were in the Equipment, Vehicle & Facilities Replacement (EVFR) Fund. The creation of this fund allows for the centralization of facilities projects, funding and planning.

Use of this fund assists in leveling annual capital outlay demands and funding using pay-as-you-go strategy when possible. When bonds are issued the debt service and property tax levy are accounted for in the debt service funds.

SOURCE OF FUNDS

The principal revenue sources in this fund are utility franchise fees, bond proceeds, transfers from other funds and interest earned on cash balances in the fund.

The plan uses pay-as-you-go (pay-go) funding, when possible, through the use of utility franchise fees, enterprise fund transfers, and use of fund balance.

An increase in franchises fees was approved during the 2020 budget process for a long-term sustainable Facilities Fund. The increased fees were implemented during 2020, and the 2021 budget included the first year of increased franchise fee revenues. This provides for major capital replacement at all facilities while reducing debt and increasing pay-go funding. Additional franchise fee increases to support the proposed Police/City Hall renovation and expansion project will be considered by the City Council in early 2025.

Bonding is planned to fund extraordinary capital needs. The proposed five-year plan anticipates the issuance of bonds to fund large facilities improvements.

USE OF FUNDS

Expenditures are for major capital items related to the City's facilities for the general operations of the City. The City does not budget for unanticipated repairs but relies on judicious use of fund balance and other available resources to meet unexpected repairs at the time they occur. The City prepares a multi-year facilities capital plan. These detailed plans can be found in the CIP in the capital section of this document. The City also maintains a longer facilities capital plan to project the replacement needs over the next 10 to 20 years. The Financial Management Plan includes a policy specifying the facilities covered by this fund. Staff are expanding asset management into facilities to identify if the currently planned funding increases within the fund will support consistent sustainable facilities maintenance within existing facilities in the future.

This plan incorporates \$100 million for the proposed Police/City Hall renovation and expansion anticipated to begin in 2025. The project will be funded through bond issuance. The 2025 budget was developed with the understanding that additional information regarding the cost, timing and funding sources for this project are subject to continued decision-making of the City Council.

Enterprise fund facilities are included in the replacement planning process but improvements funded 100% by utility fees are paid directly from the utility funds and not included in this fund with the exception of those facilities with multiple uses funded partially from the utility funds.

TRANSFERS

The utility funds transfer in an amount for a proportional share of facilities with multiple uses.

FUND BALANCE

The City's policies call for a pay-as-you-go strategy for supporting capital spending without use of debt whenever feasible. The City strives to pay cash for capital projects that can be anticipated and planned for in advance. The City has completed a facility study in 2015 and had budgeted for an updated facilities study in 2021.

The goal of this plan is to maintain the fund balance at a level sufficient to provide adequate working capital as well as to provide for future capital needs as identified in the City's five-year capital plan.

Facilities Capital Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Property Taxes											
Delinquent & Other	229	66	—	—	—	—	— %	—	—	—	—
Franchise Fees	5,201,782	5,277,208	5,170,000	5,170,000	5,170,000	7,755,000	50 %	11,900,772	12,248,255	12,618,450	12,995,661
Host Fee Revenue	—	545,053	414,600	414,600	414,600	—	(100)%	—	—	475,700	492,300
Investment Income	86,621	270,804	43,000	43,000	43,000	95,000	121 %	108,000	107,000	111,000	116,000
Miscellaneous Revenue	35,573	6,134	—	—	—	—	— %	—	—	—	—
Bond Proceeds	—	—	26,000,000	26,000,000	—	100,000,000	285 %	—	—	—	—
Transfers From Other Funds											
Water & Sewer Utility	71,400	105,390	151,500	151,500	151,500	216,000	43 %	238,500	66,000	406,500	516,300
Storm Water Utility	23,800	35,130	50,500	50,500	50,500	72,000	43 %	79,500	22,000	135,500	172,100
TOTAL SOURCE OF FUNDS	5,419,405	6,239,785	31,829,600	31,829,600	5,829,600	108,138,000	240 %	12,326,772	12,443,255	13,747,150	14,292,361
USE OF FUNDS:											
Improvements											
Phase II (Fire Station 1)	673,103	—	—	—	—	—	— %	—	—	—	—
Phase III (Fire Station 2/City Hall/Maint Facility)	—	—	26,000,000	26,000,000	2,795,533	100,000,000	285 %	—	—	—	—
	673,103	—	26,000,000	26,000,000	2,795,533	100,000,000	285 %	—	—	—	—
Maintenance & Replacement											
City Hall / Police	239,232	326,051	240,000	270,869	270,869	615,000	156 %	145,000	423,000	585,000	—
Civic Center City Garage	557,443	—	85,000	178,150	178,150	75,000	(12)%	355,000	30,000	505,000	71,000
Fire Stations	301,144	112,476	536,000	845,234	845,234	308,000	(43)%	127,000	26,000	76,000	26,000
HOC Parking Deck/Ramp	42,902	105,551	427,000	427,000	427,000	50,000	(88)%	40,000	330,000	50,000	10,000
Parks Facilities	317,138	8,380	360,000	360,000	360,000	—	(100)%	—	—	—	—
Radio Buildings	—	—	—	—	—	—	— %	7,000	21,000	16,000	—
Maintenance Facility	11,950	—	420,000	686,300	686,300	645,000	54 %	440,000	190,000	850,000	1,650,000
Ames Center	27,300	12,425	349,500	575,395	425,395	1,114,600	219 %	605,000	1,144,200	1,305,000	794,440
Golf Course	14,506	20,470	20,000	48,718	48,718	320,000	1,500 %	20,000	20,000	20,000	20,000
Ice Center	267,832	144,360	392,000	857,014	857,014	531,000	35 %	1,091,200	371,000	330,940	105,350
Annual Replacement	1,779,447	729,713	2,829,500	4,248,680	4,098,680	3,658,600	29 %	2,830,200	2,555,200	3,737,940	2,676,790
Total Capital Improvements	2,452,550	729,713	28,829,500	30,248,680	6,894,213	103,658,600	260 %	2,830,200	2,555,200	3,737,940	2,676,790
Transfer to Other Funds											
Debt Service (Phase 1)	808,470	808,840	810,040	810,040	810,040	810,240	— %	809,440	807,640	808,045	806,715
Phase 2 (Fire Station 1)	1,047,935	1,049,365	1,050,165	1,050,165	1,050,165	1,049,965	— %	1,048,765	1,046,565	1,048,365	1,048,965
Phase 3 (Fire Station 2/City Hall)	—	—	—	—	—	—	— %	7,687,614	7,687,614	7,687,614	7,687,614
TOTAL USE OF FUNDS	4,308,955	2,587,918	30,689,705	32,108,885	8,754,418	105,518,805	244 %	12,376,019	12,097,019	13,281,964	12,220,084
NET DIFFERENCE	1,110,450	3,651,867	1,139,895	(279,285)	(2,924,818)	2,619,195	130 %	(49,247)	346,236	465,186	2,072,277
Beginning Fund Balance	6,335,886	7,446,336	11,098,203	11,098,203	11,098,203	8,173,385		10,792,580	10,743,333	11,089,569	11,554,755
Ending Fund Balance	7,446,336	11,098,203	12,238,098	10,818,918	8,173,385	10,792,580		10,743,333	11,089,569	11,554,755	13,627,032

Information Technology Capital Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Information Technology (IT) Capital Fund is used to account for capital purchases of IT equipment and software development.

BACKGROUND

This fund was established in 2007. Prior to 2007, IT capital purchases were in the General Fund, the Equipment, Vehicle, Facilities Replacement Fund, and the Enterprise Funds. The creation of this fund allowed for the centralization of all IT capital purchases and consolidation of IT capital planning. Since annual savings remain in the fund for future purchases, the fund provides flexibility in responding to the rapid pace of change in the IT industry. Decisions can be made to delay or re-prioritize purchases to respond to changes in hardware and software availability and upcoming enhancements.

SOURCE OF FUNDS

The principal source of revenue in this fund is property tax levy and transfers from the enterprise funds. Property tax is levied directly in the IT Capital Fund. Transfers from the other enterprise funds are fund equipment used by the those funds.

USE OF FUNDS

Expenditures are for major hardware and software capital purchases. The City prepares a five-year IT capital plan. Detailed plans are prepared for the first two years; the next three years look at major systems needs identified for each City department but at a less detailed level due to the rapid pace of change in available technology. In 2016 and 2017, major replacements of IT infrastructure were consolidated into one year and financed through a capital lease maturing in 2019. This allowed the City to implement equipment that is most effectively compatible throughout the system.

TRANSFERS

The Enterprise Fund transfers are proposed to be consistent with the historical level of funding in those areas. The Enterprise Fund transfer would fund the portion of IT capital used by those funds.

FUND BALANCE

The City's policies call for a pay-as-you-go strategy for supporting capital spending without use of debt whenever feasible. The City strives to pay cash for capital projects that can be anticipated and planned for in advance of purchase. Therefore, the City's fund balance levels fluctuate, in part, based on capital project plans.

The plan maintains fund balance in the fund at a level sufficient to provide adequate working capital for current expenditure needs and to provide for future capital needs.

Information Technology Capital Equipment Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Property Taxes											
IT Capital Tax Levy	344,000	412,800	495,400	495,400	495,400	554,800	12 %	621,400	696,000	835,200	918,700
Delinquent & Other	(1,881)	(2,921)	—	—	—	—	— %	—	—	—	—
Net Collections	342,119	409,879	495,400	495,400	495,400	554,800	12 %	621,400	696,000	835,200	918,700
Interest	20,691	51,929	15,185	15,185	45,185	36,000	137 %	5,000	5,000	5,900	9,000
Refunds/Reimbursements	—	7,358	—	—	—	—	— %	—	—	—	—
Technology Financing	273,886	1,059,510	—	—	—	—	— %	—	—	—	—
Transfers from other funds:											
General fund	—	—	390,000	390,000	390,000	—	(100)%	—	—	—	—
Water & Sewer	191,890	420,820	945,000	945,000	945,000	1,218,850	29 %	311,350	297,150	316,250	223,950
TOTAL SOURCE OF FUNDS	828,586	1,949,496	1,845,585	1,845,585	1,875,585	1,809,650	(2)%	937,750	998,150	1,157,350	1,151,650
USE OF FUNDS:											
Community Development	998	36,421	—	45,581	—	—	— %	19,000	—	15,000	19,000
Document Imaging	—	7,490	—	—	—	13,000	— %	—	13,000	—	—
ERP System Development	—	6,300	2,300,000	2,548,700	248,700	2,815,000	22 %	15,000	15,000	15,000	10,000
Fire	7,988	40,529	25,000	86,615	25,000	38,100	52 %	31,900	86,700	48,500	55,800
GIS	26,504	—	5,000	18,496	5,000	—	(100)%	—	—	30,000	—
IT Infrastructure	102,755	239,612	346,500	886,884	346,500	504,900	46 %	374,500	386,500	371,500	230,000
Mobile Command	—	—	—	—	—	18,000	— %	—	—	5,000	5,000
PC Computers	35,496	230,850	362,500	600,086	362,500	373,000	3 %	332,500	330,000	357,500	330,000
Police	16,102	165,855	57,000	117,734	57,000	62,800	10 %	52,000	65,600	82,500	117,600
Recreation	—	—	25,000	25,000	25,000	—	(100)%	—	—	—	28,000
Security Systems	85,823	52,853	30,000	89,693	30,000	37,000	23 %	50,000	5,000	5,000	12,000
Software Development	15,431	—	5,000	19,569	19,569	5,000	— %	5,000	5,000	5,000	5,000
Leases and Subscriptions	412,041	1,059,510	—	—	—	—	— %	—	—	—	—
City-wide	—	—	—	—	—	—	— %	100,000	—	—	—
TOTAL USE OF FUNDS	703,138	1,839,420	3,156,000	4,438,358	1,119,269	3,866,800	23 %	979,900	906,800	935,000	812,400
NET DIFFERENCE	125,448	110,076	(1,310,415)	(2,592,773)	756,316	(2,057,150)	(79)%	(42,150)	91,350	222,350	339,250
Beginning Fund Balance	1,411,784	1,537,232	1,647,308	1,647,308	1,647,308	2,403,624		346,474	304,324	395,674	618,024
Ending Fund Balance	1,537,232	1,647,308	336,893	(945,465)	2,403,624	346,474		304,324	395,674	618,024	957,274

Infrastructure Trust Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Infrastructure Trust Fund (ITF) is a capital projects fund used to account for property tax revenues and expenditures associated with the infrastructure replacement costs for the City.

BACKGROUND

In 1996, the City began to levy a property tax to fund future replacement of infrastructure. The goal was to achieve a pay-as-you-go strategy for the City contribution toward infrastructure projects, primarily streets and parks, with individual property owners also sharing in the cost through special assessments.

The ITF levy is supplemented by Municipal State Aid for Street (MSAS) revenue the City receives from the State of Minnesota from the State gas tax. The ITF budget combines the MSAS funds with the ITF levy to present a combined funding plan for infrastructure replacement costs.

The City has approximately 225 miles of streets to maintain. A Pavement Management Program (PMP) was initiated in about 1990 to provide an objective technical method of evaluating and cataloging the condition of streets. In 2017, the City automated this process using a contractor to provide a more consistent analysis. All City streets are rated every three years, with the most recent rating occurring in 2020. This rating value or Pavement Condition Index (PCI) is then used to assist staff in formulating the recommended approach to rebuilding or maintaining streets.

Each year, City staff works to determine its final recommendation for the scope of the next year's projects. The staff then recommends what type of maintenance should be done to each street. Staff uses the PCI rating in conjunction with a number of other criteria (e.g., age of the street, traffic volume, water main conditions) to make this determination. Around 80 percent of the streets within Burnsville were constructed during the 1960s, 1970s and 1980s (about 180 miles out of the 225 total miles of streets). Bituminous streets have an expected life of 30 to 50 years depending on the soils, initial construction materials, and the maintenance that is done to them. A poorly constructed street will not last 30 years even with great maintenance. A well-constructed street can be made to last longer with the proper maintenance procedure at the correct time, which is the overarching goal of the PMP.

As noted above, the majority of the streets in the City were constructed in three decades. This means that the majority of streets will reach the end of their useful life in a similar time span. This is a problem that the PMP also attempts to address. The City has reconstructed approximately 118 miles of streets and has rehabilitated approximately 39 miles since the program began in 1990. The present rate of reconstruction and rehabilitation is approximately five miles per year and 1 1/2 miles per year, respectively. The City has seen a general improvement of the overall pavement quality, which were less than desirable several years ago. The addition of the maintenance overlay program and end of season maintenance paving, in addition to completing street reclamation projects in place of more costly street reconstruction projects, have all played a role in overall improvement of pavement quality. Staff will continue to use the best approach possible to extend the life of existing streets and to reconstruct and rehabilitate as many miles as possible annually.

SOURCE OF FUNDS

The principal sources of revenue are ITF property tax levy, MSAS funds, and interest earned on cash balances in the fund. The annual levy for 2025 is set at \$3.05 million. This fund also includes the City's annual MSAS allotment, budgeted for \$2.48 million in 2025.

USE OF FUNDS

Expenditures are for infrastructure replacement for transportation and parks. The CIP includes the detail of projects which are scheduled to have funding from the ITF tax levy and MSAS.

TRANSFERS

Transfers annually to the Street Maintenance Fund are planned to fund the additional crack sealing costs of the maintenance overlay program implemented in 2014. Debt service for bonds issued in 2010 to fund the City's share of street projects are included as transfers from this fund to the Debt Service Fund.

FUND BALANCE

The fund balance will fluctuate as the timing of revenues and expenditures can vary on large projects and may cross fiscal years. Fund balance is used to even out the large swings in expenditures to most efficiently schedule projects that vary in size.

Infrastructure Trust Fund

Five-Year Financial Plan

Actuals			2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Property Taxes											
ITF Property Tax Levy	3,210,530	2,343,745	2,694,057	2,694,057	2,694,057	3,047,379	13 %	3,403,800	3,505,900	3,681,200	3,902,100
Delinquent & Other	13,775	(25,745)	—	—	—	—	— %	—	—	—	—
Net Collections	3,224,305	2,318,000	2,694,057	2,694,057	2,694,057	3,047,379	13 %	3,403,800	3,505,900	3,681,200	3,902,100
MSAS Funding	1,604,015	2,307,306	2,375,600	2,375,600	1,105,000	4,920,000	107 %	3,870,000	2,473,000	2,478,000	3,216,000
Interest	44,129	218,592	34,500	34,500	65,563	122,500	255 %	104,700	84,200	81,900	78,300
Bond Proceeds	2,700,000	—	—	—	—	—	— %	—	—	—	—
TOTAL SOURCE OF FUNDS	7,572,449	4,843,898	5,104,157	5,104,157	3,864,620	8,089,879	58 %	7,378,500	6,063,100	6,241,100	7,196,400
USE OF FUNDS:											
Capital Improvements	4,097,893	6,483,362	6,376,000	6,376,000	4,245,000	6,837,396	7 %	7,362,500	6,227,969	6,483,269	7,744,169
Transfers to Other Funds											
Parks Capital Fund	25,000	—	—	—	—	—	— %	—	—	—	—
Street Maintenance Fund	—	25,000	25,000	25,000	25,000	—	(100)%	—	—	—	—
TOTAL USE OF FUNDS	4,122,893	6,508,362	6,401,000	6,401,000	4,270,000	6,837,396	7 %	7,362,500	6,227,969	6,483,269	7,744,169
NET DIFFERENCE	3,449,556	(1,664,464)	(1,296,843)	(1,296,843)	(405,380)	1,252,483	(197)%	16,000	(164,869)	(242,169)	(547,769)
Beginning Fund Balance	1,493,067	4,942,623	3,278,159	3,278,159	3,278,159	2,872,779		4,125,262	4,141,262	3,976,393	3,734,224
Ending Fund Balance	4,942,623	3,278,159	1,981,316	1,981,316	2,872,779	4,125,262		4,141,262	3,976,393	3,734,224	3,186,455
Beginning Fund Balance (MSA)			3,915,660	3,915,660	3,915,660	5,294,029	35 %	2,857,398	1,470,767	1,481,136	1,486,505
MSA Allocation			2,375,600	2,375,600	2,483,369	2,483,369	16 %	2,483,369	2,483,369	2,483,369	2,483,369
MSA Expenditures			2,375,600	2,375,600	1,105,000	4,920,000	107 %	3,870,000	2,473,000	2,478,000	3,216,000
Ending Fund Balance (MSA)	4,029,473	3,915,660	3,915,660	3,915,660	5,294,029	2,857,398	(27)%	1,470,767	1,481,136	1,486,505	753,874
Ending Fund Balance (ITF + MSA)	8,972,096	7,193,819	5,896,976	5,896,976	8,166,808	6,982,660	81 %	5,612,029	5,457,529	5,220,729	3,940,329

Street Maintenance Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Street Maintenance Fund is a capital projects fund used to account for the revenues and expenditures associated with street maintenance projects that extend the life of the existing street system for the City and smaller roadway, right-of-way and traffic control improvements.

BACKGROUND

This fund was set up in 2004 to centralize the financing of major mid-life street maintenance. This provides greater flexibility in funding maintenance and smaller improvement activities for the most effective use of resources. The primary maintenance activities funded are pavement crack sealing, seal coating, and striping. More extensive projects, such as mill and overlay projects that further extend the life of existing streets are funded primarily by the Infrastructure Trust Fund (ITF).

In addition to street maintenance activities, small right-of-way replacements (i.e. sidewalks, small retaining walls, some curb and gutter replacement), and smaller traffic control studies, including any resulting projects are accounted for in this fund. The street rehabilitation projects remain in the Improvement Construction Capital Projects Fund.

SOURCE OF FUNDS

The principal sources of revenues are transfers from the General Fund and Enterprise Funds. The transfer from the General Fund is shown to remain flat from 2021 budgeted amounts and continuing with increases of three and half percent over the next four years in order to account for the expanded use of preventative maintenance to extend the life of other City bituminous assets. The amount of transfers in from other funds is evaluated annually based on actual project costs that are incurred in the prior year.

The transfer in from the Enterprise Funds represents an allocation of a portion of the cost of street rehabilitation and major street maintenance work to the utility funds. The life of City streets and the need for maintenance is driven in part by the instability that the installation of utilities in the ground create underneath the street. Therefore, it is reasonable that the utilities contribute toward the cost of maintaining the street surface. When major capital projects are completed on a street, the utility funds pay for the cost of the utility work completed as part of the street project.

Annual transfers in from the ITF are scheduled to fund increased costs for crack sealing for the maintenance overlay program.

USE OF FUNDS

Expenditures are for major street maintenance expenses such as seal coating and crack sealing, pavement marking, traffic studies and other work that extends the life of the existing street system.

Currently future years are based on an average year as estimated. The balance in the fund may be used to cover years that are above the average to even out the large swings in expenditures keeping the transfers from other funds even. Increases in crack sealing expenditures have been included to account for the increases due to the maintenance overlay program implemented in the Infrastructure Trust Fund.

FUND BALANCE

The City will maintain fund balance in the Capital Funds at a minimum level sufficient to provide adequate working capital for current expenditure needs. Generally, the City shall strive for a minimum of three months operating cash in these funds.

Street Maintenance Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Misc Refunds / Reimbursements	12,026	20,475	15,000	15,000	15,000	15,000	— %	15,000	15,000	15,000	15,000
Interest	14,842	40,992	8,700	8,700	40,000	23,400	169 %	23,300	23,200	23,000	22,900
Transfers From Other Funds											
General Fund	372,000	385,000	396,600	396,600	396,600	408,500	3 %	420,800	433,400	446,400	459,800
Infrastructure Trust Fund	25,000	25,000	25,000	25,000	25,000	—	(100)%	—	—	—	—
Water & Sewer Fund	200,625	200,625	206,600	206,600	206,600	212,800	3 %	219,200	225,800	232,600	239,600
Storm Sewer	60,825	60,825	62,600	62,600	62,600	64,500	3 %	66,400	68,400	70,500	72,600
Total Source of Funds	685,318	732,917	714,500	714,500	745,800	724,200	1 %	744,700	765,800	787,500	809,900
USE OF FUNDS:											
Roadway Preventative Maintenance	469,964	498,461	512,400	512,400	512,400	527,800	3 %	543,600	559,900	576,700	594,000
Pavement Marking	—	—	97,900	97,900	97,900	100,800	3 %	103,800	106,900	110,100	113,400
Right of Way Maintenance	—	—	82,400	82,400	82,400	84,900	3 %	87,400	90,000	92,700	95,500
Other	—	—	15,000	15,000	15,000	15,500	3 %	16,000	16,500	17,000	17,500
Total Use of Funds	469,964	498,461	707,700	707,700	707,700	729,000	3 %	750,800	773,300	796,500	820,400
NET DIFFERENCE	215,354	234,456	6,800	6,800	38,100	(4,800)	(171)%	(6,100)	(7,500)	(9,000)	(10,500)
Beginning Fund Balance	682,890	898,244	1,132,700	1,132,700	1,132,700	1,170,800		1,166,000	1,159,900	1,152,400	1,143,400
Ending Fund Balance	898,244	1,132,700	1,139,500	1,139,500	1,170,800	1,166,000		1,159,900	1,152,400	1,143,400	1,132,900

Improvement Construction Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Improvement Construction Fund is a capital projects fund used to account for the revenues and expenditures associated with improvement construction projects for the City.

BACKGROUND

This fund accounts for the receipt and disbursement of bond proceeds or other sources obtained to finance construction of improvements to the City's infrastructure. Projects that are assessed wholly or in part to the benefited property owners and/or have general tax levy funding are generally bonded.

SOURCE OF FUNDS

Major funding sources for improvement construction projects include special assessments, bond proceeds, and intergovernmental revenue. The bonds are then repaid in the Debt Service Funds using the special assessment and/or tax levy revenue. Intergovernmental revenue consists of County, State, and Federal funding for shared roads and various grants or other shared costs. Each improvement project may have numerous funding sources as identified in the Capital Improvements Plan (CIP).

USE OF FUNDS AND FUND BALANCE

The principal use of this fund is to support improvement construction projects related to the City's infrastructure. The City prepares a five-year CIP to plan and prioritize these improvement projects. Each individual project also goes through Council approval prior to beginning the project.

The Improvement Construction Fund operates on a zero balance basis. Each project has revenues balancing expenditures. The fund may operate with short-term negative or positive fund balance due to timing of receipt of revenues and expenditures.

Detailed plans can be found in the CIP in the capital section of this document.

Improvement Construction Fund

Five-Year Financial Plan

Actuals			2024 Budget			2025		Projected			
	2022	2023	Original	Amended	Estimate	% Chg		2026	2027	2028	2029
SOURCE OF FUNDS:											
Special Assessments	271,284	507,946	1,605,000	1,605,000	1,605,000	950,000	(41)%	1,040,000	1,284,000	1,299,000	1,563,000
Intergovernmental											
Dakota County	—	—	200,000	200,000	200,000	—	(100)%	—	—	—	—
MN DOT	—	—	250,000	250,000	250,000	4,600,000	1,740 %	—	3,900,000	—	—
Federal	—	—	3,000,000	3,000,000	—	3,000,000	— %	—	32,000,000	—	—
Other Intergovernmental	4,224,548	692,117	415,000	415,000	415,000	415,000	— %	415,000	415,000	415,000	415,000
Bond Proceeds:											
Improvement Bonds	1,732,933	—	—	—	—	—	— %	—	—	—	—
Interest Income	(48,128)	(113,153)	—	—	—	—	— %	—	—	—	—
Other/Land Sales	10,000	—	—	—	—	—	— %	—	—	—	—
Transfers From Other Funds											
General Fund - Bridge Aesthetic	—	—	—	—	—	—	— %	350,000	—	—	—
Total Source of Funds	6,190,637	1,086,910	5,470,000	5,470,000	2,470,000	8,965,000	64 %	1,805,000	37,599,000	1,714,000	1,978,000
USE OF FUNDS:											
Capital Improvements	5,616,728	2,621,558	5,470,000	5,470,000	2,470,000	8,965,000	64 %	1,805,000	37,599,000	1,714,000	1,978,000
Other Expenses	70,626	—	—	—	—	—	— %	—	—	—	—
Total Use of Funds	5,687,354	2,621,558	5,470,000	5,470,000	2,470,000	8,965,000	64 %	1,805,000	37,599,000	1,714,000	1,978,000
NET DIFFERENCE	503,283	(1,534,648)	—	—	—	—	— %	—	—	—	—
Beginning Fund Balance	(627,270)	(123,987)	(1,658,635)	(1,658,635)	(1,658,635)	—		—	—	—	—
Ending Fund Balance*	(123,987)	(1,658,635)	(1,658,635)	(1,658,635)	(1,658,635)	—		—	—	—	—

Note: The Improvement Construction Fund operates on a zero balance basis. Each project has revenues balancing expenditures.

The fund may operate with short term negative or positive fund balance due to timing of receipt of revenues and expenditures at year end.

* Negative Fund Balance at the end of 2021 will be offset by deferred special assessments collections in future years.



City of Burnsville 2025 Budget

Five-Year Financial Plan

G.O. Debt Funds

Debt service funds account for the accumulation of resources for the payment of general long-term debt principal and interest. The City maintains individual debt service funds for each bond issue. The City has established annual financial plans for all general obligation bond funds and certificate of indebtedness funds which is shown in total as the G.O. Debt Funds. The Debt Funds use the modified accrual basis for both financial statement and budgeting purposes.

General Obligation Debt Funds

Financial Plan Year 2025

FUND DESCRIPTION

The General Obligation Debt Funds account for the payment of general obligation bonds, certificates of indebtedness, lease revenue bonds, and improvement bonds. A separate debt service fund is established for each bond issue.

BACKGROUND

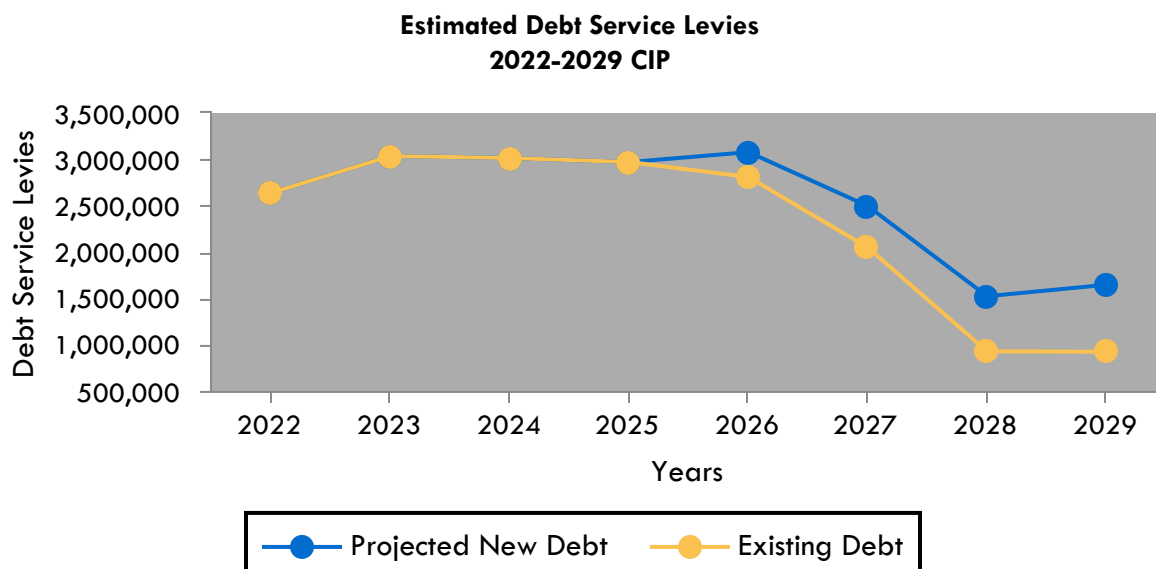
General obligations bonds are secured by the full faith and credit of the City. The City has the authority to levy property taxes for repayment of these bonds.

For this plan, the amounts projected in the Capital Improvement Program (CIP) are assumed to be funded by General Obligation Improvement Bonds. The proposed debt structure is consistent with the City's debt management policies. Interest rates are estimated conservatively.

SOURCE OF FUNDS

The principal sources of revenue are property taxes (i.e. debt service levies), special assessments, and interest earned on cash balances in the funds. Other sources of revenue include transfers from other funds, including franchise fees transferred from the Facilities Fund to pay the Phase I and Phase II facilities plan improvements.

The following graph shows the amount of existing and projected debt service levies for the next five years. The increase in 2022 through 2024 is due to the increase in scheduled debt payments and corresponding debt levies for the Ames Center tax abatement bonds in those years. The projected new total on the graph represents the total levy that will be needed to fund the ad valorem bonding currently outstanding. Future bonding included in the CIP for facilities, assessment, and other improvement projects may require a debt levy. Planned facility improvements included in the CIP may also be funded through franchise fees collected in the Facilities Capital Projects Fund. Cash reserves and existing debt are reviewed annually for refunding opportunities that further reduces debt service requirements.



The following chart shows the amount of existing debt service levies by individual bond issue for the next five years.

Existing Debt Levies by Bond Issue								
Year				Budget	Projected			
	2022	2023	2024	2025	2026	2027	2028	2029
Bond Issue:								
2012A GO Tax Increment (CR 5 & TH 13)	\$ 314,475	\$ 314,055	\$ 308,280	\$ 307,755	\$ 202,125	\$ 203,490	\$ —	\$ —
2015B GO Tax Abatement Refunding (Ref 2008A)	199,264	664,524	1,778,949	1,740,034	1,674,274	917,949	—	—
2016A GO Tax Abatement Refunding (Ref 2008A)	1,615,945	1,135,260	—	—	—	—	—	—
2018A GO Tax Abatement (Ice Center Roof and Ref 2010A)	509,061	508,925	512,595	511,075	518,490	510,720	512,453	513,712
2022A GO Improvement Bonds	—	412,293	413,585	410,901	412,943	414,196	414,662	409,091
Total	2,638,745	3,035,057	3,013,409	2,969,765	2,807,832	2,046,355	927,115	922,803

TRANSFERS

Transfers are shown from the General Fund, the Infrastructure Trust Fund, and the Facilities Fund to pay debt service. Transfers from funds are dependent on project origination and planned funding in the CIP.

USE OF FUNDS AND FUND BALANCE

According to State Statute, proceeds from the debt service levies and fund balance can only be used for redemption of debt. Additional information is available in the Existing and Projected Debt Analysis Schedule presented in the Capital and Debt Section.

General Obligation Debt Funds

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Operating:											
Property Taxes											
Tax Levy	2,610,466	3,010,044	3,013,409	3,013,409	3,013,409	2,969,765	(1)%	3,076,832	2,494,355	1,522,115	1,645,804
Delinquent & Other	7,653	—	—	—	—	—	—%	—	—	—	—
Property Taxes	2,618,119	3,010,044	3,013,409	3,013,409	3,013,409	2,969,765	(1)%	3,076,832	2,494,355	1,522,115	1,645,804
Special Assessments	1,449,425	1,163,549	1,071,201	1,071,201	1,176,592	1,044,907	(2)%	966,747	889,271	748,566	663,095
Intergovernmental	—	—	—	—	—	—	—%	—	—	—	—
Investment Income	89,909	209,864	98,974	98,974	109,336	102,477	4%	74,984	70,500	71,269	70,739
Total Operating Sources	4,157,453	4,383,457	4,183,584	4,183,584	4,299,337	4,117,149	(2)%	4,118,563	3,454,126	2,341,950	2,379,638
Non-Operating:											
Bond Proceeds	1,402	—	—	—	—	—	—%	—	—	—	—
Transfers From Other Funds											
Facilities Fund - Phase I (Police/City Hall)	808,840	808,840	810,040	810,040	810,040	810,240	—%	809,440	807,640	808,045	806,715
Facilities Fund - Phase II (Fire Station 1)	1,047,565	1,049,365	1,050,165	1,050,165	1,050,165	1,049,965	—%	1,048,765	1,046,565	1,048,365	1,048,965
Facilities Fund - Phase III (Fire Station 2 and City Hall)	—	—	—	—	—	—	—%	7,687,614	7,687,614	7,687,614	7,687,614
Infrastructure Trust Fund	—	—	—	—	—	—	—%	—	—	—	—
Total Non-Operating Sources	1,857,807	1,858,205	1,860,205	1,860,205	1,860,205	1,860,205	—%	9,545,819	9,541,819	9,544,024	9,543,294
TOTAL SOURCE OF FUNDS	6,015,260	6,241,662	6,043,789	6,043,789	6,159,542	5,977,354	(1)%	13,664,382	12,995,945	11,885,974	11,922,932
USE OF FUNDS:											
Debt Service:											
Bond Payment - Scheduled	4,700,000	4,765,000	5,115,000	5,115,000	5,115,000	5,031,931	(2)%	8,364,460	7,605,578	6,821,785	7,076,381
Interest Expense	1,321,828	1,351,726	1,260,928	1,260,928	1,260,928	1,156,954	(8)%	5,578,841	5,319,074	5,079,552	4,844,203
Fiscal Agent Fees	8,703	14,736	20,000	20,000	20,000	20,000	—%	20,000	20,000	20,000	20,000
TOTAL USE OF FUNDS	6,030,531	6,131,462	6,395,928	6,395,928	6,395,928	6,208,885	(3)%	13,963,301	12,944,652	11,921,337	11,940,584
NET DIFFERENCE	(15,271)	110,200	(352,139)	(352,139)	(236,386)	(231,531)	(34)%	(298,919)	51,293	(35,363)	(17,652)
Beginning Fund Balance	5,371,889	5,356,618	5,466,818	5,466,818	5,466,818	5,230,432		4,998,901	4,699,982	4,751,275	4,715,912
Ending Fund Balance	5,356,618	5,466,818	5,114,679	5,114,679	5,230,432	4,998,901		4,699,982	4,751,275	4,715,912	4,698,260



City of Burnsville 2025 Budget

Five-Year Financial Plan

Enterprise Funds

Enterprise Funds account for business-type activities. These activities provide services where most of the costs are recovered through user fees and charges. The City has seven Enterprise Funds. The accrual basis of accounting is used by the Enterprise Funds for financial statement purposes. For budget purposes the funds use the accrual basis except for capital assets and debt payments which are budgeted on a modified accrual basis within each finance plan. Depreciation is noted at the bottom of the finance plans.

- **Water and Sewer Fund** - receives its revenues from charges to all property owners to provide water and sanitary sewer utilities, fund operations and maintenance and capital improvements. (major fund)
- **Storm Water Fund** - receives its revenues from charges to all property owners to fund water quality projects, operations and maintenance, and capital improvements. (major fund)
- **Ice Center Fund** - operates the City of Burnsville Ice Center which has two indoor sheets of ice.
- **Golf Course Fund** - accounts for the Birnamwood Golf Course, a nine-hole course operation supported by user fees.
- **Street Lighting Fund** - provides for the annual operations and maintenance of existing streetlights.
- **Ames Center Fund** - reflects the operation of the City's performing arts center. (major fund)

Water and Sewer Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Water and Sewer Fund was established for the accounting for costs of providing water and sewer services to residents and businesses.

BACKGROUND

This fund was created in 1960 with the original development of the operation of a municipal water and sewer system. Services include water treatment and distribution, collection and transmission of wastewater, and the treatment of wastewater completed by the Metropolitan Council Environmental Services (MCES). The City operates a ground water treatment plant and added the operation of a surface water treatment facility in 2009. The source of the surface water is from an active private limestone quarry in Burnsville that was previously pumped into the Minnesota River by the owner of the quarry. The newer portion of the water treatment plant treats the surface water for potable water supply.

Billings to customers are based on actual water usage that is metered for each property. An annual review of rates is completed to ensure financial stability of the utility. Over the past several years, the City experienced changing capital improvement needs. To address ongoing changes in the utilities, a formal rate study took place in 2020 and the resulting new rates were implemented in 2021. The study analyzed the rate system structure to determine the appropriate base rate (fixed) and usage rate (variable due to usage fluctuations) to adequately provide resources for the continued sustainable operation of the utilities. Water utility revenue is a function of weather, consumer habits, and base charges.

A portion of the fees collected in this fund supports system infrastructure replacement. Significant capital improvements projected in this plan warrant borrowing for a share of the capital costs. Bonding for capital expenditures helps to maintain a stable rate structure by avoiding the significant spikes for large capital expenditures and supports sound cash management.

Utility bills are generated on a monthly basis to encourage water conservation. Monthly bills notify customers of their water usage each month, assisting with a better understanding of water usage and leak detection. Payments are received by check, electronic automatic withdrawal through bank drafting, bank transfer, credit card payments, or through an online credit card or bank transfer option. Unpaid bills are the responsibility of the property owner and are certified to the property taxes in the spring and fall of each year. Customers also have the option of opting out of a paper bill mailed each month to instead receive an e-mail indicating their bill is ready for viewing online. In early 2021, the City implemented a customer portal with a direct link to the online bill pay system. This online tool allow customers to monitor their usage and receive alerts if usage abnormalities are occurring as well as pay their bills online.

SOURCE OF FUNDS

The primary source of funding is user charges based on a property's water usage. Minnesota Statutes require public water suppliers serving more than 1,000 to adopt a water rate structure that encourages water conservation. The City's rate structure used for water billing includes a three-tiered rate system for all customers. The top tier is designed to affect high water users.

The study looked at the fixed and variable costs of the funds. Fixed costs are defined as those the City will incur regardless of water used. This includes utility billing, administrative overhead, and personnel expenses. These fixed

costs should be paid for with the Base Fee/Meter Charge and the study recommended setting fixed charges for water and sewer to cover 100% of the fixed costs of the system to provide revenue stability to the funds in the future. An adjusted monthly meter charge, based on meter size and actual replacement cost, was recommended to replace the prior base and meter fees for the water system fixed charges. Additionally, a single base charge was recommended for the sanitary sewer fixed charges.

The study also examined existing water usage charges to see if existing tier breaks were appropriate. Recommendations for new tier structures for both residential and commercial accounts were proposed to promote conservation. Tiers were eliminated from the irrigation accounts since that usage is not considered essential and a single snow making rate was proposed.

For residential users, the first tier rate is charged for the first 5,000 gallons used each month. A second tier surcharge of 25 percent is added for water used up to 15,000 gallons and a third tier surcharge of an additional 25 percent is added for usage over 15,000 per month. For commercial users, the base rate is charged for the first 15,000 gallons used each month. Again a 25 percent surcharge will be added for usage up to 105,000 gallons and another 25 percent surcharge for usage over 105,000 gallons each month.

The study also proposed the City combine previously charged city and metro sewer rates into a single sewer consumption rate.

Other sources of funds include connection charges, penalties, and interest. Charges collected directly offset the costs of providing services.

A rate increase for water and sewer service in 2025 has been proposed at 5 percent and 9.5 percent, respectively. Updated rates are included in the 2025 fees and charges schedule. These rates cover inflation, infrastructure replacement, increased MCES costs, rising electric charges, growing cost for water treatment chemicals, and the implementation of a long-term meter replacement program. MCES costs are projected to increase by 3.77 percent in 2025, following an increase of 7.45 percent in 2024. Increases of 5.0 percent are projected in the plan over the next several years.

Overall rate increases have remained steady over the last several years. Future rate increases for water and sewer rates are expected to remain stable from 3.0 to 7.0 percent. In the mid-2000's, increases did not fund increased costs or inflation in most years. The Fund's cash balance continues on a downward trend in future years. This is a planned draw down of fund balance and is based on the rate study conducted in 2020 and updated in 2022 and 2023. Proposed rate increases over the next several years are related to increasing costs and funding a more aggressive capital replacement program, including utility replacement concurrent with road improvements, and significant technology upgrades. The updated financial plan for the Water and Sewer Fund assumes that the City will issue debt on costs related to the infrastructure replacement. This is to alleviate the consistent drain on cash balances, to assist with maintaining sound financial health to support the long-term needs of the fund, and to avoid what would otherwise need to be significantly greater annual rate increases. Estimated revenues for 2025 are based on an average year. Revenues for 2024 are expected to be slightly below budgeted amounts.

USE OF FUNDS

Expenses from this fund are used for operation and maintenance, debt service, capital improvements, and infrastructure replacement relating specifically to the operation of water and sewer services. This includes all direct and indirect overhead costs incurred from operating a water and sewer enterprise.

A five-year CIP is used by the City to project capital improvement and infrastructure replacement needs. The improvements scheduled include on-going programs of water main replacement, sewer rehabilitation, well

rehabilitation, and other scheduled improvements. The detail on specific projects is included in the CIP. Many water and sewer system components (some of which are thirty to forty years old) have not had the major renovations necessary to keep them in long-term serviceable condition. These include the water storage facilities, major trunk water lines, major trunk sanitary sewer lines, and sanitary sewer lift stations.

Major Capital Initiatives

The CIP includes an aggressive approach to reconstruction and rehabilitation. Water and sewer infrastructure replacement or rehabilitation occurs as a street is replaced. In 2019, the City implemented a major technology improvement by upgrading its SCADA system, which is utilized to monitor sewer and water assets as well as providing alarms when something is not normal within the sewer and water system. This upgrade provides more redundancy and allows for the use of today's portable communication devices, making the system more effective.

As noted above stepped-up infrastructure needs will have financial planning impacts with the use of bonding as a financing tool, and ultimately may have rate impacts. Rate stability will be closely monitored as well as maintaining a strong long-term cash balance within the fund.

DEBT

A portion of the rates charged pays for debt that has been incurred on capital portions of the utility systems.

TRANSFERS

Transfers of funds from the water and sewer fund are currently limited to reimbursing other City funds for specific expenditure allocations, or capital project expenditures. The Water and Sewer Fund is not transferring any monies not related to its services.

NET ASSETS

For the Enterprise Funds, the City also strives to maintain working capital cash balances at a minimum equal to three months working capital plus an amount needed to fund future capital projects as identified in the CIP. Bonding for large projects and judicious use of net assets within funds can be used to moderate fluctuations in capital projects and infrastructure maintenance expenses.

Water & Sewer Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Operating:											
Utility Fees - Water	6,286,160	6,725,681	7,143,827	7,143,827	6,143,677	7,795,641	9 %	8,185,423	8,594,694	9,024,429	9,475,650
Utility Fees - Sewer	6,703,767	7,137,513	8,147,140	8,147,140	7,489,116	8,803,382	8 %	9,639,703	10,555,475	10,872,139	11,198,304
Base Charges	2,059,695	2,206,965	2,387,387	2,387,387	2,382,511	2,614,272	10 %	2,862,628	3,134,577	3,228,615	3,325,473
Meter Charges	2,832,662	2,931,693	3,113,594	3,113,594	3,043,909	3,361,081	8 %	3,529,135	3,705,592	3,890,871	4,085,415
Sales to Other Cities	1,114,490	1,146,937	1,162,105	1,162,105	1,179,910	1,208,590	4 %	1,256,934	1,307,211	1,359,499	1,413,879
Total Operating Sources	18,996,774	20,148,789	21,954,053	21,954,053	20,239,123	23,782,966	8 %	25,473,823	27,297,549	28,375,553	29,498,721
Non-Operating:											
Bond proceeds *	3,839,434	—	5,757,500	5,757,500	6,682,477	8,300,000	44 %	6,100,000	2,950,000	3,287,500	6,700,000
Investment Income	163,252	455,162	166,691	166,691	241,901	158,000	(5)%	102,681	103,988	104,855	90,899
Connection Charges	907,130	249,945	242,692	242,692	589,000	123,450	(49)%	123,450	123,450	90,000	90,000
Other	355,511	242,173	181,988	181,988	181,988	183,237	1 %	175,000	175,000	175,000	175,000
Total Non-Op Sources	5,265,327	947,280	6,348,871	6,348,871	7,695,366	8,764,687	38 %	6,501,131	3,352,438	3,657,355	7,055,899
TOTAL SOURCE OF FUNDS	24,262,101	21,096,069	28,302,924	28,302,924	27,934,489	32,547,653	15 %	31,974,954	30,649,987	32,032,908	36,554,620
USE OF FUNDS:											
Personnel Services	4,700,247	5,263,788	6,224,481	6,224,481	5,995,911	6,889,853	11 %	7,165,447	7,452,065	7,750,148	8,060,154
Current Expenses	4,467,572	4,903,668	5,188,441	5,385,946	5,314,973	5,284,835	2 %	5,469,804	5,661,247	5,859,391	6,064,470
MCES	5,289,980	5,710,350	6,145,776	6,145,776	6,145,776	6,376,777	4 %	6,695,616	7,030,397	7,381,917	7,751,013
Total Operating Uses	14,457,799	15,877,806	17,558,698	17,756,203	17,456,660	18,551,465	6 %	19,330,867	20,143,709	20,991,456	21,875,637
Non-Operating:											
Water & Sewer System Mgmt	—	—	2,387,500	2,387,500	2,387,500	4,195,000	76 %	4,481,000	1,811,500	4,621,000	3,955,000
Street Projects & Rehab	—	—	3,595,000	3,595,000	3,595,000	2,074,000	(42)%	3,073,000	2,611,000	1,445,000	3,660,000
GWTP/SWTP	—	—	30,000	30,000	30,000	3,310,000	10,933 %	—	—	—	—
Projects from Prior Year(s) CIP	—	—	—	3,426,357	2,675,234	—	— %	—	—	—	—
W&S Capital Projects	3,378,211	3,965,367	400,500	400,500	400,500	842,000	110 %	437,000	1,016,000	483,000	1,011,000
Subtotal capital improvements	3,378,211	3,965,367	6,703,000	10,129,357	9,378,234	10,621,000	58 %	8,041,000	5,538,500	6,599,000	8,676,000
Debt service pmts (existing)	3,011,009	3,076,097	3,133,857	3,133,857	3,133,857	2,896,370	(8)%	2,326,872	2,332,945	2,150,034	1,872,015
Debt service pmts (new)	—	—	271,752	271,752	96,214	647,231	138 %	1,420,076	1,988,070	2,267,497	2,584,222
Subtotal debt	3,011,009	3,076,097	3,405,609	3,405,609	3,230,071	3,543,601	4 %	3,746,948	4,321,015	4,417,531	4,456,237
Transfers (non-debt)	463,915	726,835	1,303,100	1,303,100	1,303,100	1,647,650	26 %	769,050	588,950	955,350	979,850
Total Non-Operating Uses	6,853,135	7,768,299	11,411,709	14,838,066	13,911,405	15,812,251	39 %	12,556,998	10,448,465	11,971,881	14,112,087
TOTAL USE OF FUNDS	21,310,934	23,646,105	28,970,407	32,594,269	31,368,065	34,363,716	19 %	31,887,865	30,592,174	32,963,337	35,987,724
Net change in accruals	(537,421)	(897,101)									
NET DIFFERENCE	2,413,746	(3,447,137)	(667,483)	(4,291,345)	(3,433,576)	(1,816,063)	172 %	87,089	57,813	(930,429)	566,896
Other financial information:											
Year-end Cash Balance	15,542,208	12,095,071	11,427,588	7,803,726	8,661,495	6,845,432		6,932,521	6,990,334	6,059,905	6,626,801
Three months working capital	4,483,181	4,920,185	5,566,852	5,616,228	5,497,458	5,935,679		5,961,716	6,263,419	6,591,084	6,827,931
Capital replacement balance	11,059,027	7,174,886	5,860,736	2,187,498	3,164,037	909,753		970,805	726,915	(531,179)	(201,130)

* - Bond proceeds includes the PFA loan proceeds issued to fund the meter replacement project. This loan was authorized in 2016, and loan proceeds will be drawn down as project expenses are incurred.

Storm Water Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Storm Water Fund was established for the accounting of costs for providing storm drainage services to the community and for preserving and improving surface water quality in the City's lakes and ponds.

BACKGROUND

This fund was created in 1992 with the creation of a City ordinance establishing the storm drainage utility, which authorized a storm water charge for service. This user charge allocates costs based on the direct proportion of the amount of storm water run-off a property generates. Commercial/Industrial properties that have more impervious surface (pavement, rooftops, etc.) and are larger parcels than residential will pay more for the service.

The emphasis of this fund has drastically changed since its inception. The original concept focused on funding maintenance of the system and preserving water quality. In 1996, rates began to be increased to assist in funding the replacement of an aging system and the financing of major water quality improvement projects.

A comprehensive update of the Water Resources Management Plan (WRMP) was approved in 2002, with a major update in 2008, a minor update in 2014, and another major update in 2021. The WRMP addresses key issues related to water resources facing the City over a 10 to 20 year horizon. The plan is a combination of resource management, regulatory controls, public works management, and water quality goals. Though long-term in focus, the plan has numerous decision points related to recommending capital improvements, ongoing inspections, maintenance, and monitoring activities. All of these decisions have a direct impact on the rates charged for the storm water service. Improvements for water quality standards take many years to fully show results. The improvements need to be completed in the early years of the plan to achieve the desired goals in water quality in future years. The City has achieved success by having two lakes removed from the Minnesota Pollution Control Agency's (MPCA) impaired water body list and has addressed many past flooding issues.

SOURCE OF FUNDS

The rate charged for the user charge fees is based on a property's land use and size. The land use is expressed in terms of a concept called Residential Equivalent Units (REU). A single family dwelling is charged for one REU. Other parcels such as commercial property and apartments are converted to a different number of REUs depending on the acreage of the property and how the land area is being used. Funding from other sources include connection charges and interest.

Based on implementation of the long-range plan a two and a half percent rate increase has been proposed for 2025 to adequately cover inflation and the continued support of the water resources management plan. Inflationary rate increases are projected at two and a half percent for the next few years. The 2025 monthly storm water billing for a single family dwelling is \$7.98. A commercial user located on a one acre parcel will be around \$100 per month.

The following table is a summary of the annual rates:

Storm Water Rates									
Year	Adopted				Budget	Projected			
	2021	2022	2023	2024	2025	2026	2027	2028	2029
Annual Rate per REU	\$86.4	\$89.40	\$91.20	\$93.48	\$ 95.76	\$98.16	\$100.62	\$103.14	\$105.72
Annual % Increase	1.0%	3.5%	2.0%	2.5%	2.5 %	2.5%	2.5%	2.5%	2.5%

USE OF FUNDS

The storm water charges provide funding for storm drainage maintenance, street sweeping, pond clean-out, water quality work, tree management, and other storm water related functions. Expenditures from this fund are used for operation and maintenance, debt service, capital improvements and infrastructure replacement relating specifically to the storm water system. This includes direct and indirect overhead costs incurred related to the storm water utility. The WRMP assists in developing a projected five-year Capital Improvements Plan (CIP) for prioritizing the capital improvement needs and developing the budget. Spending requirements are requested and reviewed during the annual budget process. For 2025 the plan maintains an aggressive approach to street reconstruction and rehabilitation. Storm water infrastructure replacement, rehabilitation, or extension occurs as a street is replaced.

The Storm Water Fund may also incur additional funding pressure from other areas. The current finance plan does not show any future funding for unforeseen outside mandates or other improvements which may require funding from storm water funds. (e.g., standards imposed on water quality by federal or state agencies)

DEBT

A portion of the rates charged pay for debt that has been incurred on capital portions of the utility systems. With a portion of the user fees dedicated toward funding the replacement of aging infrastructure, the use of debt has been eliminated. No new debt is planned.

TRANSFERS

Transfers of funds from the storm water fund are currently limited to reimbursing other City funds for specific activities. The Storm Water Fund does not transfer any monies not related to its services.

NET ASSETS

For the Enterprise Funds, the City also strives to maintain working capital cash balances at a minimum equal to three months working capital plus an amount needed to fund future capital projects as identified in the CIP. Bonding for large projects and judicious use of net assets within funds can be used to moderate fluctuations in capital projects and infrastructure maintenance expenses.

Storm Water Fund

Five-Year Financial Plan

Actuals			2024 Budget			2025 Budget		Projected			
2022	2023		Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Operating:											
Storm Drainage Utility Fee	4,641,293	4,765,322	4,844,320	4,844,320	4,844,320	4,962,515	2 %	5,086,900	5,214,400	5,345,000	5,478,700
Total Operating Sources	4,641,293	4,765,322	4,844,320	4,844,320	4,844,320	4,962,515	2 %	5,086,900	5,214,400	5,345,000	5,478,700
Non-Operating:											
Special Assessments	12,723	10,791	15,000	15,000	15,000	15,000	— %	15,000	10,000	10,000	10,000
Interest	85,056	242,622	108,000	108,000	108,000	79,600	(26)%	82,700	77,400	67,900	60,700
Connection Charges	—	—	30,000	30,000	30,000	30,000	— %	30,000	30,000	30,000	30,000
Other	120,504	112,597	12,800	12,800	12,800	12,800	— %	21,000	23,000	25,000	25,000
Total Non-Operating Sources	218,283	366,010	165,800	165,800	165,800	137,400	(17)%	148,700	140,400	132,900	125,700
TOTAL SOURCE OF FUNDS	4,859,576	5,131,332	5,010,120	5,010,120	5,010,120	5,099,915	2 %	5,235,600	5,354,800	5,477,900	5,604,400
USE OF FUNDS:											
Operating:											
Personnel Services	1,347,161	1,383,351	1,580,527	1,580,527	1,518,860	1,694,875	7 %	1,771,100	1,850,800	1,934,100	2,021,100
Current Expenses	1,009,369	915,633	1,025,528	1,368,670	1,008,541	1,050,698	2 %	1,087,500	1,125,600	1,165,000	1,205,800
Total Operating Uses	2,356,530	2,298,984	2,606,055	2,949,197	2,527,401	2,745,573	5 %	2,858,600	2,976,400	3,099,100	3,226,900
Non-Operating:											
Street Projects & Rehab	—	—	880,000	880,000	880,000	1,150,000	31 %	938,000	895,000	923,000	1,135,000
Storm Water Management	1,116,716	1,237,094	3,262,000	3,262,000	2,752,000	1,739,000	(47)%	1,646,000	2,027,000	1,341,000	1,459,000
Storm Water Capital Equipment	—	—	45,000	45,000	45,000	215,000	378 %	—	—	386,000	380,000
Projects from Prior Year(s) CIP	—	—	—	519,898	519,898	—	— %	—	—	—	—
Subtotal capital improvements	1,116,716	1,237,094	4,187,000	4,706,898	4,196,898	3,104,000	(26)%	2,584,000	2,922,000	2,650,000	2,974,000
Transfers (non-debt)	84,625	95,955	113,100	113,100	113,100	136,500	21 %	145,900	90,400	206,000	244,700
Total Non-Operating Uses	1,201,341	1,333,049	4,300,100	4,819,998	4,309,998	3,240,500	(25)%	2,729,900	3,012,400	2,856,000	3,218,700
TOTAL USE OF FUNDS	3,557,871	3,632,033	6,906,155	7,769,195	6,837,399	5,986,073	(13)%	5,588,500	5,988,800	5,955,100	6,445,600
Net change in accruals	128,503	(60,857)									
NET DIFFERENCE	1,430,208	1,438,442	(1,896,035)	(2,759,075)	(1,827,279)	(886,158)	(53)%	(352,900)	(634,000)	(477,200)	(841,200)
Other financial information:											
Year-end Cash Balance	6,785,955	8,224,397	6,328,362	5,465,322	6,397,118	5,510,960		5,158,060	4,524,060	4,046,860	3,205,660
Three months working capital	610,289	598,735	679,789	765,574	660,125	720,518		751,125	766,700	826,275	867,900
Capital replacement cash balance	6,175,666	7,625,662	5,648,573	4,699,748	5,736,993	4,790,442		4,406,935	3,757,360	3,220,585	2,337,760

Ice Center Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Ice Center Fund is used to account for the operation, maintenance, and debt service for the City-owned ice arena.

BACKGROUND

This fund was created in 1971 with construction of the first sheet of ice. A second sheet of ice was added in 1985. The debt incurred from building the second sheet of ice was paid off in 2005. The double rink facility operates year round and caters to hockey, figure skating, ice skating lessons, broomball, curling, and a variety of camps, clinics, and schools. Services include the promoting and scheduling of hockey, and figure and pleasure skating for youth and adults. The Ice Center relies on major users for a stable and significant share of ice time rental. Major users include the Apple Valley Burnsville Hockey Association, Minnesota Valley Figure Skating Club, and Burnsville High School. The Ice Center also has a large number of hours for ice rental from adult groups and one of the largest Learn to Skate programs in Minnesota.

Financial challenges for this fund include establishing an acceptable operating cash balance and identifying a source of funds to pay for capital improvements. The Center's ice making plant was replaced in 2010, financed with the issuance of Economic Development Authority (EDA) Lease Revenue Bonds and federal grant funds. The debt does not appear within this fund because of the authority used to issue. As the facility continues to age, the need for additional equipment replacement and other improvements are required to maintain the current level of operations and for safety. The City has been planning for these major capital improvements. Plans for the next five years include a parking lot replacement and other significant improvements. Facility improvements at the Ice Center may be eligible for funding through the Facilities Capital Fund.

SOURCE OF FUNDS

The primary source of funding is user charges for ice rental. Other sources of funds include admissions, lessons, concessions, events, equipment rental, advertising, and interest. Charges collected directly offset the costs of providing services. A review of rates is completed annually to ensure the Ice Center's rates are at or near the top of the market with similar double-rink facilities to ensure financial stability. Ice time is becoming more competitive due to the number of ice rinks in the south metro area. Revenues for the Ice Center have generally been consistent. The Ice Center financial plan will be sufficient for funding of the regular operations capital replacement; however, major capital facility improvements will need to be funded by bonding and GO debt service levy or the Facilities Fund.

USE OF FUNDS

Expenses from this fund are used for operation, maintenance and capital improvements relating specifically to the operation of the Ice Center. The Ice Center is facing significant capital expenditures in the next 10-year period, including flooring, exterior door, bleacher, and ice resurfer. The Ice Center financial plan calls for funding of the regular operations capital replacement; however, major capital facility improvements will need to be funded by bonding and GO debt service levy or the Facilities Fund.

DEBT

The debt issued by the EDA in 2010 to finance major improvements at the Ice Center in 2010 does not appear in this fund. Payment on the debt will be made from the debt service levy. The General Fund plan included a transfer to the Debt Service Fund of \$140,000 annually to fund a portion of the debt service of the Ice Center. This approach was part of the 2012 budget strategy. These transfers were completed in 2021. Annual use of fund balance in the General Fund was the funding source.

The City issued bonds for the roof replacement in 2019.

TRANSFERS

No transfers are planned for 2025.

NET ASSETS

For the Enterprise Funds, the City strives to maintain working capital cash balances at a minimum equal to three months working capital plus an amount needed to fund future capital projects as identified in the City's CIP. Bonding for large projects and judicious use of net assets within funds can be used to moderate fluctuations in capital projects and infrastructure maintenance expenses.

Ice Center Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Operating:											
Charges for Services	1,103,801	1,065,309	1,259,100	1,259,100	1,259,100	1,220,430	(3)%	1,244,839	1,269,736	1,295,131	1,321,034
Other	5,065	41	—	—	—	—	—%	—	—	—	—
Non-Operating:											
Interest	9,197	20,652	17,300	17,300	17,300	17,300	—%	10,000	10,000	10,000	10,000
Total Non-Operating Sources	9,197	20,652	17,300	17,300	17,300	17,300	—%	10,000	10,000	10,000	10,000
TOTAL SOURCE OF FUNDS	1,118,063	1,086,002	1,276,400	1,276,400	1,276,400	1,237,730	(3)%	1,254,839	1,279,736	1,305,131	1,331,034
USE OF FUNDS:											
Operating:											
Personnel Services	694,652	700,598	774,256	774,256	774,256	816,966	6%	841,475	866,719	892,721	919,503
Current Expenses	383,758	322,912	360,425	360,425	360,425	358,350	(1)%	369,101	380,174	391,579	403,326
Total Operating Uses	1,078,410	1,023,510	1,134,681	1,134,681	1,134,681	1,175,316	4%	1,210,576	1,246,893	1,284,300	1,322,829
Non-Operating:											
Purchase of Capital Assets	—	124,020	170,000	340,000	125,000	30,000	(82)%	15,000	—	50,000	20,000
Total Non-Operating Uses	—	124,020	170,000	340,000	125,000	30,000	(82)%	15,000	—	50,000	20,000
TOTAL USE OF FUNDS	1,078,410	1,147,530	1,304,681	1,474,681	1,259,681	1,205,316	(8)%	1,225,576	1,246,893	1,334,300	1,342,829
NET DIFFERENCE	39,653	(61,528)	(28,281)	(198,281)	16,719	32,414	(215)%	29,263	32,843	(29,169)	(11,795)
Other financial information:											
Year-end Cash Balance	665,045	603,517	575,236	405,236	620,236	652,650		681,913	714,756	685,587	673,792
Three months operating cash estimate	269,603	286,883	326,170	368,670	314,920	301,329		306,394	311,723	333,575	335,707
Capital Replacement Cash Balance	395,442	316,634	249,066	36,566	305,316	351,321		375,519	403,033	352,012	338,085
Capital Outlay with Facilities Fund funding source	—	1,125,000	50,000	50,000	50,000	531,000		1,091,200	371,000	330,940	105,350
Annual Depreciation	403,735	421,195	412,959	412,959	412,959	413,709		414,084	414,084	415,334	415,834

Golf Course Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Golf Course Fund is used to account for the operation and debt service of the municipal golf course.

BACKGROUND

This fund was created in 1988 when the City purchased Birnamwood Golf Course. Birnamwood is a par 3, nine-hole golf operation that hosts leagues and tournaments for youth and adults, as well as open golf. Services include the promoting and scheduling of the leagues and tournaments, operation of the club house, and the maintenance of the facility and grounds.

The debt incurred from purchasing the course was paid off in 2003. The financial projection indicates a stable cash balance, including sufficient funds to pay for planned major equipment purchases and capital improvements.

SOURCE OF FUNDS

The primary source of funding is user charges consisting of green fees, passes and leagues. Other sources of funds include concessions, equipment rental, golf supplies, advertising, and interest. Charges collected directly offset the costs of providing services. A review of rates is completed annually to ensure they are in the upper quartile of the market with similar nine-hole operations. In 2020, pandemic conditions resulted in a significant increase in the number of rounds. Weather patterns impact the number of rounds golfed each season. Staff is cautiously expecting rounds for 2025 to be comparable to average years, or slightly higher.

USE OF FUNDS

Expenses from this fund are used for operation, maintenance and capital improvements relating specifically to the operation of the golf course. Spending requirements are requested and reviewed during the annual budget process. This significant capital improvement expense is included in financial projections and will be paid from the Facilities Fund.

DEBT AND TRANSFERS

The golf course does not currently have any debt and no transfers are planned.

NET ASSETS

For the Enterprise Funds, the City strives to maintain working capital cash balances at a minimum equal to three months working capital plus an amount needed to fund future capital projects as identified in the City's CIP. Bonding for large projects and judicious use of net assets within funds can be used to moderate fluctuations in capital projects and infrastructure maintenance expenses.

Golf Course Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Operating:											
Charges for Services	396,678	426,668	386,850	386,850	386,850	408,350	6 %	424,700	441,700	459,400	477,800
Non-Operating:											
Investment Income	3,853	6,767	5,700	5,700	6,000	5,700	— %	2,000	2,000	2,000	2,000
Other Revenues	688	14	—	—	—	—	— %	—	—	—	—
TOTAL SOURCE OF FUNDS	401,219	433,449	392,550	392,550	392,850	414,050	— %	426,700	443,700	461,400	479,800
USE OF FUNDS:											
Operating:											
Personnel Services	250,904	271,063	281,850	281,850	281,850	295,790	5 %	307,622	319,927	332,724	346,033
Current Expenses	65,308	169,779	75,344	75,344	75,344	78,624	4 %	80,196	81,800	83,436	85,105
Total Operating Uses	316,212	440,842	357,194	357,194	357,194	374,414	5 %	387,818	401,727	416,160	431,138
Non-Operating:											
Purchase of Capital Assets	163,028	—	125,000	125,000	125,000	137,520	10 %	41,350	41,100	—	—
TOTAL USE OF FUNDS	479,240	440,842	482,194	482,194	482,194	511,934	6 %	429,168	442,827	416,160	431,138
NET DIFFERENCE	(78,021)	(7,393)	(89,644)	(89,644)	(89,344)	(97,884)	9 %	(2,468)	873	45,240	48,662
Other financial information:											
Year-end Cash Balance	237,149	229,756	140,112	140,112	140,412	42,528		40,060	40,933	86,173	134,835
3 months operating cash estimate	119,810	110,211	120,549	120,549	120,549	127,984		107,292	110,707	104,040	107,785
Balance above operating estimate	117,339	119,545	19,563	19,563	19,863	(85,456)		(67,232)	(69,774)	(17,867)	27,050
Capital Outlay with Facilities											
Fund funding source	20,000	20,000	40,000	40,000	40,000	320,000		20,000	20,000	20,000	20,000
Annual Depreciation	13,354	18,190	20,000	20,000	20,000	20,000		20,000	22,055	22,055	22,055

Street Lighting Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Street Lighting Fund is used to account for the operation, maintenance, and replacement of the City's street lighting system.

BACKGROUND

This fund was created in 2002 with the establishment of a City ordinance establishing a street lighting utility. The main focus of this utility was to set a standard policy for continuous street lighting service throughout the community and to address future replacement needs for existing lights. In 2012, the City policy regarding the street lighting funding was changed. The change consolidated continuous street lighting and major roadway lighting into the Street Lighting Fund. Major roadway lighting includes major thoroughfare and intersection lights. The consolidation was a result of an aging lighting infrastructure. As the existing lighting infrastructure continues to age, the City will be faced with significant replacement expenses. Consolidating the different types of lighting will assist in dedicating a future funding mechanism for lighting improvements. A five-year Capital Improvements Plan (CIP) projects lighting replacement needs.

A standard fee structure is created for residential and commercial property for the different types of lighting. Continuous street lighting fees are only billed to properties that benefit from those lights and are used to fund the operation, maintenance and replacement of existing continuous street lights. Residential property is charged on a per unit basis and commercial property is charged on a front footage basis. New lights added into the system will be specially assessed to the benefiting properties for their original costs. Once new lights are installed, the street light utility fee will be utilized for the cost of operating, maintaining and replacing the lights.

For major roadway lighting a fee is charged to all properties in the City that have a utility account. The fee is a flat charge with the rate varying if the property is residential, high density residential, or commercial. Revenues from these fees are used to fund the operation, maintenance and replacement of existing major roadway lights and intersection lights.

The Street Lighting Fund's cash balance shows a stable trend over the next several years with rate increases being tied to increases in electrical costs.

SOURCE OF FUNDS

The primary source of funding is user charges consisting of a unit charge for residential property and a front foot charge for commercial property for continuous street lighting. The major roadway light funding is a flat fee to all properties based on the type of property. Other sources of funds include interest and other reimbursements. Charges collected directly offset the costs of providing services.

Based on fund balance needs and the long range Street Lighting Plan, rates are proposed to remain the same in 2024. The following is a summary of street lighting rates:

Residential Continuous Street Lighting									
Year	Adopted				Budget	Projected			
	2021	2022	2023	2024	2025	2026	2027	2028	2029
Annual Rate per Unit	\$34.32	\$34.32	\$35.4	\$35.40	\$35.40	\$35.40	\$35.40	\$35.40	\$35.40
Annual % Increase	0.0%	0.0%	3.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Commercial Continuous Street Lighting									
Year	Adopted				Budget	Projected			
	2021	2022	2023	2024	2025	2026	2027	2028	2029
Annual Rate Per Front Ft.	\$1.632	\$1.632	\$1.692	\$1.692	\$1.69	\$1.69	\$1.69	\$1.69	\$1.69
Annual % Increase	0.0%	0.0%	3.7%	0.0%	(0.1)%	0.0%	0.0%	0.0%	0.0%

Residential Major Roadway Lighting									
Year	Adopted				Budget	Projected			
	2021	2022	2023	2024	2025	2026	2027	2028	2029
Annual Rate Per Property	\$4.08	\$4.08	\$4.32	\$4.32	\$4.32	\$4.32	\$4.32	\$4.32	\$4.32
Annual % Increase	0.0%	0.0%	5.9%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

High Density Major Roadway Lighting									
Year	Adopted				Budget	Projected			
	2021	2022	2023	2024	2025	2026	2027	2028	2029
Annual Rate Per Unit	\$2.46	\$2.46	\$2.55	\$2.55	\$2.55	\$2.55	\$2.55	\$2.55	\$2.55
Annual % Increase	0.0%	0.0%	3.7%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Commercial Major Roadway Lighting									
Year	Adopted				Budget	Projected			
	2021	2022	2023	2024	2025	2026	2027	2028	2029
Annual Rate Per Property	\$38.82	\$38.82	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Annual % Increase	0.0%	0.0%	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

USE OF FUNDS

Expenditures from this fund are used for operation, maintenance, and replacement of existing street lights, primarily replacement of neighborhood High Pressure Sodium (HPS) lights with energy efficient Light Emitting Diode (LED) street lights. Spending requirements are requested and reviewed during the annual budget process. A five-year Capital Improvements Plan (CIP) is also utilized to project capital improvements and specific replacements.

TRANSFERS

There are no transfers proposed for this fund.

NET ASSETS

For the Enterprise funds, the City also strives to maintain working capital cash balances at a minimum equal to three months working capital plus an amount needed to fund future capital projects as identified in the City's Capital Improvements Plan. Bonding for large projects and judicious use of net assets within funds can be used to moderate fluctuations in capital projects and infrastructure maintenance expenses.

Street Lighting Fund

Five-Year Financial Plan

	Actuals		2024 Budget			2025 Budget		Projected			
	2022	2023	Original	Amended	Estimate		% Chg	2026	2027	2028	2029
SOURCE OF FUNDS:											
Operating:											
Street Light Fees-Residential	269,521	278,291	289,922	289,922	276,872	289,922	— %	289,922	289,922	289,922	289,922
Street Light Fees-Commercial	184,185	192,632	180,440	180,440	190,000	180,440	— %	180,440	180,440	180,440	180,440
Major Roadway Lighting-Residential	61,537	64,926	61,510	61,510	63,025	61,510	— %	61,510	61,510	61,510	61,510
Major Roadway Lighting-High Density	—	—	26,224	26,224	26,224	26,224	— %	26,224	26,224	26,224	26,224
Major Roadway Lighting-Commercial	60,782	63,083	31,716	31,716	38,498	31,716	— %	31,716	31,716	31,716	31,716
Total Operating Sources	576,025	598,932	589,812	589,812	594,619	589,812	— %	589,812	589,812	589,812	589,812
Non-Operating:											
Interest	12,073	25,927	11,500	11,500	15,832	11,500	— %	9,646	9,651	9,473	9,105
Other	12,099	5,217	10,000	10,000	10,000	10,000	— %	10,000	10,000	10,000	10,000
Total Non-Operating Sources	24,172	31,144	21,500	21,500	25,832	21,500	— %	19,646	19,651	19,473	19,105
TOTAL SOURCE OF FUNDS	600,197	630,076	611,312	611,312	620,451	611,312	— %	609,458	609,463	609,285	608,917
USE OF FUNDS:											
Operating:											
Current Expenses	398,234	354,742	409,900	409,900	401,500	405,500	(1)%	417,665	430,195	443,101	456,394
Non-Operating:											
Street Light Projects	295,630	6,119	180,400	348,212	223,931	185,800	3 %	191,300	197,100	203,000	209,000
TOTAL USE OF FUNDS	693,864	360,861	590,300	758,112	625,431	591,300	— %	608,965	627,295	646,101	665,394
Net change in accruals	77,378	(111,237)									
NET DIFFERENCE	(16,289)	157,978	21,012	(146,800)	(4,980)	20,012	(5)%	493	(17,832)	(36,816)	(56,477)
Other financial information:											
Year-end Cash Balance	791,608	949,586	970,598	802,786	944,606	964,618		965,111	947,279	910,463	853,986
Three months operating cash estimate	173,466	90,215	147,575	189,528	156,358	101,375		104,416	107,549	110,775	114,099
Capital Replacement cash balance	618,142	859,371	823,023	613,258	788,248	863,243		860,695	839,730	799,688	739,887

Ames Center Fund

Financial Plan Year 2025

FUND DESCRIPTION

The Ames Center Fund was created by the City Council in 2007 to account for the operation of the Ames Center, formerly known as the Burnsville Performing Arts Center (PAC). The Ames Center is located at 12600 Nicollet Ave in the Heart of the City. This complex opened in January, 2009. The center has two theatres: a 1,000 seat Proscenium Stage and a 150 seat Black Box.

BACKGROUND

The 1.5 acre land parcel, where the facility is located, was purchased by the City in 2001 for the express purpose of hosting such a center with grant money from the Metropolitan Council. In addition to the grant from the Metropolitan Council for land acquisition, cash reserves, bond proceeds, host fees from the Burnsville Sanitary Landfill (owned and operated by Waste Management, Inc.) and the economic development levy were used to finance the \$20 million project.

In addition to the Ames Center Enterprise Fund, the City created two additional funds related to the performing arts center: the Ames Center Debt Service Fund and the PAC Construction Fund. The PAC Construction Fund was closed during 2010 with the completion of the building construction.

In planning for construction of the performing arts center, the City anticipated the Ames Center Fund would require non-operating revenue sources to cover net operating expense as well as debt on the bonds issued to finance the facility. The facility opened in January 2009, under distressed economic times. The first year of revenue performance fell short of original estimates, with total operating revenue reaching about 80 percent of the original budget. Operating revenue performance has improved over the last several years. The financial plan for the Ames Center shows negative ending cash balance in the initial years of operation. The negative balance is projected to be eliminated over time as total source of funds, which includes a transfer in from the General Fund, begins to exceed total use of funds. The negative cash balance is covered through an interfund loan, which was repaid in full in 2020 and 2021. Use of funds for contribution toward debt service is covered in more detail under the Debt section.

SOURCE OF FUNDS

The primary source of funding for the operations of the Ames Center Fund is charges for services. The Ames Center Fund receives non-operating revenue from the receipt of a host fee collected from the landfill and revenue from the General Fund for capital outlay. Prior to 2020, the Ames Center received revenue from a transfer in of cash from the EDA Fund for debt service purposes. In 2020, an effort was made to streamline the debt payments and the related transfers were eliminated. The host fee revenue and the transfer in of cash from the EDA Fund provided additional needed revenue to cover debt service transfer expense. The facility has a naming rights agreement with Ames Construction that will bring in \$100,000 each year for ten years, beginning in 2014 to 2023. The naming rights agreement was extended in 2022 for the five year period 2024 - 2028. In 2018, Masquerade Dance purchased the naming rights for the main theater for \$50,000 per year for ten years. With this new agreement, future years are now closer to covering operating expenses annually.

Host fee revenue from the landfill fluctuates from year-to-year depending on volume at the Burnsville Sanitary Landfill. Over the life of the agreement with Waste Management which sets the host fee at \$1.00 per ton of waste collected, the City anticipated collecting nearly \$10 million in revenue. The timing of this cash flow depended on the annual volume at the landfill. The total capacity at the landfill is a fixed amount and therefore

the total projected host fee revenue amount will ultimately be collected and is a known amount, the timing of the cash flow will vary and may cause some short-term cash flow challenges that the City will need to manage. All City Host fee revenue was directed to the Ames Center in 2020 and 2021, for the purposes of repaying the General Fund advance. Host fee revenue has been directed elsewhere in the City beginning in 2022.

Facility capital needs at the Ames Center are eligible for funding by the Facilities Fund. Equipment needs will be funded by the Ames Center fund.

In 2021, the Ames Center was awarded a Shuttered Venue Operator Grant (SVOG) federal grant of \$1,028,183 from the Small Business Administration. This grant was made available to performing arts organizations that were negatively impacted by the COVID-19 pandemic. The award amount was based on revenue losses, and was used towards personnel expenses, utilities and operations expenses from 2020 and 2021.

Council approved the creation of the Angel Fund in 2011 which is a program to involve businesses and/or individuals to provide support to bring an additional series of performances to the Ames Center. The Angel Fund series is included in the financial plan. The Economic Development Authority (EDA) has contributed matching funds to promote donations. The EDA funds are in the form of a loan and are therefore not included as revenue. Repayment of the EDA loan began 2016 and is reflected in the five-year plan.

USE OF FUNDS

This fund accounts for operating costs of the Ames Center. The City has a contract with an event facility managing company to manage the day-to-day operations of the facility including the booking of events. All employees at the facility are employees of the management company. Customary operating expenses for the facility are managed by the contractor with reimbursement from the City. The contractor is paid a management fee for these services. The current management contract is for the five-year period ending in 2028, with an option to renew.

As required by the contract, the management company has submitted an updated five-year budget plan. This plan is reflected in the financial plan the City has prepared for this fund. The business plan is submitted annually and reviewed by City staff as part of the budget process. The management company also submitted a five-year capital improvement plan for the facility at the request of the City. As the facility ages, an annual capital outlay is necessary in order to maintain the asset in good working condition.

DEBT

In 2008, the City issued a 20-year General Obligation Tax Abatement Bond for the construction of the performing arts center. The par amount of the Bonds less underwriter's discount and cost of issuance was \$16.5 million. The net bond proceeds along with dedicated cash on hand were used to support the \$20 million construction budget. The construction expense and bond proceeds were accounted for in a separate PAC Construction Fund. The debt obligation is not reported as a liability of the Ames Center Fund as the debt is accounted for in a separate debt service fund into which funds were transferred from the General Fund and the Ames Center Fund to cover principal and interest payments. In 2020, the debt payments and transfers were streamlined to the debt fund and debt related transfers were eliminated from the Ames Center Fund.

In 2015 and 2016, the City issued crossover refunding bonds to refund a portion of the 2008 issuance. The proceeds of the new bonds were used to refund the 2008 bonds. The refunding was undertaken to reduce total debt service payments over thirteen years by \$1,529,514 and resulted in an economic gain of \$1,356,381.

The source of funds for payment on the bonds is abatement tax levy (transferred from the General Fund to the Debt Service Fund) and economic development levy and host fee revenue (transferred from the Ames Center Fund

to the Debt Service Fund). Host fee revenue collected in the Ames Center Fund, which is in excess of the amount needed to support the debt service transfer, would be available to offset operating costs within the Fund. The debt related transfers were eliminated in 2020.

TRANSFERS

The Ames Center Fund has had both transfers in from other funds and transfers out to other funds. No transfers are planned for 2025.

Transfers In From Other Funds

The financial plan shows a transfer in 2021 from the General Fund to cover any revenue shortfall and capital needs. Prior to 2020, there was an annual transfer in of funds from the EDA Fund for the purpose of covering debt service.

Transfers Out To Other Funds

Prior to 2020, the Ames Center Fund included an annual transfer out to the Ames Center Debt Service Fund. This was covered previously under the Debt section of this summary.

Ames Center

Five-Year Financial Plan

Actuals			2024 Budget			2025 Budget		Projected			
2022	2023		Original	Amended	Estimate	% Chg		2026	2027	2028	2029
OPERATIONS:											
Operating Revenue:											
Charges for Services	1,879,668	2,185,466	2,073,447	2,073,447	2,073,447	2,279,872	10 %	2,371,067	2,465,910	2,564,546	2,667,128
Sponsorships and donations	15,000	15,100	45,000	45,000	45,000	45,000	— %	47,250	49,613	52,094	54,699
Naming Rights	150,000	150,000	150,000	150,000	150,000	150,000	— %	150,000	150,000	150,000	50,000
Total Operating Revenue:	2,044,668	2,350,566	2,268,447	2,268,447	2,268,447	2,474,872	9 %	2,568,317	2,665,523	2,766,640	2,771,827
Operating Expense:											
Contracted labor	1,138,588	1,248,490	1,486,687	1,486,687	1,486,687	1,559,520	5 %	1,621,774	1,674,695	1,729,375	1,785,872
Current expenditures	716,653	787,653	659,954	659,954	659,954	812,177	23 %	843,920	881,848	921,502	962,961
Management Fee	124,227	185,706	191,280	191,280	191,280	197,019	3 %	202,930	209,018	215,289	221,748
Total Operating Expense:	1,979,468	2,221,849	2,337,921	2,337,921	2,337,921	2,568,716	10 %	2,668,624	2,765,561	2,866,166	2,970,581
Total Operating Income (Loss)	65,200	128,717	(69,474)	(69,474)	(69,474)	(93,844)	35 %	(100,307)	(100,038)	(99,526)	(198,754)
NON-OPERATING SOURCES:											
Host fees	—	—	—	—	—	—	— %	—	—	—	—
Federal grant - SVOG	—	—	—	—	—	—	— %	—	—	—	—
Transfers from other funds											
General Fund	—	—	—	—	—	—	— %	—	—	—	—
Total Non-Op Sources	—	—	—	—	—	—	— %	—	—	—	—
NON-OPERATING USES:											
Non-Operating Uses:											
Capital outlay	58,005	95,900	305,500	305,500	305,500	563,897	85 %	250,000	165,000	204,200	170,000
Repayment of General Fund Advance	446,544	—	—	—	—	—	— %	—	—	—	—
Total Non-Op Uses	504,549	95,900	305,500	305,500	305,500	563,897	85 %	250,000	165,000	204,200	170,000
Total Non-Operating Income (Loss)	(504,549)	(95,900)	(305,500)	(305,500)	(305,500)	(563,897)	85 %	(250,000)	(165,000)	(204,200)	(170,000)
TOTAL INCOME (LOSS)			(374,974)	(374,974)	(374,974)	(657,741)	75 %	(350,307)	(265,038)	(303,726)	(368,754)
TOTAL SOURCE OF FUNDS			2,268,447	2,268,447	2,268,447	2,474,872	9 %	2,568,317	2,665,523	2,766,640	2,771,827
TOTAL USE OF FUNDS			2,643,421	2,643,421	2,643,421	3,132,613	19 %	2,918,624	2,930,561	3,070,366	3,140,581
NET DIFFERENCE			(374,974)	(374,974)	(374,974)	(657,741)	75 %	(350,307)	(265,038)	(303,726)	(368,754)
Other financial info:											
Year End Net Current Assets	2,313,497	3,570,865	3,195,891	3,195,891	3,195,891	2,538,150		2,187,843	1,922,805	1,619,079	1,250,325
Financial Policy: Three months operating needs	621,004	579,437	660,855	660,855	660,855	783,153		729,656	732,640	767,592	785,145
Available for Capital Replacement (shortage)	1,692,493	2,991,428	2,535,036	2,535,036	2,535,036	1,754,997		1,458,187	1,190,165	851,487	465,180
Capital Outlay with Facilities Fund funding source	484,500	484,500	250,895	250,895	250,895	1,114,600		605,000	1,144,200	1,305,000	794,440
Annual Depreciation	582,030	584,673	570,000	570,000	570,000	541,805	(5)%	529,305	521,055	510,845	502,345

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Capital Improvements Plan (CIP)

Debt Analysis

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

FUNDING SOURCE SUMMARY - PUBLIC WORKS INFRASTRUCTURE

Source	2025	2026	2027	2028	2029	Total
Federal	3,000,000		32,000,000			35,000,000
General Fund		350,000				350,000
Host Community Grant	415,000	415,000	415,000	415,000	415,000	2,075,000
ITF	1,917,396	3,492,500	3,754,969	4,005,269	4,528,169	17,698,303
MnDOT	4,600,000		3,900,000			8,500,000
MSA	4,920,000	3,870,000	2,473,000	2,478,000	3,216,000	16,957,000
Special Assessments	950,000	1,040,000	1,284,000	1,299,000	1,563,000	6,136,000
Utility - Stormwater	2,889,000	2,584,000	2,922,000	2,264,000	2,594,000	13,253,000
Utility - Street Lighting	185,800	191,300	197,100	203,000	209,000	986,200
Utility - Water & Sewer - Sanitary Sewer	1,565,000	1,153,000	1,705,000	1,185,000	1,624,000	7,232,000
Utility - Water & Sewer - Water	8,214,000	6,451,000	2,817,500	4,931,000	6,041,000	28,454,500
Grand Total	\$ 28,656,196	\$ 19,546,800	\$ 51,468,569	\$ 16,780,269	\$ 20,190,169	\$ 136,642,003

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

PROJECTS BY FUNDING SOURCE - PUBLIC WORKS INFRASTRUCTURE

Source	2025	2026	2027	2028	2029	Total
Federal						
Hwy 13 and Nicollet Mobility Improvements	3,000,000		32,000,000			35,000,000
Federal Total	3,000,000		32,000,000			35,000,000
General Fund						
Burnsville Parkway Bridge Aesthetics		350,000				350,000
General Fund Total		350,000				350,000
Host Community Grant						
Host Landfill Grant Projects	415,000	415,000	415,000	415,000	415,000	2,075,000
Host Community Grant Total	415,000	415,000	415,000	415,000	415,000	2,075,000
ITF						
HOC Paver Replacements		500,000				500,000
Street Improvements (Recon, Reclaim, Rehab, Mtnc Overlay)	1,917,396	2,992,500	3,754,969	4,005,269	4,528,169	17,198,303
ITF Total	1,917,396	3,492,500	3,754,969	4,005,269	4,528,169	17,698,303
MnDOT						
Hwy 13 and Nicollet Mobility Improvements			3,900,000			3,900,000
I-35W SB Exit Ramp to CSAH 42 and Buck Hill Road	3,100,000					3,100,000
Williams Drive LRIP	1,500,000					1,500,000
MnDOT Total	4,600,000		3,900,000			8,500,000
MSA						
City Signal Replacement				500,000		500,000
Cliff Rd & 35W Frontage Rd	100,000	300,000				400,000
Cliff Rd and 35W Bridge Replacement	40,000					40,000
County Road 42 Trail Gap	45,000	55,000				100,000
County Signals	450,000		575,000	575,000	270,000	1,870,000
Hwy 13 and Nicollet Mobility Improvements	100,000	100,000	150,000			350,000
I-35W SB Exit Ramp to CSAH 42 and Buck Hill Road	1,050,000	2,070,000				3,120,000
Intersection Improvements				350,000		350,000
MnDOT Signal Replacement			225,000			225,000
Retaining Walls in ROW					1,000,000	1,000,000
Street Improvements (Recon, Reclaim, Rehab, Mtnc Overlay)	3,135,000	1,345,000	1,523,000	1,053,000	1,946,000	9,002,000
MSA Total	4,920,000	3,870,000	2,473,000	2,478,000	3,216,000	16,957,000
Special Assessments						
Street Improvements (Recon, Reclaim, Rehab, Mtnc Overlay)	950,000	1,040,000	1,284,000	1,299,000	1,563,000	6,136,000
Special Assessments Total	950,000	1,040,000	1,284,000	1,299,000	1,563,000	6,136,000
Utility - Stormwater						
Alum Treatments			70,000			70,000
Boulevard Tree Maintenance	81,000	84,000	87,000	90,000	93,000	435,000
Comprehensive Replacement Plan		100,000				100,000
Contract Patching					95,000	95,000
Contract Patching	82,000	85,000	88,000	91,000		346,000
County Overlays		71,000	74,000		80,000	225,000

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

PROJECTS BY FUNDING SOURCE - PUBLIC WORKS INFRASTRUCTURE

Source	2025	2026	2027	2028	2029	Total
Deeg Pond Filter Replacement	45,000					45,000
Habitat Restoration	25,000				31,000	56,000
Keller Lake Stormwater Quality Improvements				75,000		75,000
Lift Station Rehabilitation		213,000	110,000	226,000	122,000	671,000
Minor Drainage Improvements	136,000	141,000	146,000	151,000	156,000	730,000
Natural Resources Grant match		28,000				28,000
Park Drainage Improvements		176,000				176,000
Park Drainage Study	35,000					35,000
Pond Cleanout/Outfall Imp. Program	452,000	466,000	480,000	495,000	510,000	2,403,000
Ravine Restoration and Slope Stabilization	500,000		550,000			1,050,000
Storm Sewer Lift Station Condition Assessment	75,000					75,000
Storm Sewer Televising (for street projects)	58,000	60,000	62,000	64,000	66,000	310,000
Street Improvements (Recon, Reclaim, Rehab, Mtnc Overlay)	930,000	722,000	745,000	768,000	974,000	4,139,000
Sunset Dam Stormwater Model Update	30,000					30,000
Water Resource Management Program Update		100,000	100,000			200,000
Watermain Replacement	80,000		85,000		165,000	330,000
Wood Pond Storm Filter Maintenance		13,000		14,000		27,000
Corrugated Metal Pipe Rehab and Replacement	360,000	325,000	325,000	290,000	302,000	1,602,000
Utility - Stormwater Total	2,889,000	2,584,000	2,922,000	2,264,000	2,594,000	13,253,000
Utility - Street Lighting						
Street Light Replacement	185,800	191,300	197,100	203,000	209,000	986,200
Utility - Street Lighting Total	185,800	191,300	197,100	203,000	209,000	986,200
Utility - Water & Sewer - Sanitary Sewer						
County Overlays		73,000	75,000		79,000	227,000
Lift Station Rehabilitation	495,000		500,000		500,000	1,495,000
Sanitary Sewer Rehabilitation	750,000	790,000	830,000	875,000	1,045,000	4,290,000
Sanitary Sewer Studies	50,000					50,000
Street Improvements (Recon, Reclaim, Rehab, Mtnc Overlay)	270,000	290,000	300,000	310,000		1,170,000
Utility - Water & Sewer - Sanitary Sewer Total	1,565,000	1,153,000	1,705,000	1,185,000	1,624,000	7,232,000
Utility - Water & Sewer - Water						
County Overlays		29,000	30,000		32,000	91,000
Street Improvements (Recon, Reclaim, Rehab, Mtnc Overlay)	1,804,000	2,516,000	2,036,000	960,000		7,316,000
Street Repair of Watermain Breaks	160,000	165,000	170,000	175,000	180,000	850,000
Transmission & Storage Rehabilitation Projects	3,200,000	2,311,000	115,000	636,000	3,379,000	9,641,000
Water Production Projects	960,000	1,380,000	366,500	1,590,000	1,275,000	5,571,500
Water Studies	200,000	50,000	100,000	50,000	50,000	450,000
Water Treatment Rehabilitation Projects	1,890,000			1,520,000	1,125,000	4,535,000
Utility - Water & Sewer - Water Total	8,214,000	6,451,000	2,817,500	4,931,000	6,041,000	28,454,500
Grand Total	28,656,196	19,546,800	51,468,569	16,780,269	20,190,169	136,642,003

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

PROJECTS & FUNDING SOURCES BY DEPARTMENT - PUBLIC WORKS INFRASTRUCTURE

Department	2025	2026	2027	2028	2029	Total
Intersection Improvements						
City Signal Replacement						
MSA				500,000		500,000
City Signal Replacement Total				500,000		500,000
Cliff Rd & 35W Frontage Rd						
MSA	100,000	300,000				400,000
Cliff Rd & 35W Frontage Rd Total	100,000	300,000				400,000
Cliff Rd and 35W Bridge Replacement						
MSA	40,000					40,000
Cliff Rd and 35W Bridge Replacement Total	40,000					40,000
County Signals						
MSA	450,000		575,000	575,000	270,000	1,870,000
County Signals Total	450,000		575,000	575,000	270,000	1,870,000
Intersection Improvements						
MSA				350,000		350,000
Intersection Improvements Total				350,000		350,000
MnDOT Signal Replacement						
MSA			225,000			225,000
MnDOT Signal Replacement Total			225,000			225,000
Intersection Improvements Total	590,000	300,000	800,000	1,425,000	270,000	3,385,000
Regional Improvements						
Burnsville Parkway Bridge Aesthetics						
General Fund		350,000				350,000
Burnsville Parkway Bridge Aesthetics Total		350,000				350,000
County Overlays						
Utility - Stormwater		71,000	74,000		80,000	225,000
Utility - Water & Sewer - Sanitary Sewer		73,000	75,000		79,000	227,000
Utility - Water & Sewer - Water		29,000	30,000		32,000	91,000
County Overlays Total		173,000	179,000		191,000	543,000
County Road 42 Trail Gap						
MSA	45,000	55,000				100,000
County Road 42 Trail Gap Total	45,000	55,000				100,000
Hwy 13 and Nicollet Mobility Improvements						
Federal	3,000,000		32,000,000			35,000,000
MnDOT			3,900,000			3,900,000
MSA	100,000	100,000	150,000			350,000
Hwy 13 and Nicollet Mobility Improvements Total	3,100,000	100,000	36,050,000			39,250,000
I-35W SB Exit Ramp to CSAH 42 and Buck Hill Road Construction						
MnDOT	3,100,000					3,100,000
MSA	1,050,000	2,070,000				3,120,000
I-35W SB Exit Ramp to CSAH 42 and Buck Hill Road Construction Total	4,150,000	2,070,000				6,220,000
Williams Dr LRIP						
MSA	1,500,000					1,500,000
Williams Dr LRIP Total	1,500,000					1,500,000
Regional Improvements Total	8,795,000	2,748,000	36,229,000		191,000	47,963,000

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

PROJECTS & FUNDING SOURCES BY DEPARTMENT - PUBLIC WORKS INFRASTRUCTURE

Department	2025	2026	2027	2028	2029	Total
Routine Storm Maintenance						
Alum Treatments						
Utility - Stormwater			70,000			70,000
Alum Treatments Total			70,000			70,000
Boulevard Tree Maintenance						
Utility - Stormwater	81,000	84,000	87,000	90,000	93,000	435,000
Boulevard Tree Maintenance Total	81,000	84,000	87,000	90,000	93,000	435,000
Corrugated Metal Pipe Rehab and Replacement						
Utility - Stormwater	360,000	325,000	325,000	290,000	302,000	1,602,000
Corrugated Metal Pipe Rehab and Replacement Total	360,000	325,000	325,000	290,000	302,000	1,602,000
Deeg Pond Filter Replacement						
Utility - Stormwater	45,000					45,000
Deeg Pond Filter Replacement Total	45,000					45,000
Keller Lake Stormwater Quality Improvements						
Utility - Stormwater				75,000		75,000
Keller Lake Stormwater Quality Improvements Total				75,000		75,000
Lift Station Rehabilitation						
Utility - Stormwater		213,000	110,000	226,000	122,000	671,000
Lift Station Rehabilitation Total		213,000	110,000	226,000	122,000	671,000
Pond Cleanout/Outfall Imp. Program						
Utility - Stormwater	452,000	466,000	480,000	495,000	510,000	2,403,000
Pond Cleanout/Outfall Imp. Program Total	452,000	466,000	480,000	495,000	510,000	2,403,000
Routine Storm Maintenance						
Utility - Stormwater	136,000	141,000	146,000	151,000	156,000	730,000
Routine Storm Maintenance Total	136,000	141,000	146,000	151,000	156,000	730,000
Storm Sewer Lift Station Condition Assessment						
Utility - Stormwater	75,000					75,000
Storm Sewer Lift Station Condition Assessment Total	75,000					75,000
Wood Pond StormFilter Maintenance						
Utility - Stormwater		13,000		14,000		27,000
Wood Pond StormFilter Maintenance Total		13,000		14,000		27,000
Routine Storm Maintenance Total	1,149,000	1,242,000	1,218,000	1,341,000	1,183,000	6,133,000
Sanitary Sewer System Mgmt						
Lift Station Rehabilitation						
Utility - Water & Sewer - Sanitary Sewer	495,000		500,000		500,000	1,495,000
Lift Station Rehabilitation Total	495,000		500,000		500,000	1,495,000
Sanitary Sewer Rehabilitation						
Utility - Water & Sewer - Sanitary Sewer	750,000	790,000	830,000	875,000	920,000	4,165,000
Sanitary Sewer Rehabilitation Total	750,000	790,000	830,000	875,000	920,000	4,165,000
Sanitary Sewer Studies						
Utility - Water & Sewer - Sanitary Sewer	50,000					50,000
Sanitary Sewer Studies Total	50,000					50,000
Sanitary Sewer System Mgmt Total	1,295,000	790,000	1,330,000	875,000	1,420,000	5,710,000
Storm Studies and Plans						
Comprehensive Replacement Plan						
Utility - Stormwater		100,000				100,000
Comprehensive Replacement Plan Total		100,000				100,000
Park Drainage Study						
Utility - Stormwater	35,000					35,000

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

PROJECTS & FUNDING SOURCES BY DEPARTMENT - PUBLIC WORKS INFRASTRUCTURE

Department	2025	2026	2027	2028	2029	Total
Park Drainage Study Total	35,000					35,000
Sunset Dam Stormwater Model Update						
Utility - Stormwater	30,000					30,000
Sunset Dam Stormwater Model Update Total	30,000					30,000
Water Resource Management Program Update						
Utility - Stormwater		100,000	100,000			200,000
Water Resource Management Program Update Total		100,000	100,000			200,000
Storm Studies and Plans Total	65,000	200,000	100,000			365,000
Stormwater/Drainage Improvement Projects						
Habitat Restoration						
Utility - Stormwater	25,000				31,000	56,000
Habitat Restoration Total	25,000				31,000	56,000
Natural Resources Grant match						
Utility - Stormwater		28,000				28,000
Natural Resources Grant match Total		28,000				28,000
Park Drainage Improvements						
Utility - Stormwater		176,000				176,000
Park Drainage Improvements Total		176,000				176,000
Ravine Restoration and Slope Stabilization						
Utility - Stormwater	500,000		550,000			1,050,000
Ravine Restoration and Slope Stabilization Total	500,000		550,000			1,050,000
Stormwater/Drainage Improvement Projects Total	525,000	204,000	550,000		31,000	1,310,000
Street & Local Improvements						
Concrete Element Improvements						
ITF						
Concrete Element Improvements Total						
Contract Patching						
Utility - Stormwater	82,000	85,000	88,000	91,000	95,000	441,000
Contract Patching Total	82,000	85,000	88,000	91,000	95,000	441,000
HOC Paver Replacements						
ITF		500,000				500,000
HOC Paver Replacements Total		500,000				500,000
Host Landfill Grant Projects						
Host Community Grant	415,000	415,000	415,000	415,000	415,000	2,075,000
Host Landfill Grant Projects Total	415,000	415,000	415,000	415,000	415,000	2,075,000
Retaining Walls in ROW						
MSA					1,000,000	1,000,000
Retaining Walls in ROW Total					1,000,000	1,000,000
Sanitary Sewer Rehabilitation						
Utility - Water & Sewer - Sanitary Sewer					125,000	125,000
Sanitary Sewer Rehabilitation Total					125,000	125,000
Storm Sewer Televising (for street projects)						
Utility - Stormwater	58,000	60,000	62,000	64,000	66,000	310,000
Storm Sewer Televising (for street projects) Total	58,000	60,000	62,000	64,000	66,000	310,000
Street Improvements (Recon, Reclaim, Rehab, Mtnc Overlay)						
ITF	1,917,396	2,992,500	3,754,969	4,005,269	4,528,169	17,198,303
MSA	3,135,000	1,345,000	1,523,000	1,053,000	1,946,000	9,002,000
Special Assessments	950,000	1,040,000	1,284,000	1,299,000	1,563,000	6,136,000
Utility - Stormwater	930,000	722,000	745,000	768,000	974,000	4,139,000

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

PROJECTS & FUNDING SOURCES BY DEPARTMENT - PUBLIC WORKS INFRASTRUCTURE

Department	2025	2026	2027	2028	2029	Total
Utility - Water & Sewer - Sanitary Sewer	270,000	290,000	300,000	310,000		1,170,000
Utility - Water & Sewer - Water	1,804,000	2,516,000	2,036,000	960,000		7,316,000
Street Improvements (Recon, Reclaim, Rehab, Mtn Overlay) Total	9,006,396	8,905,500	9,642,969	8,395,269	9,011,169	44,961,303
Street Light Replacement						
Utility - Street Lighting	185,800	191,300	197,100	203,000	209,000	986,200
Street Light Replacement Total	185,800	191,300	197,100	203,000	209,000	986,200
Watermain Replacement						
Utility - Stormwater	80,000		85,000		165,000	330,000
Watermain Replacement Total	80,000		85,000		165,000	330,000
Street & Local Improvements Total	9,827,196	10,156,800	10,490,069	9,168,269	11,086,169	50,728,503
Water System						
Street Repair of Watermain Breaks						
Utility - Water & Sewer - Water	160,000	165,000	170,000	175,000	180,000	850,000
Street Repair of Watermain Breaks Total	160,000	165,000	170,000	175,000	180,000	850,000
Transmission & Storage Rehabilitation Projects						
Utility - Water & Sewer - Water	3,200,000	2,311,000	115,000	636,000	3,379,000	9,641,000
Transmission & Storage Rehabilitation Projects Total	3,200,000	2,311,000	115,000	636,000	3,379,000	9,641,000
Water Production Projects						
Utility - Water & Sewer - Water	960,000	1,380,000	366,500	1,590,000	1,275,000	5,571,500
Water Production Projects Total	960,000	1,380,000	366,500	1,590,000	1,275,000	5,571,500
Water Studies						
Utility - Water & Sewer - Water	200,000	50,000	100,000	50,000	50,000	450,000
Water Studies Total	200,000	50,000	100,000	50,000	50,000	450,000
Water Treatment Rehabilitation Projects						
Utility - Water & Sewer - Water	1,890,000	—	—	1,520,000	1,125,000	4,535,000
Water Treatment Rehabilitation Projects Total	1,890,000	—	—	1,520,000	1,125,000	4,535,000
Water System Total	6,410,000	3,906,000	751,500	3,971,000	6,009,000	21,047,500
Grand Total	28,656,196	19,546,800	51,468,569	16,780,269	20,190,169	136,642,003

City of Burnsville, Minnesota
Capital Improvements Plan
 2025 - 2029

PROJECTS BY CATEGORY AND DEPARTMENT

Special Revenue Funds						
Category	2025	2026	2027	2028	2029	Total
Special Revenue Fund						
<u>Cable Franchise Fee Fund</u>						
Production/Mobile Truck Equipment Updates	20,000	20,000	20,000	20,000		80,000
Camera Platforms	18,000					18,000
Cable Franchise Fee Fund Total	38,000	20,000	20,000	20,000		98,000
<u>Forestry Fund</u>						
Grapple Bucket		42,000				42,000
Forestry Fund Total		42,000				42,000
Special Revenue Funds Total:	38,000	62,000	20,000	20,000		140,000
GRAND TOTAL	38,000	62,000	20,000	20,000		140,000

City of Burnsville, Minnesota
Capital Improvements Plan
2025 - 2029

PROJECTS BY CATEGORY AND DEPARTMENT

Parks Investment Capital Fund						
Category	2025	2026	2027	2028	2029	Total
Parks Investment Capital Fund						
<u>Park Improvements</u>						
General park improvements / amenities	36,000	36,000	36,000	36,000	36,000	180,000
Pickleball Courts	1,150,000					1,150,000
Park Improvements Total	1,186,000	36,000	36,000	36,000	36,000	1,330,000
<u>Information Technology in Parks</u>						
Fiber in Parks	60,000	60,000	60,000	60,000	90,000	330,000
Technology End Points for Parks	30,000	30,000	30,000	30,000	30,000	150,000
Parks IT Total	90,000	90,000	90,000	90,000	120,000	480,000
<u>Trail Systems - City Funded</u>						
Lake Marion Trail Gap Cost Share	100,000	400,000				500,000
Trail Systems - City Funded Total	100,000	400,000				500,000
<u>Parks Dedication Capital Fund Total</u>	1,376,000	526,000	126,000	126,000	156,000	2,310,000
GRAND TOTAL	1,376,000	526,000	126,000	126,000	156,000	2,310,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Parks Renovation Capital Fund		2025	2026	2027	2028	2029	Total
Category							
Parks Renovation Capital Fund							
Bituminous							
Bituminous			815,000	1,110,000	250,000	629,000	2,804,000
	Bituminous Total		815,000	1,110,000	250,000	629,000	2,804,000
Bleacher Replacements Annual							
Bleacher Replacements Annual			20,000	20,000	20,000	20,000	80,000
	Bleacher Replacements Total		20,000	20,000	20,000	20,000	80,000
Building Concrete Repairs-Annual							
Building Concrete Repairs-Annual			30,000	30,000	30,000	30,000	120,000
			30,000	30,000	30,000	30,000	120,000
Building Roof Repairs-Annual							
Building Roof Repairs-Annual			20,000	20,000	20,000	20,000	80,000
	Building Roof Repairs Total		20,000	20,000	20,000	20,000	80,000
Colonial Park							
Basketball Court		76,820					76,820
Paved Trail/Path		202,040					202,040
Playground (Medium)		125,000					125,000
Tennis Court		320,000					320,000
	Colonial Park Total	723,860					723,860
Crosstown West Park							
Paved Trail/Path		155,945					155,945
Playground (Large)		260,000					260,000
	Crosstown West Park Total	415,945					415,945
Frameworks							
Frameworks		100,000	100,000	100,000	100,000	100,000	500,000
	Frameworks Total	100,000	100,000	100,000	100,000	100,000	500,000
General Park Renovation/Amenities							
General Park Renovation/Amenities		50,000	36,000	36,000	36,000	36,000	194,000
	General Park Renovation/Amenities Total	50,000	36,000	36,000	36,000	36,000	194,000
Hollows Park							
Basketball Court		76,820					76,820
Parking Lot		57,615					57,615
Paved Trail/Path		130,595					130,595
Playground (Medium)		125,000					125,000
	Hollows Park Total	390,030					390,030
Lac Lavon Park							
Playground (Small)		75,000					75,000
	Lac Lavon Park Total	75,000					75,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Parks Renovation Capital Fund							
Category		2025	2026	2027	2028	2029	Total
North River Hills Park							
Tennis Court		300,000					300,000
North River Hills Park Total		300,000					300,000
Northview Park							
Playground (Medium)		125,000					125,000
Tennis Court		130,000					130,000
Northview Park Total		255,000					255,000
Oak Leaf West Park							
Basketball Court		76,820					76,820
Tennis Court		250,000					250,000
Oak Leaf West Park Total		326,820					326,820
Paha Sapa Park							
Basketball Court		76,820					76,820
Parking Lot		111,390					111,390
Paved Trail/Path		23,815					23,815
Playground (Medium)		125,000					125,000
Paha Sapa Park Total		337,025					337,025
Play Equipment							
Play Equipment			398,000	316,000	316,000		1,030,000
Play Equipment Total			398,000	316,000	316,000		1,030,000
Structures and Buildings							
Sunset Pond park			15,000				15,000
Structures & Buildings			360,000	565,000	565,000	565,000	2,055,000
Structures and Buildings Total			375,000	565,000	565,000	565,000	2,070,000
Studies and Consulting							
Maintenance Study		95,000					95,000
Recreation Study		110,000					110,000
Wayfinding Study		95,000					95,000
Studies and Consulting			100,000	100,000	100,000	100,000	400,000
Studies and Consulting Total		300,000	100,000	100,000	100,000	100,000	700,000
Terrace Oaks East Park							
Playground (Medium)		125,000					125,000
Terrace Oaks East Park Total		125,000					125,000
Turf to Prairie Conversion							
Turf to Prairie Conversion			10,000	10,000	10,000	10,000	40,000
Turf to Prairie Conversion Total			10,000	10,000	10,000	10,000	40,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Parks Renovation Capital Fund							
Category		2025	2026	2027	2028	2029	Total
Wood Park							
Playground (Medium)		125,000					125,000
Tennis Court		130,000					130,000
Wood Park Total		255,000					255,000
Park Renovations Total		3,653,680	1,904,000	2,307,000	1,447,000	1,510,000	10,821,680
GRAND TOTAL		3,653,680	1,904,000	2,307,000	1,447,000	1,510,000	10,821,680

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PROJECTS BY CATEGORY AND DEPARTMENT

Equipment and Vehicle Fund						
Category	2025	2026	2027	2028	2029	Total
Equipment & Vehicle Fund						
Equipment						
Engineering						
Survey Equipment Total Station					65,000	65,000
Engineering Total					65,000	65,000
Fire						
AED Replacement				56,000		56,000
Body Armor		100,000				100,000
Cardiac Arrest Management (Lucas)	22,000	25,000	28,000	31,000	34,000	140,000
Cardiac Monitor Replacement				375,000	375,000	750,000
Controlled Medical Supply Storage			20,000			20,000
Drone	25,000					25,000
Elliptical Replacement				20,000		20,000
EMS Simulation Mannequins		40,000				40,000
Extrication Equipment		50,000				50,000
Fire Hose	20,000					20,000
Fire Training Props		25,000				25,000
Gas Monitor Hazmat		22,000				22,000
Manual Treadmill Replacement		20,000				20,000
Medical Vaults		20,000	20,000			40,000
Radio Replacement - 800 MHz	80,000	80,000	80,000	80,000	80,000	400,000
SCBA Airpacks Replacement	108,000					108,000
SCBA Compressor Replacement				120,000		120,000
Stretchers Replacement	75,000	80,000	85,000	90,000	95,000	425,000
Thermal Imager Camera	45,000			60,000		105,000
Treadmill Replacement		30,000				30,000
Ventilation Fans	11,200					11,200
Water Rescue Equipment		44,000			12,900	56,900
Whole Blood Coolers		54,000				54,000
Fire Total	386,200	590,000	233,000	832,000	596,900	2,638,100
Park Maintenance						
Air Compressor	80,000					80,000
Towable Sign Board	19,000					19,000
Park Maintenance Total	99,000					99,000
Police						
Fuming Hood					20,000	20,000
Glue Chamber			18,000			18,000
Warning Sirens	40,000					40,000
Police Total	40,000		18,000		20,000	78,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Equipment and Vehicle Fund						
Category	2025	2026	2027	2028	2029	Total
Equipment & Vehicle Fund						
Public Works						
Radio Replacement - 800 MHz	30,000	30,000	30,000	30,000	30,000	150,000
Public Works Total	30,000	30,000	30,000	30,000	30,000	150,000
Community Engagement						
Community Engagement Vehicle Equipment Replacement			10,000			10,000
Community Engagement Total			10,000			10,000
Equipment Subtotal	555,200	620,000	291,000	862,000	711,900	3,040,100
Vehicles						
Community Development						
Organizational Analysis Implementation vehicle	37,000					37,000
Vehicle Replacements		40,000	50,000	52,000	108,000	250,000
Community Development Total	37,000	40,000	50,000	52,000	108,000	287,000
Engineering						
Inspection Vehicle	55,000					55,000
Vehicle Replacements	70,000	48,000	74,000			192,000
Engineering Total	125,000	48,000	74,000			247,000
Facilities Maintenance						
Vehicle Replacements	95,000					95,000
Facilities Maintenance Total	95,000					95,000
Fire						
Ambulances	400,000	440,000	480,000	500,000	540,000	2,360,000
Fire Administration Vehicles			81,000	170,000		251,000
Fire Engine		1,400,000			1,750,000	3,150,000
Truck			81,000			81,000
Fire Total	400,000	1,840,000	642,000	670,000	2,290,000	5,842,000
Forestry						
Aerial Lift Truck	250,000					250,000
Chipper Truck	108,000					108,000
One Ton Truck				162,000		162,000
Stump Grinder		16,000				16,000
Truck						
Forestry Total	358,000	16,000		162,000		536,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Equipment and Vehicle Fund

Category	2025	2026	2027	2028	2029	Total
Equipment & Vehicle Fund						
Park Maintenance						
2 Wheel Utility Cart with Dump Box				54,825		54,825
3/4 Ton 4x4 Pickup with Plow					101,500	101,500
3/4 Ton Pickup Truck					91,000	91,000
4 Wheel Utility Cart				46,625		46,625
6 Yard Recycling Truck with Lifter				94,500		94,500
Equipment attachments	1,610	1,000				2,610
Field Striper			40,875		62,500	103,375
Hot Wash	11,500					11,500
Lawn Tractor Size Infield Rake	36,000					36,000
Modd Brushcat		18,500				18,500
Mower	136,000	81,425		40,325	517,750	775,500
Nursery Fork		7,500				7,500
One Ton Dump Truck with Plow & Sander	146,000					146,000
One Ton Pickup with Utility Body & Crane	180,000					180,000
Rotary Mower	205,000					205,000
Skid Steer Hydraulic Breaker				15,125		15,125
Skid Steer Kage Plow				10,000		10,000
Skid Steer Snow Bucket				7,575		7,575
Tractor with Cab and Hydraulic Broom					155,000	155,000
Trail and Sidewalk Maintenance Tractor			269,000			269,000
Trailer	13,110	14,400	30,500			58,010
Truck (Class 2B)	258,900	78,000				336,900
Truck (Class 7)		378,000				378,000
Utility Cart					49,000	49,000
Park Maintenance Total	988,120	578,825	340,375	268,975	976,750	3,153,045
Police						
Admin Vehicle Replacement			58,000		124,000	182,000
Crime Scene Deployment Vehicle					150,000	150,000
CSO Vehicle	80,000	80,000				160,000
EAG Deployment Vehicle	180,000					180,000
Investigation Vehicles	108,000		58,000	120,000	124,000	410,000
Mobile Command Center	2,200,000					2,200,000
Mobile Surveillance Trailers	160,000					160,000
Patrol Squad for BHU		80,000				80,000
Patrol Squad Vehicles	405,000	420,000	435,000	516,000	641,000	2,417,000
Vehicles for Organizational Analysis implementation	52,000					52,000
Police Total	3,185,000	580,000	551,000	636,000	1,039,000	5,991,000
Public Works - Administration						
Admin Vehicle Replacement	5,000					5,000
Public Works - Administration Total	5,000					5,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Equipment and Vehicle Fund							
Category		2025	2026	2027	2028	2029	Total
Equipment & Vehicle Fund							
Recreation							
Passenger Van		48,000					48,000
	Recreation Total	48,000					48,000
Streets							
Anti-Ice Roll Off Replacement						23,000	23,000
Asphalt Mill Attachment				35,000			35,000
Equipment attachments		1,700	33,000	17,000	16,000		67,700
Loader				325,000			325,000
One Ton Truck						179,000	179,000
Patch Box Recycler				154,000			154,000
Plow Attachment						15,000	15,000
Single Axle Hook Truck						485,000	485,000
Snow Blower		15,000					15,000
Sweeper Pickup Broom		9,000					9,000
Tandem Axle Dump Truck					540,000		540,000
Tractor with flail mower						260,000	260,000
Truck (Class 5)				163,000	266,000		429,000
Truck (Class 7)		590,000	795,000	904,000			2,289,000
	Streets Total	615,700	828,000	1,598,000	822,000	962,000	4,825,700
	Vehicles Subtotal	5,856,820	3,930,825	3,255,375	2,610,975	5,375,750	21,029,745
	Equipment and Vehicles Fund Total	6,412,020	4,550,825	3,546,375	3,472,975	6,087,650	24,069,845
	GRAND TOTAL	6,412,020	4,550,825	3,546,375	3,472,975	6,087,650	24,069,845

City of Burnsville, Minnesota
Capital Improvements Plan
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PROJECTS BY CATEGORY AND DEPARTMENT

Facilities Fund

Category	2025	2026	2027	2028	2029	Total
Facilities Fund						
<u>Deferred Maintenance and Annual Replacement:</u>						
City Hall/Police						
Acoustical Ceiling Replacement		10,000		10,000		20,000
ADA Compliance			15,000			15,000
Air Handler 1 and 2 Replacement				350,000		350,000
Amenities	30,000	30,000	30,000	30,000		120,000
Automatic Floor Scrubber	9,000					9,000
Chairs - Community Room		18,000				18,000
Chilled Water Pump		55,000				55,000
City Hall Water Heaters				15,000		15,000
Community Television Broadcast Center	500,000					500,000
Electrical Panel Replacements			70,000			70,000
Exhaust Fans Roof Top			40,000			40,000
Fire Panel Replacement	20,000					20,000
Gun Range MAU				150,000		150,000
Outdoor Readerboard LED/Software replacement	40,000					40,000
Police/City Hall Project	100,000,000					100,000,000
Recaulk expansion joints			100,000			100,000
Transformer Replacement			12,000			12,000
VAV boxes			150,000			150,000
VCT Tile and Countertop Replacement		32,000				32,000
VFC Replacement Chiller, AHU1, AHU2				30,000		30,000
VFD Replacement - Heat Pump 1 & 2	10,000					10,000
Wallpaper City Hall/Police	6,000		6,000			12,000
City Hall/Police Total	615,000	145,000	423,000	585,000	—	1,768,000
Civic Center City Garage						
Acoustical Ceiling Tile Replacement	5,000	5,000	5,000	5,000		20,000
Cabinet Heater Replacement	70,000					70,000
Carpet Replacement			17,000			17,000
Furnace replacement in Youth Center			8,000			8,000
Infrared Radiant Heat Replacement Civic Center Maintenance Building					25,000	25,000
Parking Lot Replacement		350,000				350,000
Roof				500,000		500,000
Roof Top Unit #1 Replacement at Civic Center Maintenance Building					46,000	46,000
Civic Center City Garage Total	75,000	355,000	30,000	505,000	71,000	1,036,000

City of Burnsville, Minnesota
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PROJECTS BY CATEGORY AND DEPARTMENT

Facilities Fund

Category	2025	2026	2027	2028	2029	Total
Facilities Fund						
Fire Stations						
Admin – ABLE Wall Replacement				50,000		50,000
Apparatus Bay Lighting Replacement	20,000					20,000
Carpet Replacement		25,000				25,000
Garage Door Opener Replacement	6,000	6,000	6,000	6,000	6,000	30,000
HVAC Bay Heater Replacement		16,000				16,000
HVAC Replacement		30,000				30,000
Lawn Irrigation System	30,000					30,000
Office Furniture		30,000				30,000
Office Furniture for Two New Offices	27,000					27,000
Station 1 Amenities	10,000	10,000	10,000	10,000	10,000	50,000
Station 2 Amenities	10,000	10,000	10,000	10,000	10,000	50,000
Station Alerting System Remotes	45,000					45,000
Wall in Workspace	10,000					10,000
Water Filtration System	150,000					150,000
Fire Stations Total	308,000	127,000	26,000	76,000	26,000	563,000
HOC Parking Deck/Ramp						
Automatic Transfer Switch Replacement HOC Ramp					10,000	10,000
Deck Concrete Sealant	50,000					50,000
Deck Relamp		40,000				40,000
Deck Traffic Membrane			295,000			295,000
Ramp Concrete Sealant			35,000			35,000
Roof				50,000		50,000
HOC Parking Deck/Ramp	50,000	40,000	330,000	50,000	10,000	480,000
Radio Buildings						
Buck Hill Radio Building - Condensing Units (2)		7,000				7,000
Buck Hill Radio Building - Electrical Panels and Transformer			13,000			13,000
Buck Hill Radio Building - Furnace			8,000			8,000
Buck Hill Radio Building - Roofing				6,000		6,000
Colonial Hills Radio Building - Roofing				10,000		10,000
Radio Buildings		7,000	21,000	16,000		44,000
Maintenance Facility						
Carpet Replacement		60,000				60,000
Diesel Exhaust Fluid Dispenser			40,000			40,000
Door, Frames, Hardware - Phase 1		50,000				50,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Facilities Fund

Category	2025	2026	2027	2028	2029	Total
Facilities Fund						
Emissions Control System		30,000				30,000
Exterior Enclosure	100,000					100,000
First Gen HVAC (Roof Top Units and Co-Ray Vac Heating System rolled in)				850,000		850,000
Fuel Dispensers	75,000					75,000
Office Renovations		250,000				250,000
Paint Walls and Ceiling		50,000				50,000
Roof Membrane Replacement					1,650,000	1,650,000
Salt Shed and Brine Making System Replacement			150,000			150,000
Seal Vehicle Storage Bay Floors	50,000					50,000
Trench Drain Repairs	250,000					250,000
Wash Bay Repairs	170,000					170,000
Maintenance Facility Total	645,000	440,000	190,000	850,000	1,650,000	3,775,000
Ames Center						
Air Cooled Chiller				500,000		500,000
Amenities	30,000	30,000	30,000	30,000	30,000	150,000
Boiler #2 Replacement				125,000		125,000
Boiler Stack	70,000					70,000
Brick Paver Sidewalk Replacement	89,600					89,600
Carpet Replacement				200,000		200,000
Expansion Tank			24,000			24,000
Flooring - Refinish Wood and Concrete Floors			75,000			75,000
Generator Transfer Switch				100,000		100,000
Lobby Ceiling Tile and Lighting Replacement				250,000		250,000
Maintenance and annual repair	100,000	100,000	100,000	100,000	100,000	500,000
Marquee Sign Replacement	100,000					100,000
Office Renovations	50,000					50,000
Overhead Roll-Up Door Replacements		180,000				180,000
Plaza Concrete Replacement	425,000					425,000
Roof Replacement					664,440	664,440
Theater Seating Replacement			640,200			640,200
Theatrical Lighting LED Conversion	200,000	200,000	200,000			600,000
VFD Replacement		75,000				75,000
Wall Coverings & Corner Guards	50,000					50,000
Water Heater replacement	—	20,000				20,000
Wind Block - North Doors			75,000			75,000
Ames Center Total	1,114,600	605,000	1,144,200	1,305,000	794,440	4,963,240

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PROJECTS BY CATEGORY AND DEPARTMENT

Facilities Fund						
Category	2025	2026	2027	2028	2029	Total
Facilities Fund						
Ice Center						
Amenities	20,000	20,000	20,000	20,000	20,000	100,000
Bleacher Replacement			140,000			140,000
Compressor replacement		60,000				60,000
Cooling System	500,000					500,000
Domestic Water Heater		35,000				35,000
Electrical Capacitor Bank				7,870		7,870
Electrical Panelboards				35,310		35,310
Electrical Switchboards – Ice Mech Rm				16,760		16,760
Electrical Transformer				10,000		10,000
Exterior Wood – Repair/Replace/Stain				130,000		130,000
Ice Center Parking Lot		570,000				570,000
Ice Center Parking Lot - Poles and LED Lights		35,200				35,200
Locker Room Modifications			200,000			200,000
Main Office Renovation					75,000	75,000
Rubber Flooring Replacement		350,000				350,000
Shower Tree Repair		10,000				10,000
Variable speed drive motors	11,000	11,000	11,000	11,000		44,000
VAV Terminal Units					10,350	10,350
Wood Exterior Maintenance				100,000		100,000
Ice Center Total	531,000	1,091,200	371,000	330,940	105,350	2,429,490
Golf Course						
Amenities	20,000	20,000	20,000	20,000	20,000	100,000
Irrigation Improvements	300,000					300,000
Golf Course Total	320,000	20,000	20,000	20,000	20,000	400,000
Facilities Fund Total	103,658,600	2,830,200	2,555,200	3,737,940	2,676,790	1,015,458,730
Grand Total	103,658,600	2,830,200	2,555,200	3,737,940	2,676,790	1,015,458,730

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PROJECTS BY CATEGORY AND DEPARTMENT

I.T. Capital Fund						
Category	2025	2026	2027	2028	2029	Total
IT Capital Fund						
<u>Community Development</u>						
Mobile App Tablets (3 yr lc)		19,000			19,000	38,000
2 IPlan - Large format plan review stations (5 yr lc)				15,000		15,000
Community Development Total		19,000		15,000	19,000	53,000
<u>Document Imaging/Management</u>						
EDMS Scanner Additions	3,500		3,500			7,000
EDMS Scanner Replacements (5 yr lc)	7,000		7,000			14,000
EDMS Rio Named User License Additions	2,500		2,500			5,000
Document Imaging/Management Total	13,000		13,000			26,000
<u>ERMS System Development</u>						
ERP Misc Modules for Adl Dev w/Finance System	2,815,000	15,000	15,000	15,000	10,000	2,870,000
ERMS System Development Total	2,815,000	15,000	15,000	15,000	10,000	2,870,000
<u>Fire Computer Equipment</u>						
MDC Replacements - Lease	27,000	29,000	29,000	32,000	35,000	152,000
Mounting Equipment Replacements	5,400	1,800	7,200	5,400	3,600	23,400
EMS Tablet Replacements (3 yr lc)	2,200	1,100	27,000	1,100	2,200	33,600
Broadband Mobile Modem spare (5 yr lc)	3,500		3,500			7,000
Station Displays Replacements (7 yr lc)					15,000	15,000
CAD Status Monitors (7 yr lc)			5,000			5,000
Plotter replacement for FS1 (5 yr lc)				10,000		10,000
IPlan Plan review station replacement for FS1 (5 yr lc)			15,000			15,000
Fire Computer Equipment Total	38,100	31,900	86,700	48,500	55,800	261,000
<u>GIS Equipment & Software:</u>						
Plotter Replacements (5 yr lc)				30,000		30,000
GIS Equipment & Software Total:				30,000		30,000
<u>IT Infrastructure</u>						
Cisco Replacements (48 month capital lease in 2025)	267,000	267,000	267,000	267,000	160,000	1,228,000
Palo Alto Security Firewall replacements - 3 yr - lease to own	135,400					135,400
A/V on-line Meeting Improvements	20,000		20,000			40,000
A/V VITEC STB replacements for Comcast STB's	10,000	10,000				20,000
WLC Replacement (36 month Lease to own, 5 yr lc)		22,000	22,000	22,000		66,000
UPS MF APC 10KVM UPS Battery Replacement			5,000			5,000
IP Clocks for City Facilities	2,500	2,500	2,500	2,500		10,000
Mas		8,000				8,000
IT Rack Replacements	5,000		5,000		5,000	15,000
SAN Data Store Nodes - Tier 1 and 2	55,000	55,000	55,000	55,000	55,000	275,000
UPS misc Scheduled Replacements (7 yr lc)	5,000	5,000	5,000	5,000	5,000	25,000
UPS CH APC 40KVM batteries Replacement (4 yr lc)				10,000		10,000

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PROJECTS BY CATEGORY AND DEPARTMENT

I.T. Capital Fund						
Category	2025	2026	2027	2028	2029	Total
IT Capital Fund						
VM Software Licensing		5,000				5,000
Wireless AP additions	5,000		5,000		5,000	15,000
Phone System Add-Ons				10,000		10,000
IT Infrastructure Total:	504,900	374,500	386,500	371,500	230,000	1,867,400
<u>Mobile Command IT Equipment</u>						
UPS battery Replacements (assumes new MCP in 2025)					5,000	5,000
Laptop Replacements (assumes new MCP in 2025)	18,000			5,000		23,000
Mobile Command IT Equipment Total	18,000			5,000	5,000	28,000
<u>PC Computers</u>						
Host Server Replacements - Capital Lease (7 yr lc)	50,000					50,000
Printer Replacements (7 yr lc)				2,000		2,000
Tablet/Smartphones Replacements	5,000	5,000	5,000	5,000	5,000	25,000
Staff endpoint device replacements (4yr capital lease)	313,000	317,000	320,000	320,000	320,000	1,590,000
Mounting Options		7,500		7,500		15,000
Monitor Replacements	5,000		5,000		5,000	15,000
City Council Tablets + Clerks Office (3 yr lc)				20,000		20,000
PC Replacements - VDI Zero/Thin Clients		3,000		3,000		6,000
PC Computers Total	373,000	332,500	330,000	357,500	330,000	1,723,000
<u>Police Computer</u>						
MDC Replacements - Capital Lease	47,000	50,000	53,000	55,000	55,000	260,000
MDC Mounting Equipment Replacements	3,600		3,600		3,600	10,800
Broadband Mobile Modems (5 yr lc)	7,000		7,000			14,000
Mobile Printer Replacements/Adds (5 yr lc)	2,000	2,000	2,000	20,500	2,000	28,500
CAD/AVL AV Displays (10 yr lc)					45,000	45,000
Forensics Recovery of Evidence Device (FRED)				7,000	7,000	14,000
IBIS Mobile FingerPrint reader replacement	3,200					3,200
Police Computer Total	62,800	52,000	65,600	82,500	117,600	380,500
<u>Recreation Software</u>						
POS Replacements/Additions (5 yr lc)					23,000	23,000
ID Badge Printers (5 yr lc)					5,000	5,000
Recreation Software Total					28,000	28,000
<u>Security Systems</u>						
Camera Replacements		5,000		5,000		10,000
Access Card ID Printer Replacements	7,000				7,000	14,000
Camera Replacements - FS2	5,000					5,000
Camera Replacements - Parks (MNRV)	20,000					20,000
Camera Replacements - Maintenance Facility		45,000				45,000

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I.T. Capital Fund		2025	2026	2027	2028	2029	Total
Category							
IT Capital Fund							
Facilities Camera and Prox. Readers		5,000		5,000		5,000	15,000
Security Systems Total		37,000	50,000	5,000	5,000	12,000	109,000
Software							
Servers Licenses and Miscellaneous Software		5,000	5,000	5,000	5,000	5,000	25,000
Software Total		5,000	5,000	5,000	5,000	5,000	25,000
Other							
Monopole painting		—	100,000	—	0	0	100,000
Other Total		—	100,000	—	—	—	100,000
IT Capital Fund Total		3,866,800	979,900	906,800	935,000	812,400	7,500,900
GRAND TOTAL		3,866,800	979,900	906,800	935,000	812,400	7,500,900

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PROJECTS BY CATEGORY AND DEPARTMENT

Enterprise Funds						
Category	2025	2026	2027	2028	2029	Total
Enterprise Funds						
<u>Ames Center</u>						
Amenities	30,000	30,000	30,000	30,000	30,000	150,000
Black Box PA and Console		40,000				40,000
Commercial Washer/Dryer		5,000				5,000
Cooler and Freezer Units					20,000	20,000
Follow Spots Replacement				40,000		40,000
Food and Beverage Equipment					20,000	20,000
Maintenance and annual replacement	100,000	100,000	100,000	100,000	100,000	500,000
PA Replacement - Audio System Phase 2	377,897					377,897
Pit Staging and Fill Replacement				34,200		34,200
Point of Sale hardware replacement		15,000				15,000
Rigging Inspection - Equipment Replacement	20,000					20,000
Stacking Motor	11,000					11,000
Technology Replacement			35,000			35,000
Truss Battens for House Electrics		20,000				20,000
Window Shades and Motors	25,000	25,000				50,000
Wireless Two-Way Radios Replacement		15,000				15,000
Ames Center Total	563,897	250,000	165,000	204,200	170,000	1,353,097
<u>Golf Course</u>						
Aerator/Spiker	32,260					32,260
Blower		10,000				10,000
Bunker Rake		31,350				31,350
Fairway Mower	73,000					73,000
Golf Cart			10,000			10,000
Tractor			31,100			31,100
Utility Cart	32,260					32,260
Golf Course Total	137,520	41,350	41,100			219,970
<u>Ice Center</u>						
Floor Scrubbber		15,000				15,000
Water Heater	30,000					30,000
Zamboni Battery Replacement				20,000	20,000	40,000
Vending Machine Replacement				10,000		10,000
Water Softener – Ice Mechanical Rm				20,000		20,000
Ice Center Total	30,000	15,000		50,000	20,000	115,000
<u>Street Lighting</u>						
Public Works Projects - Street Lighting	185,800	191,300	197,100	203,000	209,000	986,200
Street Lighting Total	185,800	191,300	197,100	203,000	209,000	986,200

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PROJECTS BY CATEGORY AND DEPARTMENT

Enterprise Funds						
Category	2025	2026	2027	2028	2029	Total
<u>Storm Water Management</u>						
Street Projects & Rehab Total	1,150,000	867,000	980,000	923,000	1,300,000	5,220,000
Contract Patching	82,000	85,000	88,000	91,000	95,000	441,000
Storm Sewer Televising for street projects	58,000	60,000	62,000	64,000	66,000	310,000
Street Improvements (Recon, Reclaim, Rehab, Maintenance Overlay)	930,000	722,000	745,000	768,000	974,000	4,139,000
Watermain Replacement	80,000		85,000		165,000	330,000
Storm Water Management Total	1,739,000	1,717,000	1,942,000	1,341,000	1,294,000	8,033,000
Comprehensive Replacement Plan		100,000				100,000
Habitat Restoration	25,000				31,000	56,000
County Overlays		71,000	74,000		80,000	225,000
Alum Treatments			70,000			70,000
Boulevard Tree Maintenance	81,000	84,000	87,000	90,000	93,000	435,000
Deeg Pond Filter Replacement	45,000					45,000
Keller Lake Stormwater Quality Improvements				75,000		75,000
Lift Station Rehabilitation		213,000	110,000	226,000	122,000	671,000
Minor Drainage Improvements	136,000	141,000	146,000	151,000	156,000	730,000
Pond Cleanout/Outfall Imp. Program	452,000	466,000	480,000	495,000	510,000	2,403,000
Corrugated Metal Pipe Rehab and Replacement	360,000	325,000	325,000	290,000	302,000	1,602,000
Wood Pond Storm Filter Maintenance		13,000		14,000		27,000
Storm Sewer Lift Station Condition Assessment	75,000					75,000
Park Drainage Study	35,000					35,000
Sunset Dam Stormwater Model Update	30,000					30,000
Water Resource Management Program Update		100,000	100,000			200,000
Natural Resources Grant match		28,000				28,000
Park Drainage Improvements		176,000				176,000
Ravine Restoration and Slope Stabilization	500,000		550,000			1,050,000
Storm Water Capital Equipment Total	215,000			386,000	380,000	981,000
Natural Resources Vehicle	70,000					70,000
Trucks	145,000					145,000
Sweeper				386,000		386,000
Trackless Sidewalk Machine					380,000	380,000
Storm Water Management Total	3,104,000	2,584,000	2,922,000	2,650,000	2,974,000	14,234,000
<u>Water & Sewer</u>						
Street Projects Total	2,234,000	3,073,000	2,611,000	1,445,000	3,660,000	13,023,000
Street Reconstruction & Reclamation - Water	1,552,000	2,210,000	1,450,000	850,000		6,062,000
Street Reconstruction & Reclamation - Sewer	200,000	210,000	220,000	230,000		860,000
Street Rehabilitation - Water	252,000	306,000	586,000	110,000		1,254,000
Street Rehabilitation - Sewer	70,000	80,000	80,000	80,000		310,000
Watermain Replacement Projects - Water					3,244,000	3,244,000
Watermain Replacement Projects - Sewer					125,000	125,000
County Road Projects - Water		29,000	30,000		32,000	91,000
County Road Projects - Sewer		73,000	75,000		79,000	227,000
Street Repair of WM Breaks & Contract Patching	160,000	165,000	170,000	175,000	180,000	850,000
Water Production Projects Total	960,000	1,380,000	366,500	1,590,000	1,275,000	5,571,500
Well Rehabilitation Subtotal	960,000	1,218,000	366,500	1,415,000	650,000	4,609,500
Well 3 - 10 YR Pull, Inspect, 1/2 Rehab Price	190,000					190,000

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Enterprise Funds						
Category	2025	2026	2027	2028	2029	Total
Well 4 - 10 YR				685,000		685,000
Well 5 - 10 YR					620,000	620,000
Well 5 - Engine 15 YR					30,000	30,000
Well 6 - 10 YR Pull, Inspect, 1/2 of Rehab Price	320,000					320,000
Well 8 - 10 YR			235,000			235,000
Well 11 - 8 YR		225,000				225,000
Well 12 - 10 YR				235,000		235,000
Well 15 - 10 YR		128,000				128,000
Well 14&15 GenSet - 25 YR		865,000				865,000
Well 16 - 10 YR	450,000		131,500			581,500
Well 17 - 10 YR				295,000		295,000
Well 17 VFD - 20 YR				200,000		200,000
Surface Water Intake Projects Subtotal		162,000		175,000	625,000	962,000
Surface Water Intake 1				175,000		175,000
Surface Water Intake 2		162,000				162,000
Surface Water Intake Electrical - 20 YR					625,000	625,000
Water Treatment Rehabilitation Projects Total	1,890,000			1,520,000	1,125,000	4,535,000
Hypo Cell Replacement Subtotal	80,000			90,000		170,000
Gen 1 Cells - 5 YR				90,000		90,000
Gen 2 Cells - 5 YR	80,000					80,000
Filter Media Replacement Subtotal	410,000			430,000		840,000
SWTP 1 & 2 & GWTP N - 6 YR				430,000		430,000
SWTP 3 & 4 & GWTP S - 6 YR	410,000					410,000
GWTP Rehab & Repairs					800,000	800,000
WTP Facility Projects Subtotal	1,400,000			1,000,000	325,000	2,725,000
Electrical	1,400,000					1,400,000
HVAC				1,000,000		1,000,000
Other					325,000	325,000
Transmission & Storage Rehabilitation Projects Total	3,200,000	2,311,000	115,000	636,000	135,000	6,397,000
HSP Rehabilitation Projects Subtotal	325,000	315,000	115,000	365,000	125,000	1,245,000
WTP HSP 1 - 15 YR	325,000					325,000
WTP HSP 2 - 15 YR		315,000				315,000
WTP HSP 3 - 15 YR				365,000		365,000
NR HSP 1 - 15 YR					125,000	125,000
NR HSP 3 - 15 YR			115,000			115,000
VFD Replacement Projects Subtotal	975,000					975,000
WTP HSP 1 VFD - 20 YR	650,000					650,000
WTP HSP 6 VFD - 20 YR	325,000					325,000
Tank & Reservoir Projects Subtotal	1,525,000			10,000	10,000	1,545,000
Heather Hills Tank	75,000				10,000	85,000
Buck Hill Tank				10,000		10,000
Colonial Tank	1,450,000					1,450,000
Transmission Main Projects Subtotal	375,000	1,750,000				2,125,000
Header, Effluent & Meter Project	175,000	1,750,000				1,925,000
WTP West Redundant Valve Replacement Project	200,000					200,000
PRV Rehabilitation Projects		246,000		261,000		507,000
Lift Station Rehabilitation Total	370,000		500,000		500,000	1,370,000
Maple Island Big					500,000	500,000

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PROJECTS BY CATEGORY AND DEPARTMENT

Enterprise Funds						
Category	2025	2026	2027	2028	2029	Total
Sodomka	185,000					185,000
Washburn			500,000			500,000
Woods Trail	185,000					185,000
Water Studies Total	200,000	50,000	100,000	50,000	50,000	450,000
WM Testing	50,000	50,000	50,000	50,000	50,000	250,000
Horizontal Infrastructure Study	100,000					100,000
Savage Agreement Fees Study			50,000			50,000
WTP Radium Removal Pilot Study	50,000					50,000
Sanitary Sewer Studies Total	175,000					175,000
Lift Station Condition Assessment Update	125,000					125,000
Sewer Model Capacity Study	50,000					50,000
Sanitary Sewer Rehabilitation Total	750,000	790,000	830,000	875,000	920,000	4,165,000
VCP Lining - 25 yrs from 2025	750,000	790,000	830,000	875,000	920,000	4,165,000
Equipment and Vehicles Total	646,000	91,000	730,000	217,000	815,000	2,499,000
Water	418,000	91,000		54,000	705,000	1,268,000
Sewer	228,000		730,000	163,000	110,000	1,231,000
IT Capital Projects Total	196,000	346,000	286,000	266,000	196,000	1,290,000
Computers	21,000	21,000	21,000	21,000	21,000	105,000
IT Infrastructure	175,000	175,000	175,000	175,000	175,000	875,000
Security		150,000	90,000	70,000		310,000
Water & Sewer Total	10,621,000	8,041,000	5,538,500	6,599,000	8,676,000	39,475,500

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REGIONAL IMPROVEMENTS

- Burnsville Parkway Bridge Aesthetics - MnDOT is currently planning a pavement and bridge replacement project on I-35W, which includes replacing the bridges at Cliff Road, Highway 13, and Burnsville Parkway. During the early design phases, MnDOT convened a Visual Quality Committee to obtain feedback for visual quality and aesthetic bridge treatments. There are some elements that will go above the standard for MnDOT cost participation and the City will be requested to cost share in elements that are above the normal MnDOT standard. This budget item provides a budget for this future cost participation.
- County Road 42 Trail Gap - City share of County project, including grant funding, to construct off-street pedestrian facilities to complete the pedestrian network gap.
- Highway 13 and Nicollet Mobility Improvements - This project is to cover the design, public engagement, and grant applications for the TH 13 corridor project, including the intersection of TH 13 and Nicollet Ave, in advance of anticipated construction.
- I-35W Southbound Exit Ramp to CSAH 42 & Buck Hill Road - MnDOT is leading a pavement and bridge replacement project on I-35W, which includes replacing the bridges at Cliff Road, Highway 13, and Burnsville Parkway. As part of this project, a new off-ramp will be construction from southbound I-35W to Buck Hill Rd and a roundabout constructed. This cost is for the city share of the project.

INTERSECTION IMPROVEMENTS

- City Signal Replacement - This project budgets and plans for future traffic signal improvements throughout the City, including in conjunction with Dakota County and MnDOT. The City has 21 traffic signal systems.
- Cliff Rd and 35W Bridge Replacement - City share of MnDOT project to replace the 35W bridge over Cliff Rd.
- Cliff Rd & 35W Frontage Rd - City share of County Project to construct a roundabout on the east side of I-35W ramp at Cliff Rd.
- County Signal Replacement - This project is for signals owned by Dakota County that are proposed to be replaced. The City will pay for the number of legs, or portion of the signal, that are located on City roadways. There are 29 Dakota County-owned signal systems within the City. Locations to be determined through collaboration with Dakota County.
- Intersection Improvements - This project is for a city portion of the construction cost for the Trunk Highway 13 corridor project, including the intersection of TH 13 and Nicollet Ave.
- MnDOT Signal Replacement - This project is for signals owned by MnDOT that are proposed to be replaced. The City will pay for the number of legs, or portion of the signal, that are located on City roadways. There are 17 State-owned signal systems in the City. Locations to be determined through collaboration with MnDOT.

STREET & LOCAL IMPROVEMENTS

- Street Improvement Program - The annual street improvement program includes three construction techniques described in the Pavement Management Plan. Selection of street segments is based upon the City's Pavement Management Program and staff recommendations. Funding for the annual program is

based upon the Special Assessment Policy and assumes that up to 40% of the street costs will be assessed to benefiting properties. The remainder of the project costs are paid by other funds.

- Street Light Replacement - Project to replace existing street lights. The lights to be replaced will be identified annually by Public Works. Many of the lights replaced are located in the current year's street reconstruction and rehabilitation program areas. When possible, streetlights will be replaced with energy-efficient Light Emitting Diode (LED) streetlights. The funding for street light replacements is from the Street Lighting Enterprise Fund.
- HOC Paver Replacements - This project is for the removal of a portion of the existing paver blocks along the sidewalk adjacent to the street in the HOC area and replacement with concrete.
- Retaining Walls in ROW - The City owns many assets in rights-of-way made out of concrete that are not addressed for maintenance in other ways. This item is for retaining wall repairs and replacements.

SANITARY SEWER SYSTEM

- Lift Station Rehabilitation - This project will rehabilitate the 13 sanitary sewer lift stations (LS) and install emergency generators when necessary. The intent of this program is to reduce the number of emergency failures and backups within the sanitary sewer system. The project rehabilitates LS based on the Sanitary Sewer LS Condition Assessment.
- Sanitary Sewer Rehabilitation - This project rehabilitates sanitary sewer lines in known trouble areas and areas in which root intrusion causes extensive maintenance and backups. Similar work is done within street project areas and this project funds work within areas not scheduled for a street project in the near future or more extensive work within the street project areas. The projects seeks to rehabilitate one percent of the gravity system per year. 2023 and 2024 allocation will go to a combined larger lining project.
- Sanitary Sewer Studies - Various studies of the sanitary sewer collection system.

STORMWATER IMPROVEMENT PROJECTS

- Habitat Restoration - Project supporting habitat restoration efforts in the city
- County Overlays - Funding for storm water maintenance needs completed in conjunction with County overlay project
- Natural Resources Grant match - This project is a set aside for natural resource project opportunities that arise so that there is some capital funding available for grant matches.
- Park Drainage Improvements - Based on the Park Drainage Study, projects will be completed to address drainage issue.
- Ravine Restoration and Slope Stabilization - The City has several steep ravines that are in various states of erosion. This project will target those ravines in most need of maintenance and then fund their repair, preventing loss of soils, retaining property values, and reducing offsite deposit of these soils.
- Contract Patching - This project is to repair the streets sections that need to be removed due to a storm water segment that breaks or needs repair. This project also is to improve street areas in disrepair because of a utility element that is located in the road such as catch basins and manholes.
- Storm Sewer Televising for street projects - Televising the storm sewer infrastructure in advance of the Street Improvement Project to aid in project planning and design.
- Street Improvements (Recon, Reclaim, Rehab, Maintenance Overlay) - The annual street improvement program includes three construction techniques described in the Pavement Management Plan. Selection of street segments is based upon the City's Pavement Management Program and staff recommendations. Funding for the annual program is based upon the Special Assessment Policy and assumes that up to 40% of the street costs will be assessed to benefiting properties. The remainder of the project costs are paid by other funds.

STORMWATER MAINTENANCE

- Alum Treatments - The project involves the treatment of the bottom of ponds with Alum. The Alum ties up the phosphorous in the pond sediment and prevents it from releasing into the water column thereby reducing algae growth. It is anticipated this project will be completed every five years.
- Boulevard Tree Maintenance - Trees along City streets provide many benefits, including stormwater management. Trees improve water quality by intercepting and holding rain on leaves, branches and bark, storing rainwater in their roots, and reducing soil erosion by slowing rainfall before it strikes the ground. However, when trees are not maintained properly, they are more susceptible to diseases and wind damage, which can leave tree branches and debris within the City streets and eventually lead to the storm sewer system
- Deeg Pond Filter Replacement - This maintenance activity consists of replacing the filter at Deeg Pond every five years.
- Keller Lake Stormwater Quality Improvements - This maintenance activity consists of inspecting the main vault of the structure at Keller Lake every five years and removing sediment and debris at least every ten years.
- Lift Station Rehabilitation - Routinely, the City schedules LS improvements as a preventative maintenance program. This includes repair or replacement of the LS and installation of an emergency generator when necessary. The City continues with this program based on Storm Sewer LS Condition Assessment.
- Minor Drainage Improvements - Each year, the City works in various areas of the City to improve smaller local drainage issues, both in public rights-of-way and on City-owned property. The City also assists private property owners to improve private drainage nuisances or with the installation of drain tiles on private property by making public drainage systems accessible when reasonable. The City completes drainage improvements on private property when surface water runoff has entered a primary structure. The City owns a significant amount of corrugated metal pipe storm sewers. This type of pipe is subject to rusting which provides holes for sediment to get into the storm system. This results in downstream soil deposits and sink holes or other soil loss in the area of the hole. This project will allow for televising these pipes and then rehabilitating them as needed.
- Pond Cleanout/Outfall Imp. Program - This project is for removal of sediment that has accumulated in ponds and for maintenance of pond outfall structures. Funds are allocated annually and the City uses a storm asset management tools to prioritize projects.
- Corrugated Metal Pipe Rehab and Replacement - Rehabilitation and replacement of existing corrugated metal pipe that has corroded and/or at risk for failure.
- Wood Pond Storm Filter Maintenance - This maintenance activity consists of replacing filter cartridges and cleaning out the structure at Wood Pond biennially.

STORMWATER STUDIES AND PLANS

- Comprehensive Replacement Plan - Study of storm water infrastructure.
- Park Drainage Study and Improvements - This project is for drainage improvements within City parks.
- Storm Sewer Lift Station Condition Assessment - Condition assessment of existing storm sewer lift stations to support long term planning efforts.
- Sunset Dam Stormwater Model Update - Update of the storm water modeling to Atlas 14 data for the sunset dam. The Sunset Dam Emergency Operations Plan is required to be updated in conjunction with the Citywide plan, as it is a referenced document.
- Water Resources Management Plan (WRMP) Update -The WRMP guides water resources management activities within the City. The WRMP is required to be updated periodically and approved by the applicable watersheds and the Metropolitan Council. With changes in watershed district rules and an

update to the State Municipal Separate Storm Sewer System (MS4) permit, the City will continue a major update.

WATER SYSTEM

- Equipment and Vehicles - Equipment and vehicles related to the operation of the utility system.
- IT Capital Projects - IT Security projects related to the utility system operation.
- Meter Replacement - Replacement costs associated with the water meters located in properties to report water usage.
- Street Projects - The annual street improvement program includes three construction techniques described in the Pavement Management Plan. Selection of street segments is based upon the City's Pavement Management Program and staff recommendations. Funding for the annual program is based upon the Special Assessment Policy and assumes that up to 40% of the street costs will be assessed to benefiting properties. The remainder of the project costs are paid by other funds.
- Transmission and Storage Rehabilitation - This project identifies rehabilitation projects for the City's water transmission and storage infrastructure, which includes projects for 10 High Service Pumps (HSP), the 7-mg clear well at the Water Treatment Plant (WTP), two underground reservoirs, three water towers, and the Pressure Reducing Valve (PRV) stations.
- Water Production Projects - Projects at the Water Treatment Plant which produces the safe and reliable water distributed to the system.
- Water Studies - This project is for testing and feasibility studies for watermain replacement in future project areas. This project also funds the water portion the annual mini rate studies.
- Water Treatment Repairs and Rehabilitation - This project includes repairs and rehabilitation within the Ground Water Treatment Plant (GWTP) and Surface Water Treatment Plant (SWTP) and annual replacement of a hypochlorite cell replacement for our disinfection system.

PARKS

Park Improvements - Park improvements include the significant upgrading or the addition of new facilities to the park system, such as adding a building, shelter, trails not associated with an existing amenity, new parking lots, lighting and periodically creating planning documents. Projects in this category include:

- General park improvements / amenities - Used to provide support to operations for unforeseen community requests or studies.
- Pickleball Courts - Funding for the development of a pickleball complex in the park system.
- Fiber in Parks - Funding for the expansion of fiber in the park system.
- Technology End Points for Parks - Funding to provide end points for new fiber projects in the park system.
- Lake Marion Trail Gap Cost Share - Potential future joint trail project with Dakota County

Park Renovation - Park renovation includes the repair or replacement of existing elements and facilities within the park system, such as fencing, backstops, athletic field lighting, hockey rinks, play equipment, bituminous surfaces, tennis courts, and building renovations.

- **Repair and Replacement** - The highest priority for park capital funding is maintaining the current park system assets determined to be in poor or below average condition in the [Parks Plan](#). Projects in this category for 2025 include:
 - General amenities replacement, such as benches, grills, picnic tables, and refuse receptacles
 - Bituminous parking lot, basketball courts and internal park trails at various parks
 - Playground and play equipment replacement
 - Tennis court repair and replacement
 - Framework plans with the community to remove or relocate existing, underused amenities to reduce long-term capital needs and ongoing maintenance costs
- **Studies** - There are three studies planned for 2025:
 - Maintenance Study - A study to better understand how to enhance maintenance efforts in the park system.
 - Recreation Study - A study to better understand how to enhance community services through programs, parks and facilities.
 - Wayfinding Study - A study to better understand how to improve wayfinding and sign consistency in the park system.
- **Turf to Prairie Conversion** - Project to support expansion of native vegetation restoration efforts throughout the city.

FACILITIES

Facilities Improvements - These funds are for the repair, replacement, or improvement of existing elements at City Hall/Police, Civic Center Garage, Fire Station No. 1, Fire Station No. 2, Maintenance Facility, Ames Center, Golf Course, Ice Center as well as Radio Buildings, Parking Lots, Decks and Ramps. The proposed Police/City Hall Renovation may impact which projects will be moved forward or done in combination with a major renovation. Projects in this category are listed below.

- **City Hall/Police**
 - Acoustical Ceiling Replacement - Replacement of acoustical ceiling tiles in police city hall that have reached end of life.
 - ADA Compliance - Funds are used to support required Americans with Disabilities Act compliance projects in police city hall.
 - Air Handler 1 and 2 Replacement - Replacement of air handler 1 and 2 in police city hall that have reached end of life.
 - Amenities - Funds support unforeseen maintenance projects for police city hall.
 - Automatic Floor Scrubber - Replacement of automatic floor scrubber for maintenance of police city hall.
 - Chairs - Community Room - Replacement of community room chairs in city hall.
 - Chilled Water Pump - Replacement of chilled water pump in police city hall that have reached end of life.
 - City Hall Water Heaters - Replacement of water heaters in city hall that have reached end of life.
 - Community Television Broadcast Center - Remodel, renovate and replace the community television broadcast center to meet current standards for production.

- Electrical Panel Replacements - Replacement of electrical panels in police city hall that have reached end of life.
- Exhaust Fans Roof Top - Replacement of exhaust fan roof top units for police city hall that have reached end of life.
- Fire Panel Replacement - Replacement of fire panels in police city hall that have reached end of life.
- Gun Range MAU - Replacement of the gun range make up air unit that has reached end of life.
- Outdoor Readerboard LED/Software replacement - Replacement of outdoor readerboard light-emitting diode software for police city hall that have reached end of life.
- Police/City Hall Project - The Police City Hall project addresses the needs of police and city operations for the next 30 years. The project remodels existing space and adds square footage to meet the needs of our police department and city operations while offering new space for the community to enjoy together.
- Re-caulk expansion joints - Re-caulk expansion joints on the exterior of police city hall.
- Transformer Replacement - Replacement of transformers in police city hall that have reached end of life.
- VAV boxes - Replacement of variable air volume boxes in police city hall that have reached end of life.
- VCT Tile and Countertop Replacement - Replacement of vinyl composite tile tile and countertop in police city hall that have reached end of life.
- VFC Replacement Chiller, AHU1, AHU2 - Replacement of chiller in police city hall that have reached end of life.
- VFD Replacement - Heat Pump 1 & 2 - Replacement of variable frequency drive for heat pump 1 and 2 in police city hall that have reached end of life.
- Wallpaper City Hall/Police - Replacement of damaged and worn wallpaper in police city hall that have reached end of life.
- Civic Center City Garage
 - Acoustical Ceiling Tile Replacement - Replacement of acoustical ceiling tiles in the civic center garage that have reached end of life.
 - Cabinet Heater Replacement - Replacement of the cabinet heater in the civic center garage that have reached end of life.
 - Carpet Replacement - Replacement of damaged and worn carpet in the civic center garage that have reached end of life.
 - Furnace replacement in Youth Center - Replacement of the furnace in the civic center garage that has reached end of life.
 - Infrared Radiant Heat Replacement Civic Center Maintenance Building - Replacement of the infrared radiant heat in the civic center garage that has reached end of life.
 - Parking Lot Replacement - Replacement of the parking lot at the civic center garage that has reached end of life.
 - Roof - Replacement of the roof at the civic center garage that has reached end of life.
 - Roof Top Unit #1 Replacement at Civic Center Maintenance Building - Replacement of the roof top unit at the civic center garage that has reached end of life.
- Fire Stations
 - Admin – ABLE Wall Replacement - The Apple Valley Burnsville Lakeville Eagan (ABLE) Training facility wall will be replaced. This is in accordance with the 5-year building maintenance inspection to maintain a safe facility.

- Apparatus Bay Lighting Replacement - Current apparatus bay lighting at fire station 2 will be replaced.
- Carpet Replacement - Carpet throughout fire station 2 will be replaced.
- Garage Door Opener Replacement - The garage door openers at fire station 2 will be replaced. The current equipment will have reached their end of life. Station accessibility, efficiency and security is crucial for our emergency response.
- HVAC Bay Heater Replacement - Fire station 2 apparatus bay / garage area heating, ventilation, air conditioning (HVAC) update/replacement.
- HVAC Replacement - Fire station 2 heating, ventilation and air conditioning (HVAC) inside the station living quarters update/replacement.
- Lawn Irrigation System - The lawn irrigation system at fire station 1 will be replaced with a new system. The current system is not working. The station has dead grass throughout the summer and is a poor image to the community.
- Office Furniture - Current office furniture at fire station 2 will be replaced.
- Office Furniture for Two New Offices - Two new offices will be created within the fire administration area at fire station 1. These will accommodate our increased staffing level and organizational changes.
- Station 1 Amenities - The fire station 1 amenities are for general upkeep and unexpected station upkeep expenses.
- Station 2 Amenities - The fire station 2 amenities are for general upkeep and unexpected station upkeep expenses.
- Station Alerting System Remotes - Install station alerting remotes in each bedroom at fire station 2. Remotes alert personnel of emergency incidents they are assigned to only. These help maintain better personnel health and wellness by not waking personnel up unless needed for the specific response.
- Wall in Workspace - Fire station 1 will build a wall to split the fire admin workspace room to create 2 new offices. These offices will accommodate our increased staffing level and organizational changes.
- Water Filtration System - Install water filtration system at fire station 1 to maintain safe water for use and consumption.
- Heart of the City Parking Deck/Ramp
 - Automatic Transfer Switch Replacement HOC Ramp - Replacement of the transfer switch that is used to switch between normal and generator power.
 - Deck Concrete Sealant - Chemical used to seal the concrete deck to extend the life of the concrete surface.
 - Deck Re-lamp - Replacement of existing lighting fixtures that are no longer operational.
 - Deck Traffic Membrane - Replacement of the deck traffic membrane that has reached end of life.
 - Ramp Concrete Sealant - Chemical used to seal the concrete deck to extend the life of the concrete surface.
 - Roof - Replacement of the roof that has reached end of life.
- Radio Buildings
 - Buck Hill Radio Building - Condensing Units (2) - Replacement of two condensing units that have reached end of life.
 - Buck Hill Radio Building - Electrical Panels and Transformer - Replacement of the electrical panels and transformer that has reached end of life.
 - Buck Hill Radio Building - Furnace - Replacement of the furnace that has reached end of life.

- Buck Hill Radio Building - Roofing - Replacement of the furnace in the civic center garage that has reached end of life.
- Colonial Hills Radio Building - Roofing - Replacement of the roof that has reached end of life.
- Maintenance Facility
 - Carpet Replacement - Office Carpet Replacement
 - Diesel Exhaust Fluid Dispenser - Improved Diesel Exhaust Fluid dispenser for large vehicles, including fire trucks
 - Door, Frames, Hardware - Phase 1 - Replacement of all Original Doors, Frames and Hardware
 - Emissions Control System - Replacement of the Emissions Control System in vehicle storage
 - Exterior Enclosure - Repairs to existing exterior of building to improve building envelope condition.
 - First Gen HVAC (Roof Top Units and Co-Ray Vac Heating System rolled in) - Replacement of all original HVAC equipment
 - Fuel Dispensers - Replace existing fuel dispensers
 - Office Renovations - Creating a secure front entry at public works to prevent unrestricted movement into the staff area of the building.
 - Paint Walls and Ceiling - Paint Walls and acoustic ceiling panels for the original facility
 - Roof Membrane Replacement - Replacement of the existing public works building roof membrane
 - Salt Shed and Brine Making System Replacement - Replace existing brine making system
 - Seal Vehicle Storage Bay Floors - Seal existing concrete floor in vehicle storage area to protect concrete surface
 - Trench Drain Repairs - Repair cracked and failing floor trench drains in vehicle movement areas
 - Wash Bay Repairs - Various repairs within the vehicle wash bay

AMES CENTER

Funding for Ames Center capital is supported by the the Ames Center Enterprise Fund and the Facilities Capital Fund. Facilities Fund support is necessary for facility improvements.

Enterprise Funded Capital -

- Amenities - The Amenities Fund covers small purchases such as Staging, Tables, Chairs and other items that are needed for Ames Center event operations.
- Black Box PA and Console - The Black Box PA and Console is original to the building. The components are past at the end of lifespan and should be replaced with current technology. These upgrades are necessary to meet both the patrons and artists needs for Black Box events.
- Commercial Washer/Dryer - The commercial washer/dryers are used for both the Facility needs and the touring Artists. The current washer/dryers are nearing the end of their life cycle and play an important component in the cleanliness of the building.
- Cooler and Freezer Units - Replace food and beverage coolers and freezer units. This units are used in both the kitchen and concession stands.
- Follow Spots Replacement - Replace the spotlights in the Masquerade Dance Theater. These spotlights are used during performances and are original to the building.
- Food and Beverage Equipment - Replace Food & Beverage Equipment that is past its lifecycle. Food & Beverage equipment is critical to the operation of our Food & Beverage Department.
- Maintenance and annual replacement - Annual replacement of life cycle equipment and building infrastructure.

- PA Replacement - Audio System Phase 2 - Phase 2 of the PA replacement involves the replacement of the speakers and other peripheral sound equipment inside the theater. Our current sound equipment in the theater is original to the building and outdated. This replacement, in conjunction with the phase 1 replacement, will ensure our sound system in the Ames Center will meet the current and future needs for our patrons and artists.
- Pit Staging and Fill Replacement - Replacement when needed. Currently in great working order.
- Point of Sale hardware replacement - Replace the hardware and software for the point of sale systems. These systems run all of our Food & Beverage department.
- Rigging Inspection - Equipment Replacement - Rigging Inspection and associated equipment repairs/replacement in Masquerade Dance Theater.
- Stacking Motor - A stacking chain motor provides a versatile solution for rigging stage equipment. This purchase will increase efficiency during a load in/load out and reduce potential accidents from manually moving heavy equipment.
- Truss Battens for House Electrics - Truss Battens are what is used to hang lighting and other stage equipment above the stage. Additional Truss Battens will enable additional lighting options for event productions.
- Window Shades and Motors - The Window Shades and Motors are important in regulating the temperature in our upper lobby. They are original to the building and nearing the end of their life cycle.
- Wireless Two-Way Radios Replacement - Wireless two-way radios are used in the Ames Center and are a vital component of immediate communication between staff during events. Our current two-way radios are nearing the end of their life cycle.

Facilities Improvements - Facilities Funded projects at the Ames Center include:

- Air Cooled Chiller - The Chiller that cools our building is original. The 2024 facility study and our HVAC vendor recommend we replace it in 2028.
- Amenities - The Amenities Fund covers HVAC and Facility Maintenance & Repairs that are needed for Ames Center event operations.
- Boiler #2 Replacement - Boiler number 2 is original to the building. Two boilers are used to heat the building. Boiler #1 was replaced in 2019.
- Boiler Stack - The boiler stack plays a vital role in the ventilation system by removing harmful gases produced during the heating process. A deteriorating boiler stack can lead to the release of toxic fumes into the venue, posing health risks to both the patrons and staff. In addition, a new boiler stack will improve the heating system's performance with even temperatures throughout the system.
- Brick Paver Sidewalk Replacement - The brick pavers on Pilsbury Ave are in disrepair and in need of replacement ensuring safety of patrons and staff who use this sidewalk. This is a City managed project.
- Carpet Replacement - Replace all carpet in lobbies and theater in 2028.
- Expansion Tank - The Expansion tank works in conjunction with our boilers. This keeps the water supply at the current pressure regardless of the temperature. The tank is original to the building and will reach the end of its lifecycle in 2027.
- Flooring - Refinish Wood and Concrete Floors - All wood and concrete flooring is original to the building. Due to wear and tear both types of flooring are in need of refinishing.
- Generator Transfer Switch - Replace the outside generator transfer switch for the building. The switch is original to the building. This switch is what allows the Ames Center to operate using our generator.

- Lobby Ceiling Tile and Lighting Replacement - Replace ceiling tiles and lights in our lobbies. The tiles are no longer manufactured, and the lighting is outdated technology.
- Maintenance and annual repair - Maintenance & Annual Repair fund is being continued in 2029 to cover large HVAC and Facility repairs, equipment and supplies for Ames Center.
- Marquee Sign Replacement - Our Marquee sign is out of date and the parts are not replaceable. The Ames Center is working in partnership with City Information Technology Staff as they replace other similar outdoor electric signage.
- Office Renovations - Office renovations are needed to incorporate the former Convention and Visitors Bureau office space with Ames Center administrative offices. This project will consist of removing a wall, carpet replacement, painting and furniture, fixtures, and equipment.
- Overhead Roll-Up Door Replacements - Replace overhead doors in theater, scene shop and dock. Doors are original to the building and have a life span of 14 years
- Plaza Concrete Replacement - Replace concrete on Plaza outside Ames Center. This is a City managed project.
- Roof Replacement - The roof is original to the building. The roof membrane was replaced in 2012. The replacement of the roof is also recommended by the 2024 Facility Study.
- Theater Seating Replacement - Current permanent seating in Masquerade Dance Theater is original to the Ames Center. The original seating provider is no longer in business and replacement parts are long out of production. Overstock inventory is running out and Ames Center staff are currently retrofitting hardware for repairs. The current seating needs ongoing repair due to use.
- Theatrical Lighting LED Conversion - The current theatrical lighting system is original to the Ames Center. Control systems need immediate replacement. Incandescent theatrical lighting systems are outdated, with industry moving to LED technology. This is 1st phase of multi-year replacement of current incandescent theatrical lighting system to LED theatrical lighting system.
- VFD Replacement - The variable frequency drive motors for our air handler units have a life span of 15 years. We anticipate needing to replace all 15 of them in 2026.
- Wall Coverings & Corner Guards - Most of the walls in the public spaces of Ames Center are original, painted drywall. They are white in color and do not hold up well to daily event use. They are in constant need of painting and patching. Installing wall coverings and corner guards will protect the walls, make them easier to clean and save expense on painting/patching.
- Water Heater replacement - Will replace when it fails. Based on current history and the life-cycle of the water heater the next anticipated date is 2027.
- Wind Block - North Doors - The North Doors are in constant need of repair due to the wind tunnel created on the north side of the building. The windblock reduce this issue and eliminate frequent and expensive door repairs.

ICE CENTER

Funding for Ice Center capital is supported by the the Ice Center Enterprise Fund and the Facilities Capital Fund. Facilities Fund support is necessary for facility improvements.

Ice Center Fund

- Floor Scrubber - Replacement of floor scrubber that has reached end of life.
- Water Heater - Replacement of water heater that has reached end of life.

- Zamboni Battery Replacement - Replacement of Zamboni battery that has reached end of life.
- Vending Machine Replacement - Replacement of vending machine that has reached end of life.
- Water Softener – Ice Mechanical Rm - Replacement of water softener in the mechanical room that has reached end of life.

Facilities Fund

- Amenities - Funds support unforeseen maintenance projects at the ice center.
- Bleacher Replacement - Replacement of bleachers that have reached end of life. Compressor replacement - Replacement of the compressor unit that has reached end of life.
- Cooling System - Replacement of the cooling system that has reached end of life.
- Domestic Water Heater - Replacement of the domestic water heater that has reached end of life.
- Electrical Capacitor Bank - Replacement of the electrical capacitor bank that has reached end of life.
- Electrical Panel boards - Replacement of the electrical panel boards that has reached end of life.
- Electrical Switchboards – Ice Mechanical Rm - Replacement of the electrical switchboards that has reached end of life.
- Electrical Transformer - Replacement of the electrical transformer that has reached end of life.
- Exterior Wood – Repair/Replace/Stain - Replacement of the exterior wood that has reached end of life.
- Ice Center Parking Lot - Replacement of the ice center parking lot that has reached end of life.
- Ice Center Parking Lot - Poles and LED Lights - Replacement of the ice center parking lot light poles that has reached end of life.
- Locker Room Modifications - Locker room adjustments to meet current user group needs.
- Main Office Renovation - Renovation of main office to meet current user needs.
- Rubber Flooring Replacement - Replacement of rubber flooring that has reached end of life.
- Shower Tree Repair - Replacement of locker room shower tree that has reached end of life.
- Variable speed drive motors - Replacement of the variable speed drive motors that has reached end of life.
- VAV Terminal Units - Replacement of the variable air volume terminal units that has reached end of life.
- Wood Exterior Maintenance - Maintenance on of the exterior wood to protect and extend the life of the existing wood materials.

Birnamwood Golf Course

Funding for golf course capital is supported by the the Golf Enterprise Fund and the Facilities Capital Fund. Facilities Fund support is necessary for facility improvements.

Golf Fund

- Aerator/Spiker - Replacement of aerator that has reached end of life.
- Blower - Replacement of blower that has reached end of life.
- Bunker Rake - Replacement of bunker rake that has reached end of life.
- Fairway Mower - Replacement of fairway mower that has reached end of life.
- Golf Cart - Replacement of a golf cart that has reached end of life.
- Tractor - Replacement of the course tractor that has reached end of life.
- Utility Cart - Replacement of the utility cart has reached end of life.

Facilities Fund

- Amenities - Funds support unforeseen maintenance projects for the course and clubhouse.
- Irrigation Improvements - The irrigation system has reached its end of life and needs to be replaced.

COMMUNICATIONS AND COMMUNITY ENGAGEMENT - CABLE

- Production/Truck Equipment Updates - Maintenance and replacement of electronic equipment and parts in shared mobile production truck.
- Camera Platforms - In its coverage of live community events, Multimedia utilizes aluminum camera platforms/risers, elevating the camera and operator above the crowd for the best shot. Our current platforms are well over 12 years old and their broken parts have created a safety hazard.

EQUIPMENT AND VEHICLES

Equipment - This is an ongoing project to cover the acquisition and replacement of various capital equipment mostly for public safety. Each specific piece of capital equipment has a life cycle tracked by each department.

- Communications and Community Engagement
 - Community Engagement Vehicle Equipment Replacement - Purchase of hardware and software to keep the Community Engagement Vehicle's amenities up-to-date with the latest equipment, including replacing the television monitor inside the van.
- Engineering
 - Survey Equipment Total Station - Replacement of survey equipment used for numerous city projects.
- Fire
 - AED Replacement - Fire department will replace 14 Automated External Defibrillators (AED) . This equipment is used on emergency responses and current equipment will have reached its end of life.
 - Body Armor - Purchase body armor for fire personnel to help protect them while on emergency responses.
 - Cardiac Arrest Management (Lucas) - Fire department will replace 3 Cardiac Arrest Management Devices. This equipment is used on emergency responses and current equipment will have reached its end of life.
 - Cardiac Monitor Replacement - Fire department will replace 5 Cardiac Monitors. This equipment is used on emergency responses and current equipment will have reached its end of life.
 - Controlled Medical Supply Storage - Fire department will purchase controlled medical supply storage to ensure the safety and efficacy of medications by properly storing them, while also managing access to controlled substances to prevent misuse or theft.
 - Drone - Fire department will purchase a drone for ability to quickly deploy for rescues (water rescue or victim search following an accident) and fires. Improve safety by having real time information and safety accountability during an emergency response.
 - Elliptical Replacement - Fire department will replace an elliptical machine at each station. This equipment is used for health, wellness and endurance training for personnel. Current equipment will have reached its end of life.
 - EMS Simulation Mannequins - Fire department will replace current EMS simulation mannequins that are used for training situations and scenarios. Current equipment has reached its end of life or been exhausted.
 - Extrication Equipment - Fire department will replace current extrication equipment that is used on emergency responses of trapped individuals. Current extrication equipment has reached its end of life.

- Fire Hose - Fire department will replace current fire hose that has been damaged or reached its end of life. Fire hose is used on emergency responses and training.
- Fire Training Props - Fire department will replace current training props that is used for training situations and scenarios. Current training props have either reached its end of life or been exhausted.
- Gas Monitor - Hazmat - Fire department will replace gas monitor to detect hazmat. This equipment is used on emergency responses. Current equipment will have reached its end of life.
- Manual Treadmill Replacement - Fire department will replace a manual treadmill at each station. This equipment is used for health, wellness and endurance training for personnel. Current equipment will have reached its end of life.
- Medical Vaults - Fire department will purchase medical vaults to ensure the safety and efficacy of medications by properly storing them, while also managing access to controlled substances to prevent misuse or theft in fire vehicles.
- Radio Replacement - 800 MHz - Fire department will replace 10 radios, 800 MHz, this equipment is used on all emergency responses. Radios are the means of fire personnel communication and current equipment will have reached its end of life.
- SCBA Airpacks Replacement - Fire department will replace 9 Self-Contained Breathing Apparatus (SCBA). This equipment is used on emergency responses and current equipment will have reached its end of life.
- SCBA Compressor Replacement - Fire department will replace the Self-Contained Breathing Apparatus (SCBA) compressor at fire station 1 and fire station 2. The compressor fills the airtanks used by our fire personnel on emergency responses and each station compression will have reached its end of life.
- Stretchers Replacement - Fire department will replace stretchers, this equipment is used on emergency responses to transport patients. Current equipment will have reached its end of life.
- Thermal Imager Camera - Fire department will replace 4 thermal imaging cameras. This equipment is used on emergency responses and current equipment will have reached its end of life.
- Treadmill Replacement - Fire department will replace a treadmill at each station. This equipment is used for health, wellness and endurance training for personnel. Current equipment will have reached its end of life.
- Ventilation Fans - Fire department will replace current ventilation fan equipment that is used on emergency responses. Current equipment has reached its end of life.
- Water Rescue Equipment - Fire department will replace water rescue equipment. This equipment is used on emergency responses and current equipment will have reached its end of life.
- Whole Blood Coolers - Fire department will purchase 7 whole blood coolers. Blood must be stored and maintained a specific temperatures to be able to use in the field. Personnel can provide a transfusion prior to hospital arrival, increasing patient outcomes.
- Park Maintenance
 - Air Compressor - Purchase of an air compressor used for various portable pneumatic tools and irrigation blow-out.
 - Towable Sign Board - Purchase of portable changeable message board for public communication, driver awareness, and traffic control for lane closures.
- Police
 - Fuming Hood - Replacement of evidence equipment that protects staff from toxic fumes has reached end of life.
 - Glue Chamber - Replacement of finger print evidence equipment that has reached end of life.
 - Warning Sirens - Replacement of warning siren boxes to ensure function during weather emergencies.

- Public Works
 - Radio Replacement - 800 MHz - Routine replacement of 800mhz radios for everyday and emergency communications.
 - Grapple Bucket - Replacement of the existing grapple bucket for handling tree and other vegetative debris.

Vehicles - Vehicles are replaced according to the City Vehicle Acquisition and Replacement Policy. Vehicles are taking longer to be delivered. Fire trucks are taking 42 months and ambulances are 30 months. Smaller vehicles are also limited by dealerships. Vehicle replacements of note include:

- Fire
 - Ambulances - Current ambulance used by the fire department will be replaced with a new one. This vehicle is used on emergency responses and current vehicle will have reached its end of life.
 - Fire Administration Vehicles - Replace three (3) fire administration vehicles used by the fire department will be replaced. These vehicles are used on emergency responses. Current vehicle will have reached its end of life.
 - Fire Engine - Current fire engine used by the fire department will be replaced with a new one. This vehicle is used on emergency responses and current vehicle will have reached its end of life.
 - Fire Administration Vehicle - Replace one (1) fire administration vehicle. This vehicle is used on emergency responses and current vehicle will have reached its end of life.
- Police
 - Admin Vehicle Replacement - Replacement of existing administration vehicle; sport utility vehicle style.
 - Crime Scene Deployment Vehicle - Replacement of existing Crime Scene vehicle. End of life replacement. Box truck, sprinter van, or similar.
 - CSO Vehicle - Addition of Community Service Officer vehicle to support position additions. Pick up truck with topper.
 - EAG Deployment Vehicle - Replacement of existing EAG deployment vehicle. End of life replacement. Armored van for operational high risk to safety use.
 - Investigation Vehicles - Replacement of existing Investigations vehicles. Unmarked squad vehicles appropriate for operational use.
 - Mobile Command Center - Replacement of existing Mobile Command Post vehicle. End of life replacement.
 - Mobile Surveillance Trailers - Addition of mobile camera system to provide increased level of public safety and crime deterrence.
 - Patrol Squad for BHU - Additional squad to BHU to support incoming staff; Ford Explorer.
 - Patrol Squad Vehicles - Replacement of existing marked squad patrol vehicles.
 - Speed Trailer - Replacement of existing Speed Trailer reaching end of life.
 - Vehicles for Organizational Analysis implementation - Additional vehicles to support added staffing from organizational analysis to include marked and unmarked squad vehicles.
- Community Development
 - Organizational Analysis Implementation vehicle - Purchase of additional community development fleet vehicle to improve building safety inspection services for the community.
 - Vehicle Replacements - Replacement of community development fleet vehicles that have reached end of life to ensure safe and responsive services for the community.

INFORMATION TECHNOLOGY

Personal Computers (PCs), Laptops, and Servers Replacements - This annual project replaces desktops, laptops, and tablet equipment on a scheduled and staggered basis. Currently, there are several hundred devices that are replaced every four to five years. Server hardware infrastructure is replaced every four to five years.

- Host Server Replacements - Capital Lease (7 year lease) - Hardware replacements for IT Data Center servers virtualization environment. To proactively replace end of life products utilized for all City operations and provide efficient, secure and modern systems
- Printer Replacements (7 year lease) - Replacement of small workgroup printers utilize for specialized purposes. Scheduled for 2025 and 2028. Printing continues to be consolidated, but needed on a small case by case basis
- Tablet/Smartphones Replacements - Proactive replacement of staff mobile devices during equipment replacement eligibility cycles with carriers. To provide staff up to date mobile handheld equipment for accessibility, flexibility and responsiveness to the public and operations.
- Staff endpoint device replacements (4yr capital lease) - Replacement of staff endpoint compute equipment across all departments, excluding specialized equipment for Public Safety vehicles. To provide staff current technology to perform their work, be responsive to the public and ensure secure access to information and systems.
- Mounting Options - Vehicle computer mounting equipment additions for vehicles added through the Fleet schedule. To ensure safe and secure operation and mobile connectivity within City Vehicles
- Monitor Replacements - Life cycle replacements of display monitors for AV, CATV and Digital Signage within shared spaces and staff offices at City Facilities
- City Council Tablets + Clerks Office (3 year lease) - Scheduled replacements of Council Devices for 2024 and again in 2028. To provide current technology for reliable access to public meeting data, training, and communication with staff and the public.
- PC Replacements - VDI Zero/Thin Clients - Replacement of Virtual Desktop Equipment for remote users, vendors, contractors, and general staff uses in lieu of laptops or full desktops. To provide secure, remote access to City systems and data

Police Department Systems - These items represent projects that replace various Police specific equipment on a scheduled basis. New on officer-worn body cameras (BWC) and conducted electrical devices (CED) were deployed to Police staff in early 2020 and became an operating expense utilizing a five-year subscription plan.

- MDC Replacements - Capital Lease - Second year lease payment amount for Fire Mobile Data Computers in vehicles for dispatching to Public Safety calls
- MDC Mounting Equipment Replacements - Mobile Data Computer docking station funds for additional Police vehicles and to replace failed units. To ensure safe and reliable mounting of MDC's in Police vehicles
- Broadband Mobile Modems (5 year lease) - Additional 5G modems for Police vehicles aligned with Fleet schedule in 2025 and 2027. To ensure safe, secure and responsive Public Safety systems access in the field
- Mobile Printer Replacements/Adds (5 year lease) - Additional portable printers for Police vehicles aligned with the Fleet schedule in 2025-2027, with full replacement scheduled in 2028. To provide reliable printing capabilities in the field for citations, incidents and other Public Safety needs.
- CAD/AVL AV Displays (10 year lease) - Replacement of displays used in police 24x7 for CAD and call outs. To proactively replace highly utilized displays in common response areas in the Police station
- Forensics Recovery of Evidence Device (FRED) - Electronic Evidence system replacement in 2028. Utilized for investigating electronic crimes involving technology equipment
- Battery Replacement for Mobile Command - Battery replacement for Technology rack in the Mobile Command Center. Every 5 to 7 years this equipment is in need of replacement

- IBIS Mobile Fingerprint reader replacement - A portable fingerprint reader to identify in custody people with no formal ID's. Utilized during Police incidents and stops

Fire Department Systems - These projects represent new and replacement of various Fire systems and equipment on a scheduled basis. Implementation of new firefighter-worn cameras for inspections, investigations, and incident command occurred in 2020. Similar to Police, this item is now a five-year subscription service plan moved into the operating budget.

- MDC Replacements - Lease - Lease payment for mobile data computers (MDC) in fire vehicles through 2026. This replacement is aligned with fire department vehicle replacement schedules. To provide reliable mobile access to Public Safety systems and information in vehicles.
- Mounting Equipment Replacements - The computer mounting equipment will be replaced in fire vehicles. This replacement is aligned with fire department vehicle replacement. To ensure the safe, secure and efficient operation of mobile computers in Public Safety vehicles
- EMS Tablet Replacements (3 year lease) - Replacement of emergency medical service tablets. These tablets are used to capture patient care information in the field on emergency responses. Current equipment will have reached its end of life and replacements provide reliable and secure access to information
- Broadband Mobile Modem spare (5 year lease) - Additional 5G modems for Fire vehicles aligned with Fleet schedule in 2025 and 2027. To ensure safe, secure and responsive Public Safety systems access in the field
- Station Displays Replacements (7 year lease) - Replacement of displays casually utilized for living quarters, AV and common areas of less use at both Fire Stations. To proactively replace end of life products.
- CAD Status Monitors (7 year lease) - Replacement of displays used 24x7 at Fire Station 1 & 2 for CAD and call outs. To proactively replace highly utilized displays in common response areas at the Fire Stations
- Plotter replacement for FS1 (5 year lease) - Replacement of large format plotter/scanner utilized by Fire Administration for large plan reviews and pre-plans. To proactively replace an end of life, end of support product.
- IPlan Plan review station replacement for FS1 (5 year lease) - Replacement of large format plan review display station utilized by Fire Administration for large plan reviews and pre-plannings. To proactively replace an end of life, end of support product.

Document Imaging and Management – These projects continue to expand the Electronic Document Management System (EDMS) throughout the organization and replaces existing scanner workstations on a scheduled basis. Document imaging includes upgrades to functionality and the continued integration with multiple City systems. The City received a “Run Smarter” National award for an Elections Judge hiring workflow improvement project in 2019.

- EDMS Scanner Additions - New additional document scanning equipment for Electronic document management systems users. To provide reliable and efficient equipment for departments ingesting content into EDMS
- EDMS Scanner Replacements (5 year lease) - Replacement of document scanning equipment for Electronic document management systems users. To provide reliable and efficient equipment for departments ingesting content into EDMS
- EDMS Rio Named User License Additions - Enterprise user licenses for additional staff entering or adding content into the EDMS.

IT Infrastructure - These projects address core network capacity and functions for 70 City facilities with rotating replacement over five to seven years, annual network storage additions and replacements, modifications and enhancements to the phone system as well as audio/visual replacements and enhancements for conference rooms.

- Cisco Replacements (48 month capital lease in 2025) - Replace majority of network infrastructure equipment at all facilities that are near or at the end of life and end of support by the manufacturer. To ensure safe, secure and reliable network performance for City services
- Palo Alto Security Firewall replacements - 3 yr - lease to own - Year two of three lease payment for equipment, software and maintenance for two next generation security firewall appliances. To ensure safe, secure and reliable Internet access for City services
- A/V online Meeting Improvements - Update AV components for meeting Rooms at Maintenance in 2025. To replace end of life components and provide consistent AV experiences across facilities
- A/V VITEC STB replacements for Comcast STB's - Replace Comcast Set Top Box's (STB) at City Facilities with updated VITEC IPTV STB's for consistent digital signage and CATV access experience in facilities.
- WLC Replacement (36 month Lease to own, 5 year lease) - Replacement financing for two new Wireless LAN Controllers to manage 120 Wireless Access Points in Facilities and Parks. For accessible, dependable, secure WiFi experiences in City locations for staff and the Public
- UPS MF APC 10KVM UPS Battery Replacement - Master UPS battery replacements for the Maintenance Facility Data Center. Every three years this is needed to ensure reliable, clean and redundant power service for IT Data Center equipment at the Maintenance Facility
- IP Clocks for City Facilities - Addition of IP network clocks at City Facilities. IP network clocks display accurate time, are continuously powered by the network and do not require manual adjustments
- APC Galaxy (FS1) UPS Batteries Replacement - Scheduled for 2026, master UPS lithium battery replacements are needed for Fire Station 1 IT Room. Every five to seven years this is needed to ensure reliable, clean and redundant power service for IT equipment
- IT Rack Replacements - IT Rack replacements needed for expansion of IT equipment and services at Ice Center in 2025, GARAGE in 2027, Crystal Lake Beach in 2029. To provide adequate space for equipment replacements, power and wiring for equipment
- SAN Data Store Nodes - Tier 1 and 2 - Capital Lease payments for the replacement of SAN storage equipment starting in 2025 and financed through 2029. Data Center storage needed for on-premise systems for operations and data backup services
- UPS misc Scheduled Replacements (7 year lease) - Annual scheduled replacements of UPS equipment at City facility sites identified in UPS Asset Aging Reports. For proactive replacement of systems before end of support and end of life events of the equipment
- UPS CH APC 40KVM batteries Replacement (4 year lease) - Master UPS battery replacements for the City Hall Data Center. Every three years this is needed to ensure reliable, clean and redundant power service for IT Data Center equipment
- VM Software Licensing - Additional data center virtualization software licenses anticipated in 2026 for new hosts. To provide adequate scaling of anticipated growth and needs for virtualized systems in the IT Data Centers
- Wireless AP additions - Wireless Access Points additions for City Facilities in areas of poor coverage or additional growth. For accessible, dependable, secure WiFi experiences in City locations for staff and the Public
- Phone System Add-Ons - Additional Phone equipment needed for organizational changes and facilities modifications. To provide equipment needed for operations

Security Systems - This project addresses physical security systems for City assets, facilities, and public areas through the use of cameras, door access controls, and supporting systems.

- Camera Replacements - Proactive replacement of failing or old security camera equipment at various City Facilities. 381 cameras exist and several fail each year. To provide quick replacement, high quality equipment and adjusted needs of Facility Managers

- Access Card ID Printer Replacements - Replacement of high volume security ID Card Printer in HR in 2025. To ensure reliable ID Card production for staff, contractors and public groups onboarding and changes for access to City Facilities
- Camera Replacements - FS2 - Replacement of cameras at Fire Station #2. For the safety of staff working shifts at the station and Facility assets monitoring
- Camera Replacements - Parks - Replacement of the camera system located at the MN River Front Park. To provide Public Safety visibility to activities in the park and a visible deterrence at this remote park location
- Camera Replacements - Maintenance Facility - Scheduled for 2026, a replacement for all cameras 10 years or older at the maintenance facility. It will include a review of additional needs. To provide facility security, record and alert on access activities, and visual deterrence to protect fuel systems, storage buildings and perimeter activities.
- Facilities Camera and Proximity Readers - Proactive replacement of failing or old security equipment at various City Facilities. 275 Card access readers exist and several fail each year. To provide quick replacement, high quality equipment and adjusted needs of Facility Managers

Software - Annual increases in various licenses needed for server products to quickly address the needs of the operation and provide flexibility of changes needed.

Enterprise Resource Planning (ERP) System Development - Enterprise Resource Planning system replacement project funds for product and project consultant, evaluation, selection and implementation services to modernize ERP systems and processes associated with Financial Management, budget, HRIS and payroll, and Utility Billing.

Geographic Information System (GIS) Software – The City continues to move forward with GIS strategic initiatives and integrations with existing GIS systems like: Public Safety, Community Development, Asset Management, and Utility Billing. A recent 2019 initiative called Datalink is 100% developed and being utilized by staff. The addition of a new GIS Coordinator position in 2018 enabled the City to design, implement, and leverage a new hybrid in-house and cloud-hosted GIS platform.

- Plotter Replacements (5 year lease) - Scheduled for 2028, two large format plotter/scanners utilized by all departments at City Hall and the Maintenance Facility. For scanning large format documents and plotting GIS maps, sign boards and other large format informational items.

Recreation Management System (RMS) - Staff continue to utilize the RMS system for Recreation programming, league scheduling, facility scheduling, and Point of Sale (POS) concessions at the Ice Center, Crystal Lake, Lac Lavan, and Birnamwood golf course.

- POS Replacements/Additions (5 year lease) - Deferred to 2025, Point of Sale replacements are needed at all Concession stands operation by Recreation. To ensure secure, PCI compliant and reliable access for timely processing of customer transactions
- ID Badge Printers (5 year lease) - Deferred to 2025, ID badge printer replacements for the Ice Center and Golf to process and provide customer ID Cards for recreation programs, events, coupons and various other activities. To provide reliable equipment for efficient production/printing of customer cards.

Other IT Capital Project highlights include:

- UPS battery Replacements (assumes new MCP in 2025) - Scheduled for 2029 replacement, UPS batteries for the IT Rack in the Mobile Command Post. To ensure operational power integrity of systems in a mobile environment
- Laptop Replacements (assumes new MCP in 2025) - Year four replacement of laptops assigned to the Mobile Command Post. To ensure the safe, secure and efficient operation of mobile computers in Public Safety vehicles

- Monopole painting - The City monopole located on the old Fire Station 1 property is in need of repainting in 2026 as part of normal routine maintenance per a recommendation by S.E.H
- Mobile App Tablets (3 year lease) - Tablets for staff in the field to utilize mobile apps for processing inspections, scheduling, and code enforcement work. To provide efficient access to information, document work activity and be responsive to the public.
- 2 IPlan - Large format plan review stations (5 year lease) - Two Large electronic plan review tables for plan review staff. Utilized with Community Development software. To provide efficient access to information, document work activity and be responsive to the public.

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Debt Analysis

Measures for Debt Management

The City funds some of its capital projects by issuing debt. State statute and City policies govern how much debt the City may issue, as well as other standards for issuing debt. This section highlights those measures, explains the rationale for them, and shows how the City performs against those measures. City Council Policy No. 1.250 establishes the following measures:

Policy: The City will pay back debt within a period not to exceed the expected useful life of the projects, with at least 50% of the principal retired within 2/3 of the term of the bond issue.

- *Current Year - All debt issued in 2024 was structured within the parameters of this policy with a level annual payment schedule matched with projected revenue streams of taxes, special assessments and utility revenues.*
- *2025 Budget Year - All debt proposed for 2025 issuance is planned to have a level annual payment schedule matched with projected revenue streams.*
- *Future Years - All future debt proposed is planned to be structured within the parameters of this policy*
- *Best practices for debt management dictate that the funding for an asset is aligned with the life of that issue. For example, a 20 year bond should not be issued for a piece of equipment that has a useful life of only 10 years. This policy ensures that the expense for an asset is evenly distributed throughout the terms of the bond. The City has always structured the term of bonds to be less than the useful life of the capital projects being financed. Generally, infrastructure improvement bonds have been 15 years or less and facility capital improvement bonds have been 20 years or less.*

Policy: Total general obligation debt shall not exceed 2% of the total market valuation of taxable property in the City.

	2023 Actual	2024 Budget	2025 Budget
GO Debt as a percentage of Total Taxable Market Value	0.4%	0.6%	1.3%

The City policy is intended to be somewhat more restrictive than State statute, in order to keep the City's debt burden at a manageable level. This measure differentiates between general obligation debt, which commits the full faith and credit of the City from other types of debt issued by the City, such as revenue bonds. This measurement is more relevant for a city like Burnsville that issues various types of debt, but the taxpayers are not committed to the repayment of all types of debt.

Policy: Direct net debt (gross debt less available debt service funds) shall not exceed 3% of the total market valuation of taxable property in the City.

	2023 Actual	2024 Budget	2025 Budget
Net debt as a percentage of Total Taxable Market Value	0.2%	0.5%	1.3%

Explanation: State statutes, limits the debt issued by a municipality to a net debt limit of no more than three percent of the market value of taxable property in the municipality. The statute outlines the type of debt that is subject to this limit, which is reported annually in the Annual Comprehensive Financial Report. This measure is intended to insure that cities do not issue more debt than the tax base is able to bear. In addition, the limit prevents municipalities from unduly burdening future generations with the costs of capital improvements.

Other types of measures that are used to measure government debt include: debt per capita, debt to personal income, and debt service payments as a percentage of general fund revenues or expenditures. These measures vary in their usefulness depending on the type of the debt issued by the municipality.

The City has levied a property tax for the Infrastructure Trust Fund to fund the City contribution toward replacement of infrastructure on a pay-as-you-go basis. Therefore, most issues since 2005 have been limited to funding the special assessment and utility portions of the improvements. The City also monitors its total debt as a percentage of the City’s total tax capacity and on a per capita basis:

	2023 Actual	2024 Budget	2025 Budget
Total Debt as a percentage of Total Tax Capacity	55.4%	51.7%	139.2%
Debt per Capita	\$934	\$932	\$2,520

Debt Analysis
Debt Summary - 2025 through 2029

	2025	2026	2027	2028	2029
Debt Currently Existing at January 1					
Balance, Beginning of Year	\$ 60,887,000	\$ 53,159,000	\$ 45,925,000	\$ 39,640,000	\$ 34,509,000
Principal Payments	(7,728,000)	(7,234,000)	(6,285,000)	(5,131,000)	(4,926,000)
Balance, End of Year	53,159,000	45,925,000	39,640,000	34,509,000	29,583,000
Future Debt to be Issued					
Proposed New Debt, Beginning of Year	\$ —	\$ 111,350,000	\$ 114,532,527	\$ 113,913,700	\$ 112,977,822
Proposed New Issues					
Special Assessments	950,000	1,040,000	1,284,000	1,299,000	1,563,000
Equipment Certificates	2,100,000	1,400,000	1,149,000	1,000,000	2,290,000
Facilities Improvements Bonds	100,000,000	—	—	—	—
Water and Sewer Utility Bonds	8,300,000	6,100,000	2,950,000	3,287,500	6,700,000
Total Proposed New Issues	111,350,000	8,540,000	5,383,000	5,586,500	10,553,000
Estimated Principal Payments - Proposed New Issues	—	(5,357,473)	(6,001,827)	(6,522,378)	(7,077,080)
Proposed New Debt, End of Year	111,350,000	114,532,527	113,913,700	112,977,822	116,453,742
Total Existing and Proposed Debt, End of Year	\$ 164,509,000	\$ 160,457,527	\$ 153,553,700	\$ 147,486,822	\$ 146,036,742

Debt Analysis

Existing and Projected Debt

	Outstanding Debt (in millions)				Debt Ratios		
	(1)	(2)	(3)	(4)	To Tax Capacity	To Economic Market Value	Per Capita
as of Dec. 31	Existing	Projected	Total				
Actual							
2015	54.6	\$	\$ 54.6	78.5 %	0.9 %	\$	882
2016	51.8		51.8	73.2	0.8		838
2017	64.6		64.6	89.5	1.0		1,038
2018	64.4		64.4	82.1	0.9		1,028
2019	61.1		61.1	73.7	0.9		973
2020	75.4		75.4	85.1	1.0		1,172
2021	66.6		66.6	71.6	0.9		1,031
2022	68.3		68.3	70.6	0.8		1,059
2023	61.0		61.0	55.4	0.6		934
2024	60.9		60.9	51.7	0.6		932
Projected							
2025	53.2	111.4	164.6	139.2	1.6		2,520
2026	45.9	114.5	160.4	135.7	1.6		2,455
2027	39.6	113.9	153.5	129.8	1.5		2,350
2028	34.5	113.0	147.5	124.7	1.5		2,258
2029	29.5	116.5	146.0	123.5	1.5		2,235

(1) This column lists outstanding amounts of existing debt each year. Note that 52% of the amount of outstanding debt at December 31, 2024 will be paid off in the next five years. All bonds net of refunding bond proceeds on hand, including tax increment and utility bonds are shown in the totals above.

(2) This column indicates the net amount of outstanding new debt being projected from the 2025-2029 Capital Improvements Program.

(3) Total tax capacity is the value, after adjustments for fiscal disparities, against which taxes are levied.

(4) Economic market value is the value determined by the County Assessor and approximately the value at which the property would be sold. The State Legislature sets the policy regarding the share of taxes each property will pay on its market value through a system of property classifications and mandated class rates for the different types of property; thus growth in total estimated market value may not equate to a corresponding growth in total tax capacity value.



City of Burnsville 2025 Budget

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Administration Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
ADMINISTRATIVE CHARGES	
Notary Public	\$1 per stamp
Candidate Filing Fee for Mayor/City Council	\$20
Recover Rate for Staff Time (data requests, etc.)	Actual Rate Including benefits (unless otherwise specified in another area)
Copies - Photocopy or Scanned	
Black & White Copies - per page	\$0.25
Black & White - Oversize (11x17)	\$0.50
Black & White - Larger than 11x17	\$5
Color - Letter/Legal Copies -per page	\$1
Color - Oversize (11x17) -per page	\$2
Color - Larger than 11x17	\$10
Election Map - Full Size Color	\$10
Fee for Returned Check or ACH	\$30
Collections/Revenue Recapture/Miscellaneous Billing Assessment Administrative Fee	\$30
Miscellaneous Billing Assessment and Certification Interest Charge	4% above the most recent interest rates received on the sales of construction improvement bonds, rounded up to the nearest .5%
Aggregate Tax	Rate determined by State Statute
Hotel Lodging Tax *	3% of Monthly Net Receipts
Hotel Lodging Tax Penalty and Interest	10% penalty on the unpaid amount (minimum penalty of \$10.) 10% interest per annum on the unpaid amount from the time the payment was due.

*Use of Lodging Tax Proceeds - 95% of the proceeds obtained from the collection of taxes is used to fund Burnsville Convention & Visitors Bureau. The City retains 5%.

Advertising & Sponsorship Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Birnamwood Golf Course Advertising	
Tunnel Signs: (Minimum three-year contract)	\$330/year
Tee Signs: (Minimum three-year contract) or one-time fee for six years	\$435/year
Sign Installation: (One-time fee for tunnel or tee signs)	\$57
Score Card Advertising	\$225
Ice Center Advertising	
Ice Resurfacers	\$2,500-\$5,500/year (Includes both sides)
Rink 1 Dasher Board	\$600-\$1,100/year
Rink 2 Dasher Board	\$400-\$600/year
In Ice Logo	\$1,500-\$3,500/year
Rink 1 Scoreboard	\$1,500-\$4,500 /year (includes all four sides)
Rink 2 Scoreboard	\$650-\$1,250/year
Softball Advertising/Sponsorship	
Softball Website Sponsor	Varies Per Agreement
Softball Facility Fence (Lac Lavoie)	Varies Per Agreement
Softball Facility Fence (Alimagnet or Neill)	Varies Per Agreement
Softball Tournament Sponsor	Varies Per Agreement
Softball Special Event Sponsor	Varies Per Agreement
Softball Manager Meeting	Varies Per Agreement
Outdoor Reader Board Messages	
Welcome/Event Announcements for private events at City Hall or at Civic Center Parkway	\$50
Event Announcement for public events outside City Facilities held by non-profit organization	\$25
Recreation Event Sponsorship	
Thursday Rockin' Lunch Hour	
Presenting (10 concerts)	\$2,000
Community (per concert)	\$250
Party on the Plaza	
Booth Sponsor	\$25-\$100
Community Sponsor	\$500-\$1,250
Presenting Sponsor	\$1,000-\$2,500
Flicks on the Bricks	
Presenting (5 movies)	\$2,000
Community (per movie)	\$500
Run Now, Gobble Later 5K	
Presenting	\$500
Community	\$250
Halloween Fest	
Presenting	\$500
Community	\$250

Ames Center Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025	2025 Non-Profit
Masquerade Dance Theatre		
Rent - Per Day - Ticketed Event	\$3,225	\$2,895
Rent - Per Day - Non-Ticketed	\$2,900	\$2,575
Additional Performance(s) on same day	\$1,630	\$1,420
Load In Day/Rehearsal Day	\$1,700	\$1,535
Custodial Services (per performance)	\$700	\$700
Custodial Services (Dance Competition, per Competition Day)	\$1,100	\$1,100
Ticketing Services (per event)	\$375 vs 5% Net Sales whichever is greater	\$375 vs 5% Net Sales whichever is greater
Credit Cards - percent of Box office sales	4%	4%
Facility Fee (per ticket)	\$3	\$3
Staffing & Equipment		
Technical Director (as required) per hour, 4 hour minimum	\$45	\$45
House Manager (per performance)	\$400	\$400
Security (per hour) (2 person minimum)	\$30	\$30
Spotlights (per performance, labor not included)	\$80	\$80
Stage Labor (per hour) (3 technician minimum, plus Technical Director) 4 hour minimum per person	\$40	\$40
Pipe and Drape (per day, labor not included)	\$310	\$310
Marley Flooring (per day, labor not included)	\$260	\$260
Projector & Screen (per day, labor not included)	\$260	\$260
Piano (includes one tuning)	\$300	\$300
Merchandise Commissions	Negotiated Per Event	Negotiated Per Event
Additional Spaces per day with Masquerade Dance Theatre Rental		
Black Box Theater	\$595	\$540
Second Floor Atrium	\$595	\$540
Art Gallery	\$595	\$540
Rehearsal Hall	\$595	\$540
Meeting Rooms	\$380	\$330
Black Box Theater		
Rent (per performance)	\$845	\$580
Additional Performance(s) on same day	\$420	\$295
Load In Day/Rehearsal Day	\$420	\$290
Custodial Services (per performance)	\$405	\$405
Ticketing Services (per event)	\$375 vs 5% Net Sales	\$375 vs 5% Net Sales
Credit Cards - percent of Box office sales	4%	4%
Facility fee (per ticket)	\$3	\$3

Ames Center Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025	2025 Non-Profit
Staffing & Equipment		
Technical Director (per hour)	\$45	\$45
House Manager (per performance)	\$225	\$225
Security (per hour)	\$30	\$30
Stage Labor (per hour) (4 hour minimum) *Rates do not include Technical Labor *All rates subject to change and negotiation	\$40	\$40
Second Floor Atrium		
Rent, Hourly	\$145	\$135
House Manager, hourly	\$34	\$34
Custodial Services (depending on event type & attendance, includes setup/strike of equipment and post event clean up)	\$375-\$700 est	\$375-\$700 est
Second Floor Atrium Wedding Information		
Wedding packages Include: -8 Hours in space -Tables & Chairs -Set Up/Clean Up -Dance Floor -Event Staff & Security -On-site event coordinator -Bar & Bartender -General Liability Insurance Policy	Call for Pricing	N/A
Lower Lobby		
Rent, hourly	\$195	\$185
Art Gallery		
Rent, hourly	\$195	\$185
Rehearsal Room		
Rent, hourly	\$195	\$185
Meeting Rooms		
Rent, hourly	\$190	\$180
Green Room		
Rent, hourly	\$185	\$175
VIP Suite		
Rent, hourly	\$145	\$135
Additional Items, Equipment Rental, and Applicable Fees		
Bar Set Up (per bar)	\$140	\$140
Staging/Platforming (per day, labor not included)	\$180	\$180
Dance Floor (per day, labor not included)	\$335	\$335
Coat Check (per person, per hour)	\$30	\$30

Ames Center Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025	2025 Non-Profit
Catering Services	Call for Pricing	Call for Pricing
Parking	Included	Included

*All rates are subject to change without notice. Rates are based upon event needs. Additional charges may apply.

*All staffing levels and schedules are at the discretion of the Center.

*All rates subject to Executive Director approval. Some dates as identified as prime dates may have additional fees.

*All events over 100 patrons or any event serving alcohol must have general liability insurance. A policy can be purchased on your behalf for \$200 - \$500 depending upon the event.

*20% Service Charge applies to all F&B service - 100% of this Service Charge is retained by Ames Center.

Antenna Site Rental Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
ELEVATED TOWER ANTENNA SITES*	
Rates listed are monthly. Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc.	
TENANTS LEASING SPACE IN CITY BUILDING	
1 - Antenna (includes 1 - 2' x 2' Floor Space in Building)	\$1,137
2 - Antennas (includes 1 - 2' x 2' Floor Space in building)	\$1,924
Additional Antenna	\$787
Microwave Dish or Satellite Dish up to 2' (includes 1 - 2' x 2' Floor Space in building)	\$1,513
Up to 3' Microwave or Satellite Dish (add to Dish Rate)	\$162
Up to 4' Microwave or Satellite Dish (add to Dish Rate)	\$309
<i>Limit One Coaxial Transmission, Hybrid or Other line per Antenna or other equipment</i>	
Additional Coaxial, Hybrid or Other line	\$168
Additional 2' x 2' Floor Space w/Antenna Lease	\$176
2' x 2' Foot Floor Space in Communications Building w/o Antenna Lease (City Pays for all Electricity in Building unless usage is excessive)	\$351
TENANTS LEASING LAND ADJACENT TO WATER TOWER	
PCS/Cellular/Other 1 to 5 Antennas, Initial Installation	
One to five antennas - flat monthly rate (includes up to a 10'x10' area if available)	\$2,331
Microwave or Satellite Dish up to 2' (add to monthly rate)	\$115
Microwave or Satellite Dish up to 3' (add to monthly rate)	\$162
Microwave or Satellite Dish up to 4' (add to monthly rate)	\$192
<i>Limit 1 Coaxial Transmission, Hybrid or Other line per Antenna or other equipment</i>	
Additional Coaxial Transmission Cable, Hybrid or Other line	\$465
PCS/Cellular/Other 6 to 9 Antennas, Initial Installation	
Six to nine antennas (per antenna rate per month, includes up to a 10'x10' area if available). Minimum of six Antennas & maximum of nine Antennas. Initial Installation - Microwave or Satellite Dish - depending on size is added to Antenna Rate as Outlined in the "1 to 5 Antennas" Category. Limit one Coaxial Transmission Cable, Hybrid or other per Antenna or other Equipment	\$351
Additional Coaxial Transmission Cable, Hybrid or Other line	\$503
PCS/Cellular/Other 10 Antennas or More, Initial Installation	
10 Antennas or More (per antenna rate per month; includes up to a 10' x 10' area if available). Initial Installation - Microwave or Satellite Dish - depending on size is added to Antenna Rate as Outlined in the "1 to 5 Antennas" Category. Limit one Coaxial Transmission Cable, Hybrid or other per Antenna or other Equipment	\$542
Additional Coaxial Transmission Cable, Hybrid or Other line	\$542
ANTENNAS AND OTHER EQUIPMENT ADDED AFTER INITIAL INSTALLATION, All Categories Lease Amendment	
Panel or Omni Directional Antenna, if located on same railing mount or bracket on pilaster	\$542
Panel or Omni Directional Antenna - New Location	\$775
Up to 2' Dish or Other Similar Size Antenna	\$1,163
Up to 3' Dish or Other Similar Size Antenna	\$1,317
Up to 4' Dish or Other Similar Size Antenna	\$1,472

Antenna Site Rental Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Additional Coaxial Transmission Cable, Hybrid or Other line	\$503
Additional Equipment Occupying a Potential Antenna Mount Example: RRU or other type equipment (per RRU/other per month)	\$775
Additional Equipment that does not occupy a Potential Antenna Mount but requires additional space on the tank or City monopole Example: RRU or other type equipment (per RRU/Other per month)	\$121
ADDITIONAL LEASE AREA - All Sites	
Additional lease area for ground equipment up to 450 sq. ft. (if available and approved by the City). If footprint for proposed equipment is less than 450', tenant will not be approved for 450' even if space is for future equipment.	\$1,406
...over 450 square feet (if available and approved by the City)	\$2.00/sq.ft.
MISCELLANEOUS FEES	
Antenna Application - RF Study	Rate set by consultant. See Antenna Application Form
ESCROW AGREEMENTS	
Escrow Agreements will be utilized for out-of-pocket expenses related to new installations or site changes and modifications to existing Tenant facilities. Determined by the size of the project, i.e. if structural analysis is required, plan review, site survey, easements, attorney lease or amendment consent preparation	Varies
CITY LICENSE (DARK FIBER)	
<i>Subject to change due to Dakota Broadband Board rate adjustments</i>	
Public to Public per Pair	\$65.00 per mile/month
Public to Private per Strand	\$97.00 per mile/month

Birnamwood Golf Course Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
GREEN FEES	
Weekdays (Monday-Thursday)	\$16.75
Weekends/Holidays (Friday, Saturday, and Sunday)	\$17.50
Second Nine	50% Off first round
Early Rate (before 7am on Mondays-Thursdays)	\$13.75
Senior Rate (62+, Mondays-Thursdays all day)	\$15.50
Junior Rate (15 & under, Mondays-Thursdays all day)	\$15.50
Large Group Rate/Outside League (Adult)	\$16.25
Large Group Rate/Outside League (Junior and Senior)	\$15.00
Large Group Rate/Outside League (Weekend)	\$17.00
Active Duty Military Discount	\$2 off regular round
Fall Discount Rate - October 1 to End of Season	\$3 off regular round
PACKAGES (only good in year purchased)	
10 Round	\$145
20 Round	\$275
ANNUAL PASSES (only good in year purchased)	
1 Junior	\$425
1 Senior	\$425
1 Adult	\$455
FAMILY PASSES (Usable all times)	
2 People	\$615
Additions (each)	\$135
LEAGUES	
Adult	\$345
Senior	\$320
Junior	\$185
Annual Pass Holder	\$98
Junior League Annual Pass Holder	\$44
Sunday Fall	\$110
Sunday Fall Annual Pass Holder	\$20
Fall Adult	\$115
Fall Senior	\$100
Fall Annual Pass Holder	\$16
USGA Handicap fee-pass thru to USGA. Included in the 2025 league fee.	\$35

Birnamwood Golf Course Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
TOURNAMENTS	
Fire Muster	\$25
Fall Scramble	\$30
Women's Scramble	\$25
Men's Scramble	\$25
RENTALS	
Gas Cart	\$16
Senior Gas Cart	\$14
Gas Cart, 2nd Nine	\$9
Pull Cart	\$2
Clubs, Adult	\$5
Clubs, Junior	\$4
Locker Rental	\$40
15 Round Cart Rental	\$185

Burnsville Community TV Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
DUPLICATION SERVICES - DVD (Includes case & label)	
1-19 Copies, per copy	\$30
20 Copies or more, per copy (Call for quote on larger orders)	\$15
Digital video file (download or transfer)	\$15
PRODUCTION SERVICES (for other Government/Non-Profit)	
Staff Assistance with Production/Filming/Editing	\$56 hr/person
EQUIPMENT RENTAL (for other Government/Non-Profit)	
Camera/Tripod System	\$100/day-event

Facilities Room Rental Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Council Chambers	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12am and Saturday 8am-4:30pm	\$24/hour
Saturday after 4:30pm and all day Sunday	\$49/hour
Local Resident/Business (3 hour min.)	\$70/hour \$389/day
Non-Resident Individual/Business (3 hour min.)	\$80/hour \$466/day
Community Room - Both Sides (Dakota and Nicollet)	
City Sponsored	No Charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12am & Saturday 8am-4:30pm (3 hour min.)	\$37/hour
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$97/hour
Local Resident/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$171/hour \$1,025/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$192/hour \$1,138/day
Community Room - Large Side (Dakota A and B)	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12 midnight (3 hour min.)	\$28/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$49/hr
Local Resident/Business (3 hour min. after 4:30pm Sat., all day Sunday)	\$143/hr \$781/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$139/hr \$824/day
Community Room - Small Side (Dakota A, Dakota B, or Nicollet)	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12 midnight (3 hour min.)	\$25/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$49/hr
Local Resident/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$56/hr \$346/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	\$67/hr \$428/day
Conference Rooms A, B, D	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	\$18/hr

Facilities Room Rental Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$49/hr
Local Resident/Business (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	\$29/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$49/hr
Non-Resident Individual/Business (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	\$33/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	\$49/hr
Fire Station 1 Conference Rooms 1, 2 (M - F 5 p.m. - 9 p.m. only)	
City Sponsored	No charge
Local Youth athletic associations (3 hour minimum)	\$50/hr
Local Non-Profit (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	\$50/hr
Local Resident/Business (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	\$75/hr
Non-Resident Individual/Business (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	\$85/hr
Fire Station 1 Classroom (M - F 5 p.m. - 9 p.m. only)	
City Sponsored	No charge
Local Youth athletic associations (3 hour minimum)	\$125/hr
Local Non-Profit (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	\$125/hr
Local Resident/Business (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	\$150/hr
Non-Resident Individual/Business (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	\$160/hr
Damage Deposit	
Community Rooms & Fire Station 1 Rentals	\$300
THE GARAGE	
Rental fee for music non-profit organization use of site (per contract)	\$500 per month
Facility Reservation Cancellation Fee	
Facility Reservation Cancellation Fee	\$25
Equipment Rental and Applicable Fees	
Wi-Fi	Included with room rental fee
LCD Projector and Screen	Included with room rental fee
TV/VCR/DVD on Cart	Included with room rental fee
Overhead Projector	Included with room rental fee
Whiteboard w/Markers, Easels, Pad	Included with room rental fee
PA w/Speakers, 1 Hand-held Microphone	Included with room rental fee
Required Technician Rate When Using Council Chambers Dias	\$52/hr per person; 4 hr minimum

Other facility rental fees may be negotiated by contract.

Fire/EMS Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
PARAMEDIC AMBULANCE FEES AND CHARGES	
Basic Life Support	\$1,928
Advanced Life Support 1	\$1,928
Advanced Life Support 2	\$2,359
Treatment/No Transport	\$585
Treatment/No Transport - Cardiac Arrest	\$1,205
Mileage	\$28/ mile
SERVICES/STAND-BY	
Chief Officer/Vehicle	\$114/hour
Firefighter	\$94/hour/person (2 hour min. per person)
Standby at non-City events or other instances that are not related to emergency response	
VEHICLES INCLUDE PERSONNEL: (1 hour minimum with additional 1/2 hour on each side of the event time for set up and clean up)	
Ambulance	\$241/hour
Brush Truck	\$172/hour
Water Tender	\$229/hour
Fire Engine/Rescue Company	\$344/hour
Ladder Truck	\$574/hour
ADMINISTRATION FEES	
Fire Report	No charge until threshold of \$2, then \$.25/sheet
CD Copy with Pictures	\$21
Instructor Fee	\$62 -\$124/hour
Ambulance Report	No charge until threshold of \$2.00, then \$.25 per sheet
Sign-Off on Form Provided by Outside Entity	\$39
Public request for department patch	\$5
Interviews of Fire personnel regarding civil actions not involving the City or its employees (to be conducted during off-duty hours)	Minimum 2 1/2 hours at time and 1/2 pay plus 20% PERA/Worker's Comp. Overhead charge.
PLAN REVIEW FEES	
INTERNAL PLAN REVIEW - City Fire Personnel	
First Plan (includes Hydraulic Calculations)	Plan review fees are equal to 65% of the Fire permit fee
Subsequent Review of Rejected Plan	Plan review fees are equal to 65% of the Fire permit fee

Fire/EMS Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
EXTERNAL PLAN REVIEW - Third Party Vendor, at City's discretion	
First Plan (includes Hydraulic Calculations) - hourly rate set by outside contracted technical specialists	Plan review fees are equal to 65% of the Fire permit fee or the recovery cost of the third party vendor, whichever is greater. Estimated hourly rate ranges from \$125 to \$200 per person per hour
Each Additional Plan for Same Project - hourly rate set by outside contracted technical specialists	Recovery cost of the third party vendor. Estimated hourly rate ranges from \$125 to \$200 per person per hour
Subsequent Review of Rejected Plan - hourly rate set by outside contracted technical specialists	Plan review fees are equal to 65% of the Fire permit fee or the recovery cost of the third party vendor, whichever is greater. Estimated hourly rate ranges from \$125 to \$200 per person per hour
SERVICE FEES	
Vehicle Extrication Fee	\$546
Gas Line Encroachment	Services/Standby Rate based on hours at scene (rounded up to next ½ hour)
Chief Officer/Vehicle	\$114/hour
Ambulance	\$241/hour
Brush Truck	\$172/hour
Water Tender	\$229/hour
Fire Engine/Rescue Company	\$344/hour
Ladder Truck	\$574/hour
	Minimum 1 Hour Services/ Standby Rate per vehicle
Department Response to Non-Compliant Fire Code, City Ordinance, and the Law Incidents	Services/Standby Rate based on hours at scene (rounded up to next ½ hour)
Chief Officer/Vehicle	\$114/hour
Ambulance	\$241/hour
Brush Truck	\$172/hour
Water Tender	\$229/hour
Fire Engine/Rescue Company	\$344/hour
Ladder Truck	\$574/hour
	Minimum 1 Hour Services/ Standby Rate per vehicle
Foam Use of More Than Three 5-Gallon Pails	\$150 per 5-gallon pail

Fire/EMS Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
PERMIT / INSPECTION FEES <i>Fire Alarm - Sprinkler - Cooking Hood Systems, Storage Tanks, & Fireworks require a final inspection from Staff.</i>	
Fire Suppression Permit	Minimum \$94 (includes \$1 State surcharge) 1.5% of job value less than or equal to \$10,000 and 1% of job value greater than \$10,000 plus surcharge (.0005 x job value)
Fire Alarm Permit (includes Low Voltage)	Minimum \$94 (includes \$1 State surcharge) 1.5% of job value less than or equal to \$10,000 and 1% of job value greater than \$10,000 plus surcharge (.0005 x job value)
Prescribed/Open/Controlled Burn Permit (Must be performed by a licensed contractor and requires pre-burn and post-burn inspections)	\$80
Prescribed/Open/Controlled Burn Extinguished by Fire Department (Failure to extinguish fire in compliance with permit issuance)	Services to Extinguish Rate based on hours at scene per vehicle (rounded up to the next ½ hour)
Chief Officer/Vehicle	\$114/hour
Ambulance	\$241/hour
Brush Truck	\$172/hour
Water Tender	\$229/hour
Fire Engine/Rescue Company	\$344/hour
Ladder Truck	\$574/hour
	Minimum 1 Hour Services/Standby Rate per vehicle)
Permit Plan Review	Permit Plan Reviews are subject to the same fees as Plan Review fees.
Commercial: Storage Tank Removal/Installation (per tank), Above Ground and Below Ground - All tanks except septic	\$275
Residential: Storage Tank Removal/Installation (per tank), Above Ground and Below Ground - All tanks except septic	\$71
Fire Department Special and Miscellaneous Inspections	\$142
Tent Permit: temporary indoor or outdoor assemblies and temporary use of tents in excess of 200 square feet or canopies in excess of 400 square feet. Tent shall include canopies, temporary membrane structures and air supported or air inflated structures	\$56 per tent or canopy
Penalty for Failing to Obtain Permit - (Investigation Fee - intent is to double the permit fee (permit fee plus penalty)	Penalty for failing to obtain a permit prior to starting work required is up to the value of the permit fee established herein.
Final Permit Inspection - First Attempt	No Charge
Final Permit Inspection - 2nd and Subsequent Re-inspection	\$109
<i>If the Contractor is not ready for the inspection or fails the inspection, the Contractor will be charged a fee for re-inspections.</i>	

Fire/EMS Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY		2025
FALSE FIRE ALARMS		
First 3 Alarms		No Charge
4th	4th	\$165
5th	5th	\$190
6th	6th	\$215
7th	7th	\$240
Increase for each additional alarm, no maximum (8th and more)		\$25 increase for each additional alarm, no maximum.
FIREWORK PERMITS		
Fireworks Only Retail Seller		\$350
Mixed Use Retail Seller		\$100
Fireworks Display Permit		\$150
APPLE VALLEY BURNSVILLE LAKEVILLE EAGAN TRAINING FACILITY RENTAL (ABLE)		
Rental of Training Facility		\$250/hour (2 hour minimum)
ABLE Training Officer		\$100/hour
Cancellation Fee (less than 30 day notice)		\$75
DISASTER RESPONSE		
Disaster Response (any vehicle)		Current FEMA reimbursement rate for vehicle type and Direct Employee(s) Cost

Ice Center Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
HOURLY ICE RENTAL	
Spring/Summer Ice (Mar 15, 2025 - Sept 14, 2025)	\$180-\$240
Winter, Prime Time (Jan 1, 2025 - Dec 31, 2025)	\$270
Winter, Non-Prime Time (Jan 1, 2025 - Dec 31, 2025)	\$180-\$240
Winter, Non-Prime Weekday Morning (school year only- Jan 1, 2025-Dec 31, 2025)	125
High School Games and Ice Center Ticket Sales Split	50%/50% with a guarantee of \$1,700 per game
BMVFSC and Ice Center Ticket Split for Annual Ice Show	50%/50%
Manager has authority to negotiate within range per market demand	
PUBLIC SKATING	
Student and Adult (5-61 years)- Single Admission	\$8
Child and Senior Citizen- Single Admission (4 years and under/62 years and over)	\$6
Student and Adult 10-admission punch card	\$70
Student and Adult 20-admission punch card	\$130
Child and Senior 10-admission punch card	\$53
Child and Senior 20-admission punch card	\$100
STICK AND PUCK	
All Ages	\$8
10-admission punch card	\$70
20-admission punch card	\$130
BIRTHDAY PARTIES (based on number of participants)	
1-5 people	\$55
6-10 people	\$70
11-15 people	\$100
16-20 people	\$135
21-25 people	\$165
Over 25 people add an additional fee per person	\$5
ADULT OPEN HOCKEY	
League - Per Team	\$2,000 - \$3,000
Weekend	\$12
10-admission punch card	\$108
20-admission punch card	\$204
SKATING LESSONS	
Private/Freestyle Lessons	\$130 - \$225
General Group Lessons	\$65 - \$145
Developmental Hockey	\$20
Open Freestyle	\$20

Ice Center Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
SKATE RENTAL	
Daily rental	\$6
10-Punch card	\$54
SKATE SHARPENING	
Single Sharpening	\$8
10-Punch Card	\$72
SKATING SHOW	
Participant, 1st Show Number	\$130
Participant, 2nd Show Number	\$110
Adult, 3-Show pass	\$30
Adult, single admission	\$12
Student/Senior, single admission	\$7
Child (4 years and under)	Free
VENDING PERMIT	
Daily Fee (Tournament Vendors, Other)	\$100

Business Permits, Licensing and Neighborhood Services Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	License Renewal Period	2025
TOBACCO LICENSE		
July 1 - June 30		
Tobacco License		\$400
LIQUOR, BEER AND WINE		
July 1 - June 30		
ON-SALE LIQUOR		
License		\$8,100
Investigation Fee		\$500
Investigation Renewal		\$75
Change in Operating Manager/Officer		\$250
Sunday On-Sale		\$200
Brewer Taproom License		\$400
Cocktail Room License		\$400
Brewpub License		\$380
OFF-SALE		
License (Non-participant of Best Practices)		\$380
License (Participant of Best Practices) *\$100 reduction in fee for agreeing with Best Practices conditions as set forth by State Statute.		\$280
Investigation Fee		\$500
Investigation Renewal		\$75
Change in Operating Manager/Officer		\$250
CLUB FEE		
License		\$330-\$700
Investigation Fee		\$265
Change in Operating Manager/Officer		\$250
WINE		
License		\$1,730
Investigation Fee		\$500
Investigation Renewal		\$75
Change in Operating Manager/Officer		\$250
3.2 ON-SALE		
License		\$590
Investigation Fee		\$500
Change in Operating Manager/Officer		\$250
3.2 OFF-SALE		
License		\$160
Investigation Fee		\$100
Change in Operating Manager/Officer		\$75

Business Permits, Licensing and Neighborhood Services Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	License Renewal Period	2025
TEMPORARY LIQUOR		
	1-4 days	
Temporary Liquor License (formerly Malt, Wine, On-Sale, and Community Festival)		\$110/day
THERAPEUTIC MASSAGE		
	July 1 - June 30	
Annual Enterprise License (includes 1 individual license)		\$215
Annual Individual Therapist License		\$80
Investigation Fee-Enterprise (includes 1 owner)		\$300
Investigation Fee-Individual Massage Therapist		\$200
Initial Inspection and 1st Reinspection (No charge if resolved at 1st reinspection)		No charge
Final Inspection (2nd reinspection)		\$197
RESELLER FEES		
	July 1 - June 30	
License		\$345
Investigation Fee/Change in Operating Manager/Officer Fee		\$530
Reseller Transaction Fee		\$1.10 per transaction
ADULT BUSINESS FEES		
	Jan 1 - Dec 31	
License		\$5,500
Investigation Fee		\$1,550
Change in Operating Manager/Officer		\$260
GAMBLING FEES		
	1-4 days	
Gambling Premises Permit Fee		\$250
LICENSING LATE FEES		
Licensing Late Fee - percent of base fee		25% for 1-14 days late 50% for 15-29 days late 100% for over 30 days late
NEIGHBORHOOD SERVICES		
RENTAL LICENSING		
Base fee per Rental Property (address)		\$185
Rental license fee per Dwelling Unit (in addition to base fee)		\$18 per dwelling unit
Rental Property Manager's License	Annual	\$0
Serious code violation observed at annual inspection, per unit		\$22
Serious code violations that remain uncorrected after first compliant date, per unit		\$42
Serious code violations that remain uncorrected		Refer to City Code 3-15-14(C)(3). Potential civil penalties. Could include adverse
Manufactured Home Park (only if park owns and rents dwelling units)		\$300
Manufactured Home Park per Unit (only for dwelling units owned and rented by the park)		\$64
Rental License Reinspection Fee (for any type of unit)		\$196
Rental License Reinstatement Fee (per unit or building)		\$220

Business Permits, Licensing and Neighborhood Services Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	License Renewal Period	2025
Common Area Annual Fire Inspection (per building)		\$170
Common Area - Fire Reinspection Fee. This fee will be charged for each reinspection, initial, 2nd, 3rd, etc., no maximum.		\$197
Late Fee (as percent of base fee)		25% for 1-14 days late 50% for 15-29 days late 100% for over 30 days late New application required after 60 days
Missed Scheduled Inspection Fee (i.e. "No Show")		\$57
Administrative Appeal Fee		
Residential		\$100
Commercial/Licensed Property		\$300
Rental Conversion Fee (new or over one year since expiration)		\$530
Short-Term Rental Permit Fee		\$62
Temporary Construction Noise Permit		\$191
PROPERTY MAINTENANCE		
Initial Inspection and 1st Re-inspection (no charge if resolved at 1st re-inspection)		No charge
Final Inspection (2nd re-inspection) and Citation		\$185
Final Inspection (2nd re-inspection) and Administrative Citation		\$134
Any Subsequent Inspections		\$134
Weed Control and Other Property Clean-Up Administration Fee (per service)		\$57
PUBLIC HEARING FEES		
Public Hearing fee for Currency exchange services permit (this activity is not licensed but requires a public hearing)		\$100
SPECIAL ASSESSMENT FEES		
Administrative Fee (per code case)		\$50
Certification Interest Charge		4% above the most recent interest rates received on the sale of construction improvement bonds, rounded up to the nearest 0.5%
SIGN PERMITS		
Freestanding Temporary Sign		\$106
Temporary Banner Sign		\$212
SPECIAL EVENT PERMITS		
Special Sales Event - Home Occupation		\$0
Special Events		\$160
Special Events (Outdoor one day event with same day on site advertising only)		\$160
BUSINESS PERMITS		
Special Event Right-of-Way Permit		\$133

Permits & Inspections Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
BUILDING PERMITS	
Building Permits (Includes Manufactured Home Setup)	Permit Fee -Based on Valuation (\$25-\$5,957 for project value up to \$1M) + \$4/\$1,000 of project value >\$1M (1) \$1 to \$500 - \$29.50 (2) \$501 to \$2,000 - \$28 for the first \$500 plus \$3.70 for each additional \$100 or fraction thereof, to and including \$2,000 (3) \$2,001 to \$25,000 - \$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000 (4)\$25,001 to \$50,000 - \$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000 (5) \$50,001 to \$100,000 - \$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000 (6) \$100,001 to \$500,000 - \$1186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000 (7) \$500,001 to \$1,000,000 - \$3886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000 (8) \$1,000,000 and up - \$6636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof
Building Permit Minimum Fee	\$80
Plan Review Fee	65% of permit fee
Foundation Inspection Fee	\$750
Final Grade and Stabilization	\$620
BUILDING PERMITS - RESIDENTIAL	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$105 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$26
Cancellation (without reasonable notification)	\$26
Residential Roofing	\$105
Residential Siding/Soffit/Fascia	\$105
Residential Windows/Doors	\$105

Permits & Inspections Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
BUILDING PERMITS - COMMERCIAL	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$105 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$52 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	\$26
PLUMBING AND MECHANICAL PERMITS - RESIDENTIAL	
Plumbing - New Single Family Residential	\$242
Plumbing Remodel	\$105
Plumbing Permits Residential Minimum Fee	\$80
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$105 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection fee	\$26
Cancellation (without reasonable notification)	\$26
RPZ Permit -	
Testing	\$35
New Installation	\$69
HVAC - New Single Family	\$242
HVAC Remodel	\$105
Heating Permits Residential Minimum Fee	\$80
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$105 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$26
Cancellation (without reasonable notification)	\$26
Gas Piping (per opening)	\$35
Water and Sewer - Residential	\$187
Private Disposal System	\$620
Fireplace	\$80
Water Softener, Water Heater, Air Conditioner, Furnace, or Single Fixture Replacement Only	\$80
PLUMBING AND MECHANICAL PERMITS - COMMERCIAL	
Plumbing - Non-Residential	.0263 of Contr.
Heating - Non-Residential	.0263 of Contr.
Commercial Mechanical / Plumbing Plan Review Fee	10% of the Permit Fee

Permits & Inspections Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar activity that requires a permits according to code)	Minimum \$105 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$52 or not to exceed value of fixed permit fee
Cancellation without reasonable notification	\$26
Gas Piping (per opening)	\$35
Water and Sewer - Commercial	\$280
Commercial Fire Line	\$280
Utility	.0263 of Contr.
ELECTRICAL PERMITS - RESIDENTIAL	
Complete wiring of new construction (includes service)	\$242
Upgraded electrical services and sub-panels	\$80
Wiring of additions/remodeling/rewiring	\$105
Minor work only (Installation, replacement, alteration, or repair limited to one inspection only)	\$80 \$40 Per unit outside only. Only for 2 to 16 dwelling units townhouse/condo buildings
Saver switch (installation verification inspection)	\$50
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$105 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$26
Cancellation (without reasonable notification)	\$26
ELECTRICAL PERMITS - COMMERCIAL	
Permit Fee based on Job Cost	
\$0-\$25,000 in valuation	.0263 of Contr.
Balance remaining \$25,001 & over	1% of Contr.
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum \$105 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	\$52 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	\$26
ELECTRICAL MISCELLANEOUS	
Quarterly Basis Facility Maintenance	.0263 of Contr.
0 - 200 Amps temporary service during construction	\$80
Over 200 Amp temporary service during construction	\$150
Elevators and/or Moving Stairs	\$80

Permits & Inspections Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Carnival/Amusement Rides	\$242
Swimming Pools	\$145
Minimum fee for all permits	\$80
MISCELLANEOUS	
Lead Certification Verification	\$5
STATE SURCHARGE ON COMMERCIAL BUILDING, AND MECHANICAL PERMITS	
Surcharge	\$.0005 of value
Minimum fee	Minimum \$1
GRADING PERMIT FEES	
50 cu. yds. or less	No charge
51 - 100 cu. yds.	\$52
101-1,000 cu. yds.	\$52/1st 100 yds. + \$25/per additional 100 yds. or fraction
1,001-10,000 cu. yds.	\$277/1st 1,000 yds. + \$21/ additional 1,000 yds. or fraction
10,001-100,000 cu. yds.	\$466/1st 10,000 yds. + \$84/ additional 10,000 yds. or fraction
100,001 cu. yds. or more	\$1,222/1st 100,000 yds. + \$46/additional 10,000 yds. or fraction
GRADING PLAN REVIEW FEES	
50 cu. yds. or less	No charge
51 - 1,000 cu. yds.	\$52
1001-10,000 cu. yds.	\$68
10,001-100,000 cu. yds.	\$68/1st 10,000 yds. + \$34/ additional 10,000 yds. or fraction
100,001-200,000 cu. yds.	\$374/1st 100,000 yds. + \$21/ additional 10,000 yds. or fraction
200,001 cu. yds. or more	\$563/1st 200,000 yds. + \$9/ additional 10,000 yds. or fraction
BUILDING COMPLIANCE REQUESTS	
Sign-Off on Form Provided by Outside Entity	\$40
Per Site Inspection - (Based on each trip required) / Compliance Letter	\$155 Per inspection
Site Plan Review - (Code Analysis)	\$400

Return Policy:

- The permit fee for an active permit (not past expiration date), that has not had any inspections will be refunded if requested.
- The state surcharge is refundable within the same month only.
- The Plan Review Fee is not refundable.

Planning Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
PUBLIC HEARING/PLANNING APPLICATIONS	
<i>Escrows are set to recover costs of staff time, consultant costs, other expenses incurred</i>	
Conditional Use Permit-New and Amendments (Residential and Non-Residential)	\$820 + \$5,000 escrow
Planned Unit Development- Concept and/or Development Stage Amendments	\$820 + \$5,000 escrow
Interim Use Permit-New and Amendments	\$820 + \$5,000 escrow
Rezoning Request	\$820 + \$5,000 escrow
Comprehensive Plan Amendments	\$820 + \$5,000 escrow
Preliminary Plat and Final Plat	\$820 + \$5,000 escrow
Zoning Ordinance Amendment	\$820 + \$5,000 escrow
Appeals	\$5,000 escrow
Review - cell tower/antenna on City property	\$820 + \$5,000 escrow
Environmental Review (EAW, EIS) (If the City is the Regulatory Government Unit (RGU))	\$820 + \$25,000 escrow
Environmental Review (EAW, EIS) (If the City is Not the RGU)	\$820 + \$5,000 escrow
Variance	\$820 + \$1,000 escrow
Variance, Single Family Home	\$410 + \$1,000 escrow
Sketch Plan Review	\$5,000 escrow
Grant Application Review	\$5,000 escrow
TIF/Tax Abatement Application and Amendment Fee	\$7,500 fee + attorney and financial advisor expenses
TIF/Tax Abatement Minor Amendment Fee	\$2,500 fee + attorney and financial advisor expenses
TIF/Tax Abatement Minor Amendment, Commencement/Completion Date Change	\$1,000 fee + attorney and financial advisor expenses
TIF District Creation, Economic Development District	\$13,000 fee + attorney and financial advisor expenses
TIF District Creation, Housing District	\$13,000 fee + attorney and financial advisor expenses
TIF District Creation, Redevelopment District	\$18,000 fee + attorney and financial advisor expenses
TIF District Creation, Renovation and Renewal District	\$18,000 fee + attorney and financial advisor expenses
HIA Application Fee/Escrow	\$2,500 fee + attorney and financial advisor expenses
SERVICE FEES	
Waiver of Subdivision	\$550
Tree Removal Application	\$290
Temp/Seasonal Outdoor Sales Permit, New	\$355
Temp/Seasonal Outdoor Sales Permit, Renewal	\$290
New Vehicle Temporary Storage	\$5,460

Planning Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
SIGN PERMITS Temporary and Special Events	
Pylon Sign Permit	\$291
Monument Sign Permit	\$291
Freestanding Sign Permit	\$291
Wall Sign Permit	\$201
Sign Face Change Permit	\$201
Awning Signs (per building) and signs must all be the same	\$201
Temporary Decal Installation	\$291
ZONING COMPLIANCE REQUESTS	
Full Site Review and Compliance Letter	\$381
Flood Letters	\$75
Zoning Letters	\$75
Sign-Off, Form Provided by Outside Entity	\$41
City Written Compliance Letter	\$75
Additional Public Hearing Sign	\$25
PUBLICATIONS	
Comprehensive Plan	
Book	\$200
Individual Section(s)	\$20
Zoning Ordinance and Map	\$100
Zoning Map, Large/Small	\$40/\$15

Police Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
SERVICE FEES	
Notary Public	\$1 per stamp
Recover Rate for Staff Time, Officer Interviews	Minimum 2.5 hours at Overtime Rate + 20% admin fee (unless specified in another area)
Clearance Letter	\$35
Fingerprinting	\$40
Report copy - accident/other:	
B&W	\$.25 per page
Color - letter or legal	\$1 per page
Oversized (11x17)	\$2 per page
Records requested by subpoena	\$.25 per page
Computerized record search	\$.25 per page - or actual costs of searching/retrieving data based on clerical salary
911 and Audio Statement Transcripts	\$32 per hour (\$32 deposit)
Registration fee (peddlers, solicitors, transient merchants, and mobile vending)	\$122
Dangerous dog registration	\$276
Temporary animal event permit	\$137
Permanent animal exhibition permit	\$258
NEWS RELEASES	
Arrest and citation reports for commercial purposes	\$.25 per page
Accident reports for commercial purposes	\$.50 per accident
Audio/Video/Photo - CDs/DVDs/Blu-Rays	\$37
ANIMAL RECLAMATION/IMPOUND FEES*	
Board per day	\$28
First pick-up within 12 month period	\$38
Second pick-up within 12 month period	\$61
Third pick-up within 12 month period	\$114 plus citation
Confinement of rabid animal	\$464
KENNEL LICENSE FEES - PER CALENDAR YEAR	
Commercial	\$244
Residential	\$65
CONTRACTED OVERTIME	
Contracted Overtime for Police Security	\$103/hour
CRIME SCENE CLASS	
Crime Scene Class	\$875

Police Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
FALSE POLICE ALARMS	
First 3 Alarms	\$0/No Charge
4th and Successive Alarm(s)	\$175

*Fees collected and retained by animal control contractor.

Public Works Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Street Reconstruction, Reclamation & Rehabilitation Assessment Policy <i>40% of the 3-year average of recon/reclamation/rehab construction costs</i>	
LAND USE:	Recon/Reclamation/Rehab
Single Family, Parks/Rec. & Open Space Land Uses *Single family (detached and attached) are assessed a per-unit assessment based on these established rates	\$44.35/\$25.51/\$21.49 Per ft
Multi-Family Residential and Manufactured Housing Land Uses	\$62.10/\$38.26/\$27.94 Per ft
All Other Land Uses	\$79.84/\$51.01/\$34.38 Per ft
STORM SEWER AREA CHARGES	
Single Family & Two Family (All R-1 & R-2 Zoning)	\$.29/Sq Ft
Multiple (All R-3 Zoning)(Mixed Use)	\$.39/Sq Ft
Commercial-Industrial (All B & I Zoning)	\$.42/Sq Ft
HOC 1 & 2	\$.41/Sq Ft
City Sanitary Sewer Connection Charges (SAC)	
Single Family, Duplex, Townhouse, Manufactured Home	\$673/SAC unit
Multiple (80% of Single Family), includes assisted living	\$539/SAC unit
Commercial	\$673/SAC unit
Industrial	\$673/SAC unit
Institutional: Churches, Schools, Hospitals, Nursing Homes	\$673/SAC unit
Mixed Use	Total of the applicable mixed use fee
City Water Connection Charges (WAC)	
Single Family, Duplex, Townhouse, Mobile Home	\$2,086/SAC unit
Multiple (80% of Single Family) includes assisted living	\$1,669/SAC unit
Commercial	\$2,086/SAC unit
Industrial	\$2,086/SAC unit
Institutional: Churches, Schools, Hospitals, Nursing Homes	\$2,086/SAC unit
Mixed Use	Total of the applicable mixed use fees
CONSTRUCTION IN PUBLIC RIGHT-OF-WAY (ROW)	
Curb Cuts	\$126
Excavation Permit	\$339 First 300 feet, \$.25/each add'l ft
Obstruction Permit	\$133
ROW Permit Delay Fee	2 X ROW fee assessed (two times right-of-way fee assessed)
BUS BENCHES	
Bus Benches	\$43
Bus Benches License Renewal	\$190

Public Works Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
MISC. DEVELOPMENT COSTS	
Street Signs	\$421
Combined Street & Stop Sign	\$536
Regulatory/Warning Signs	\$328
Topo Mapping (Final Plat)	\$53.00/acre
Large Format Prints	\$16/sheet
LICENSES & PERMITS	
Solid Waste License Fee	\$375
Tree Contractor License Fee	\$55
Wetland Permit Fee	\$370
GIS Mapping	\$160/hour
PARK DEDICATION FEES	
<i>The Park Dedication formula is contained in the Subdivision Section of the City Code (Section 11-4-8). These fees establish the average cost per acre by zoning district and are utilized for purposes of calculating park dedication when City Council elects to take cash in lieu of land.</i>	
Based on a limited market value analysis conducted by a Real Estate Appraiser on an as-needed basis.	
R1-A	\$75,000
R-1	\$115,000
R-2	\$140,000
R3-A	\$190,000
R3-B	\$280,000
Mixed	Pro-rated based on actual use
Commercial	\$435,000
Industrial	\$215,000
Commercial Recreation District	Determined by the County Assessor
OTHER	
Encroachment Agreements, Processing Fee	\$604
Vacation of Easements	\$604
Online Bidding Downloads (Quest Fee, subject to change)	\$22
Quest Online Bidding Fee Selection (Quest Fee, subject to change)	\$20
EROSION CONTROL	
Single Family (per lot)	\$84
Multi-Family (per acre)	\$111
Commercial (per acre)	\$125
MAILBOX DAMAGED DUE TO WINTER STREET MAINTENANCE	
Mail Box Only	\$57
Post Only	\$60

Public Works Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
SPECIAL ASSESSMENTS	
Special Assessment Interest	2% above the interest rates on GO debt available to the City, rounded up to the nearest 0.5%
New Water Connection Meter or Replacement (With Encoder & Electronic Radio Transmitter) Fees are set by current pricing from vendor plus 10%. Price changes vary by meter due to using current actual pricing from the vendor. The fee includes the meter, electronic radio transmitter, and connection hardware.	
Sensus Meters	
3/4 inch Meter Only	\$193
3/4 inch	\$431
1 inch Meter Only	\$270
1 inch	\$552
1 1/2 inch R2	\$1,050
1 1/2 Inch C2	\$2,040
2 inch R2	\$1,388
2 inch T2	N/A
2 inch C2	\$2,323
3 inch T2	\$2,119
3 inch C2	\$2,911
4 inch T2	\$3,878
4 inch C2	\$4,890
6 inch T2	\$6,134
6 inch C2	\$7,602
Other and Specialty Meters	Actual + 10%
Tampered/Damaged/Frozen Meter Replacement	Meter cost plus \$80 service call fee
Meter Horn 3/4 inch with swivel	\$172
Meter Horn 3/4 inch	\$132
Meter Horn 1 inch with swivel	\$236
Meter Horn 1 inch	\$196
Pressure Reducing Valve (3/4 Inch Wilkins)	\$176
HYDRANTS	
Hydrant Meter and RPZ rental - 1 inch (\$1,000 deposit)	\$4.66/1000 gallons + \$30/ Month rental fee
Hydrant Meter and RPZ rental - 1-1/2 inch (\$1,800 deposit)	\$4.66/1000 gallons + \$45/ Month rental fee
Hydrant Meter and RPZ rental - 2 inch (\$2,200 deposit)	\$4.66/1000 gallons + \$55/ Month rental fee
Private Hydrant Inspection (Fee relates to the year of inspection/costs incurred by the city. The property is billed in arrears spread over the following year's utility bills.)	\$61.00 per hydrant

Public Works Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025
Private Hydrant Electronic Reporting Fee	N/A
Hydrant Replacement - Materials, Equipment, and Labor Rate	Cost plus 20% overhead
PUBLIC WORKS/UTILITIES LABOR/EQUIPMENT FEE	
Labor - Operator Regular Time - Hourly	Labor Rate Including 20% Overhead Fee
Labor - Operator Overtime (1 1/2 Regular rate) - Hourly	Labor Rate Including 20% Overhead Fee
Heavy Equipment - Per Hour	\$190
Pickup - Per Hour	\$85
Weed Wrench - Buckthorn Removal	\$200 refundable deposit
WATER USE RESTRICTION FEES	
1st Violation within a calendar year	Warning Only
2nd Violation within a calendar year	\$25
3rd Violation within a calendar year	\$50
4th Violation within a calendar year	\$100
5th Violation within a calendar year	\$250

Recreation Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025 Resident	2025 Non-Resident
RECREATION BUILDINGS		
Recreation Building Rental Damage Deposit for park building rentals		
Neill, Terrace Oaks West, Vista View, Red Oak, North River Hills	\$300	\$300
Nicollet Commons Park	\$300	\$300
RECREATION BUILDINGS AND SHELTERS REFUND/CANCELLATION POLICY		
Notice received 30 days in advance	\$10	\$10
Notice received 14-29 days in advance	50% of fee charged	50% of fee charged
Notice received 0-10 days in advance	no refund available	no refund available
In the event of inclement weather, a refund will not be given, but an alternate date may be reserved at no additional charge.		
TERRACE OAKS WEST / NEILL / VISTA VIEW		
Per Day - Fri, Sat, Sun and Holidays	\$165	\$185
Per Day - Mon through Thurs	\$123	\$144
RED OAK / NRH		
Per Day - Fri, Sat, Sun and Holidays	\$116	\$143
Per Day - Mon through Thurs	\$93	\$113
TIMBERLAND / KNOB HILL / HIGHLAND FOREST / TERRACE OAKS EAST / SOUTH RIVER HILLS / PAHA SAPA / NORTHVIEW		
Per Day - Fri, Sat, Sun and Holidays	\$85	\$94
Per Day - Mon through Thurs	\$62	\$77
Picnic Shelters		
Large - Per Day - Fri, Sat, Sun and Holidays	\$148	\$180
Large - Per Day - Mon through Thurs	\$113	\$144
Small - Per Day - Fri, Sat, Sun and Holidays	\$96	\$116
Small - Per Day - Mon through Thurs	\$72	\$93
Park Rental (without Shelter) per day		
Tyacke Park / Lake Park	\$144	\$148
Civic Center Amphitheater per day	\$96	\$111
Bicentennial Garden - per hour	\$32	\$33
Nicollet Commons Park - per 4 hours	\$240	\$286
Lac Lavon Concession		
Concession Stand Rent	\$165	N/A
Field Rental (Non Leagues)		
Camp/Non-Local Youth Tournament/per Day	\$60	\$63
SB/BB/FB/Soccer - per Hour	\$24	\$26
Youth Tournament Fees	\$44 per day per field \$264 Max per day	N/A

Recreation Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025 Resident	2025 Non-Resident
TOURNAMENTS *		
Lac Lavon		
Saturday	\$430	\$470
Sunday	\$320	\$350
Other Sites - Sue Fischer, Neill, Alimagnet SB		
Friday - per Field after 4pm	\$27	\$30
Saturday - per Field	\$56	\$69
Sunday - per Field (off at 4pm)	\$44	\$52
Tournament Staff Reimbursement Seasonal employee per hour	\$19	N/A
Tournament Cancellation Fee (inside 30 days)	\$100	\$100
Enhanced Service Fee - Ball Fields		
Burnsville Athletic Club	\$12,250	N/A
Valley Athletic Association	\$620	N/A
League Play *		
Adult Softball		
(Public) - per Game	\$17	N/A
(Private) - per Game	\$19	N/A
(Public) - per field playoffs	\$56	N/A
Adult BB/High School - per Game	\$63	N/A
Adult Soccer - per Game	\$63	N/A
Volleyball - per Game	\$13	N/A
Adult Ice Sports - per Game	\$18	N/A
BA 191 - per Game	\$13	N/A
RED OAK DISC GOLF COURSE		
Tournament Rate- 6 Hr block of time	\$172	\$182
League Rate - Per 12 week league	\$58	\$69
HOCKEY RINKS		
Per Hour During Open Hours	\$18	\$20
Per hour during non-staffed hours[staff provided]	\$28	\$33
Per day/per rink	\$91	\$109
RENTALS		
Tennis Courts		
per hour	\$11	\$12
per day\per court	\$24	\$29
per complex\per day	\$93	\$103

Recreation Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025 Resident	2025 Non-Resident
Volleyball Courts (No Ball)		
per hour	\$13	\$15
Canoe		
Canoe Rack Rental - per year	\$66	\$83
Canoe Rental - per hour (Crystal Beach Concession)	\$18	\$22
Canoe Rental - add'l hour (Crystal Beach Concession)	\$13	\$13
Canoe Rental Deposit - (refundable upon return of canoe in acceptable condition)	\$25	\$25
Paddleboard		
Paddleboard Rental - first hour (Crystal Beach Concession)	\$18	\$22
Paddleboard Rental - add'l hour (Crystal Beach Concession)	\$13	\$13
Paddleboard Rental Deposit - (refundable upon return of canoe in acceptable condition)	\$25	\$25
GARDEN PLOT (per year)		
12' X 10' + 8' Plot	\$48	\$48
20' X 20' Plot	\$48	\$48
20' x 10' Plot	\$23	\$23
<i>Garden Plot applicants may request scholarship assistance for up to 1/2 the fee of the plot</i>		
PERMITS		
Vending Permits - Food Trucks, vendors in parks, etc.		
per day	\$65	N/A
per year	\$220-\$550	N/A
per City Sponsored Event - flat fee	\$55-\$275	N/A
per City Sponsored Event - revenue share	Varies per agreement	Varies per agreement
Dog Park Permit		
per year	\$29	\$29
OTHER FEES		
Lac Lavon Boat Launch	\$12	\$12
Memorial Bench Fee- Partnership with Burnsville Community Foundation	\$1,800	\$1,800
Civic Center Parking Lot - per day (Lots B & C Only)	\$164	\$228
YOUTH PROGRAMS & INDIVIDUAL SESSION FEES		
Camp Explore - Full Summer	\$275	\$275
Camp Explore - Individual Sessions	\$155	\$155
Summer Day Camps	\$20-\$165	\$20-\$165

Recreation Fees & Charges

City of Burnsville 2025 Budget

ITEM - ACTIVITY	2025 Resident	2025 Non-Resident
Field Trips	\$20-\$134	\$20-\$134
Non-School Day Activities	\$20-\$134	\$20-\$134
Family programs and Special Events	\$7-\$24	\$7-\$24
Preschool programs	\$44-\$52	\$44-\$52
ADULT TEAM PROGRAM FEES (All rates are per team)		
Softball		
Summer	\$550-\$975	N/A
Fall	\$370-\$825	N/A
Broomball	\$100-\$200	N/A
Sand Volleyball	\$150-\$220	N/A
Bean Bag League	\$60-\$80	N/A
Indoor Volleyball League	\$150-\$220	N/A
CROSS COUNTRY SKI		
Cross Country Ski Trails - per day	\$120	\$125

* Any extracurricular activity (such as baseball, softball, football, tennis, soccer, chess, cheerleading, dance, etc) that has comparable facilities available within the School District 191 will be assessed 75% of the normal recreation fee.

Utility Fees & Charges

City of Burnsville 2025 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2025)

ITEM - ACTIVITY	2025
WATER USAGE RATES-Monthly Charges	
Residential, Apartments, & Manufactured Homes (Apartment & Manufactured Homes Base charge and consumption limits are multiplied by the # of units)	
Tier 1 - up to 5,000 gallons per month	\$2.58/1,000 Gal
Tier 2 - Over 5,000 gallons per month up to 15,000 gallons per month	\$3.21/1,000 Gal
Tier 3 - Over 15,000 gallons per month	\$4.03/1,000 Gal
Commercial	
Tier 1 - up to 15,000 gallons per month	\$2.58/1,000 Gal
Tier 2 - over 15,000 gallons per month up to 105,000 gallons per month	\$3.21/1,000 Gal
Tier 3 - Over 105,000 gallons per month	\$4.03/1,000 Gal
Irrigation (Includes Commercial, Apartment, Manufactured Home,& Association Sprinkler/Irrigation Meters)	
All usage	\$4.03/1,000 Gal
Off-Peak Seasonal Snow Making	
All usage	\$2.87/1,000 Gal
SEWER USAGE RATES-Monthly Charges	
Residential, Apartments, & Manufactured Homes (Apartments & Manufactured Homes Base charges are per unit)	
Base Charge - Sewer - per meter	\$7.72
Base Charge - Sewer Only - not metered	\$32.77
Usage - Sewer Based on 100% Metered Water for Winter Months	\$5.00/1,000 gal
Commercial/Industrial	
Base Charge - Sewer - per meter	\$7.72
Base Charge - Sewer Only - not metered	\$32.77
Usage - Sewer Based on 100% Metered Water for Winter Months	\$5.00/1,000 Gal
OTHER WATER UTILITY CHARGES	
Water Meter Base Charges - Residential, Apartments, Manufactured Homes & Commercial	
Base Charge based on Meter Size - per meter each month:	
Meters:	
5/8 inch x 3/4 inch	\$10.31
1 inch	\$25.78
1 1/2 inch R2	\$51.55
1 1/2 inch T2	\$61.86
1 1/2 inch C2	\$61.86
2 inch R2	\$82.48
2 inch T2	\$97.95
2 inch C2	\$82.48

Utility Fees & Charges

City of Burnsville 2025 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2025)

ITEM - ACTIVITY	2025
3 inch T2	\$224.76
3 inch C2	\$180.43
4 inch T2	\$386.63
4 inch C2	\$309.30
6 inch T2	\$824.80
6 inch C2	\$695.93
8 inch Buck Hill	\$1,443.40
Other & Specialty Meters	
Water Fill Station Charges	
Water Usage Charge per 1000 gallons	\$4.66 per 1000 gallons
Other	
Water turn On / Off / Service Call	\$80(24 hour notice)/\$220 (No Notice)
After Hours Call Out for Water Turn Off/On/Service Call	\$220
WATER & SEWER FEES	
Annual certification administrative charge	\$50.00
Certification administrative charge for accounts requiring certification more frequently than annually	10% of unpaid balance
Certification interest charge	4% above the interest rates on GO debt available to the City, rounded up to the nearest 0.5%
Late payment penalty charge - per month	1.5%
Duplicate utility bill fee	\$1.00
Fee for Returned Check or ACH	Amount of returned check or ACH added back on utility account balance.
Manual meter reading	\$80 per month
STORM DRAINAGE UTILITY CHARGES	
Per Residential Equivalent Unit (R.E.U.) - Monthly Charge	\$7.98 R.E.U.
SIDEWALK SNOWPLOWING	
Charged only to benefiting properties	
Residential (R1 and R2 Zoning) Monthly Charge (per unit)	\$1.99
All Other Zoning Districts - Monthly Charge (per foot)	\$0.02
Public Property Sidewalks and Trails (Charged to all utility accounts within City)	
Residential - Monthly Charge	\$0.22
High Density - Monthly Charge per Unit (60% of Residential Rate)	\$0.13
Commercial/Industrial - Monthly Charge	\$1.99

Utility Fees & Charges

City of Burnsville 2025 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2025)

ITEM - ACTIVITY	2025
STREET LIGHT UTILITY	
Continuous Street Lighting (Charged only to benefiting properties)	
Residential - Monthly Charge <i>High density is based on 60% of residential rate (Only applies to Itokah Valley & Coppertop II)</i>	\$2.95
Commercial/Industrial - Monthly Charge - Per front foot	\$0.141
Major Roadway Lighting (Charged to all utility accounts within City)	
Residential - Monthly Charge	\$0.36
High Density - Monthly Charge per Unit (60% of Residential Rate)	\$0.21
Commercial/Industrial - Monthly Charge	\$3.33

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Financial Management Plan

Glossary

FINANCIAL MANAGEMENT PLAN

This Financial Management Plan serves two main purposes: it draws together in single document the City's major financial policies. Also, the plan establishes principles to guide both staff and Council members to make consistent and informed financial decisions.

This Financial Plan establishes City policy in the following areas:

- 1. Revenue Management**
- 2. Cash and Investments**
- 3. Fund Balance/Net Position**
- 4. Operating Budget and Compensation Philosophy**
- 5. Capital Improvements Plan**
- 6. Infrastructure Trust Fund**
- 7. Economic Development Authority Fund**
- 8. Facilities Capital Fund**
- 9. Debt Management**
- 10. Accounting, Auditing and Financial Reporting**
- 11. Risk Management**

The objectives of this Financial Plan are:

- To provide both short-term and long-term future financial stability by ensuring adequate funding for providing services needed by the community;
- To protect the City Council's policy-making ability by ensuring that important policy decisions are not controlled by financial problems or emergencies and prevent financial difficulties in the future;
- To provide sound principles to guide the decisions of the City Council and management;
- To employ revenue policies which prevent undue or unbalanced reliance on certain revenues, distribute the cost of municipal services fairly, and provide adequate funding to operate desired programs;
- To provide essential public facilities and prevent deterioration of the City's public facilities and infrastructure;
- To protect and enhance the City's credit rating and prevent default on any municipal debt;
- To create a document that staff and Council members can refer to during financial planning, budget preparation and other financial management issues.

1. REVENUE MANAGEMENT

It is essential to responsibly manage the City's revenue sources to provide maximum service value to the community. The most important revenue policy guidelines established by the City Council are for the two major sources of City revenue: property taxes and fees/charges.

PROPERTY TAXES

Property taxes will not be increased without exploring all other alternatives, including:

- Full range of policy options (debt management, fees and charges, cost allocation, use of reserves, and expenditure cuts).
- Options for a 0% tax levy dollar increase.
- Budget consideration will be given to staying within the amount of revenue generated by increased market value with no increase in the tax rate.

If, after exhausting these alternatives, an increase is required, the goal of the City will be to keep any property tax rate increase below the prevailing inflation rate. Basic City services, as annually defined and approved by the City Council, will be funded to the maximum extent possible by increases in market valuation, (i.e., new tax base growth and valuation increase).

Possible factors for considering an increase in property tax include:

- Long-term protection of the City's infrastructure.
- Meeting legal mandates imposed by outside agencies.
- Maintaining adequate fund balance and reserve funds sufficient to maintain or improve the City's bond rating.
- Funding City development and redevelopment projects that will clearly result in future tax base increases. The expenditures of development and redevelopment funds must be in accordance with a defined strategy as shown in the City's Comprehensive Plan, Capital Improvement Program, and other Council documents.

Property tax increases to meet other purposes will be based on the following criteria:

- A clear expression of community need.
- The existence of community partnerships willing to share resources.
- Establishment of clearly defined objectives and measurements of success-including appropriate sunset provisions.

SERVICE FEES AND CHARGES

The City will establish service fees and charges wherever appropriate for the twin purposes of keeping the property tax rate at a minimum and to fairly allocate the full cost of services to the users of those services. Specifically, the City will:

- Establish utility rates sufficient to fund both the operating costs and the long-term depreciation and replacement of the utility systems.
- As part of the City's enterprise effort, evaluate City services and aggressively pursue actions to accomplish the following:
 - Find community based partners to share in service delivery.
 - Make services financially self supporting or, when possible, profitable.
 - Privatize services whenever appropriate
- Annually review City services and identify those for which charging user fees are appropriate. These services will be identified as enterprise services and a policy for establishing fees will be set for each. Included as part of this process will be a market analysis that compares our fees to at least four comparable market cities.
- Identify some enterprise services as entrepreneurial in nature. The intent of entrepreneurial services will be to maximize revenues to the extent the market allows.
- Waive or offer reduced fees to youth, seniors, community service groups, and other special population groups identified by the Council as requiring preferential consideration based on policy goals.

Selected criteria are used to determine the specific rate to charge for a fee for service. The approach for establishing the rate criteria is determined by the policy relating to the fee in the City Policies and Procedures Manual. The rate criteria can be one of five approaches:

1. Market Comparison - Attempt to set fees in the upper quartile of the market.
2. Maximum set by External Source - Fees set by legislation, International Building Code, etc.
3. Entrepreneurial Approach - Fees will be at the top of the market.
4. Recover the Cost of Service - Program will be self-supporting.
5. Utility Fees - A rate study will be completed each year.

UTILITY FRANCHISE FEES

Utility franchise fees collected on gas and electric utilities will be designated for the purpose of capital improvements to the City's facilities and will be accounted for in the Facilities Capital Fund.

NON-RECURRING REVENUES

Several revenue sources, such as intergovernmental transfers, one-time grants, court fines and other non-recurring revenues are outside of direct City control and must be relied upon conservatively. The City Manager shall insure that the budget preparation process includes an evaluation of all major non-recurring revenues, in order to minimize reliance on unpredictable revenues for on-going operating costs.

2. CASH AND INVESTMENTS

Effective cash management is essential to good fiscal management. Investment returns on funds not immediately required can provide a significant source of revenue for the City. Investment policies must be well founded and uncompromisingly applied in their legal and administrative aspects in order to protect the City funds being invested.

A. Purpose

The purpose of this policy is to establish the City's investment objectives and establish specific guidelines that the City of Burnsville will use in the investment of city funds. It will be the responsibility of the Finance Director to invest city funds in order to attain a market rate of return while preserving and protecting the capital of the overall portfolio. Investments will be made, based on statutory constraints, in safe, low risk instruments.

B. Scope/Funds

This policy applies to the investment of all city funds available for investment and not needed for immediate expenditure. The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

C. Delegation of Authority

Authority to manage the investment program is granted to the Finance Director who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the treasurer.

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. **Safety:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
2. **Liquidity:** The investment portfolio must remain sufficiently liquid to meet all operating costs that may be reasonably anticipated. The portfolio must be structured so that securities mature concurrent with cash needs to meet anticipated demands. Cash needs will be determined based on cash flow forecasts.
3. **Diversification of instruments:** A variety of investment vehicles must be used so as to minimize the exposure to risk of loss. The investment portfolio must be diversified by individual financial institution,

government agency, or by corporation (in the case of commercial paper) to reduce the exposure to risk of loss.

4. **Diversification of maturity dates:** Investment maturity dates should vary in order to ensure that the city will have money available when it needs it.
5. **Yield:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

D. Oversight

Under the direction of the City Manager, a staff level investment committee shall oversee the City's investment program. The investment committee will maintain a more detailed and comprehensive investment policy based on the principles established by the City Council and consistent with the most current guidelines within the public sector. On at least an annual basis, the investment committee shall provide a status report to the City Council. Annually, the City Council shall designate depositories for investment purposes.

E. The City of Burnsville shall invest in the following instruments as allowed by Minnesota Statutes

United States Treasury Obligations, Federal Agency Issues, Repurchase Agreements, Certificates of Deposit, Commercial Paper - prime, Bankers Acceptance - prime, Money Market funds investing exclusively in U.S. government and agency issues.

F. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business or that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

G. Internal Controls, Audits, External Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. Accordingly, the Finance Director shall establish a process for an annual independent review by the City's Auditor to assure compliance with the policies and procedures.

3. FUND BALANCE/NET POSITION

It is important for the financial stability of the City to maintain fund balance/net position for unanticipated expenditures or unforeseen emergencies, as well as to provide adequate working capital for current operating needs so as to avoid short-term borrowing. The Fund Balance/Net Position Policy of the City is managed closely with the City's Debt Management Policy. The City's Debt Management Policy calls for a pay-as-you-go strategy for supporting capital spending without use of debt whenever feasible. The City strives to pay cash for capital projects that can be anticipated and planned for in advance. Therefore the City's fund balance/net position levels fluctuate, in part, based on capital project plans.

This policy also outlines the classifications of fund balance as established in Governmental Accounting Standards Board (GASB) reporting guidelines.

CLASSIFICATION OF FUND BALANCE

Non-Spendable - balances that by nature cannot be spent by the government either because they are not in spendable form or legally or contractually required to be maintained intact (i.e. prepaids, inventories, long-term receivables, etc.).

Restricted – amounts with externally imposed constraints established by creditors, grantors or contributors, constitutional provisions, or enabling legislation.

Committed - amounts with internally imposed constraints for a specific purpose determined by formal action of the City Council, the highest level of decision making authority. The council action must be approved no later than the close of the reporting period.

Assigned – balances with constraints imposed for a specific purpose by the intent of the City Council or an official to which the City Council has delegated the authority to assign specific amounts. The City Council authorizes the City Manager and/or his/her designee to assign fund balance that reflects the City's intended use of those funds.

Unassigned - balance that has not been reported in any other classification. The General fund is the only fund that can report a positive unassigned fund balance. Other governmental funds would report deficit fund balances as unassigned.

POLICY STATEMENT

Governmental Funds

1. General Fund

The City will maintain fund balances in the General Fund at a level which will avoid issuing short-term debt to meet the cash flow needs of the current operating budget. Since property taxes are a major source of funding for general operations, maintaining an adequate fund balance is essential to ensure adequate resources are available to fund basic City functions between property tax settlements.

The City strives to maintain a minimum total General Fund balance of 40-50% of the subsequent year's budgeted expenditures; however, this need could fluctuate with each year's budget objectives and appropriations such as large capital expenditures, and variations in the collection of revenues.

Fund balance up to 40% of next year's budgeted expenditures will be retained to meet cash flow and working capital needs. When fund balance exceeds 45%, amounts can be considered for one-time purchases in the subsequent year's operating or capital budget and other emergencies or contingencies. Fund balance appropriations should be used for one-time or transitional items only.

If fund balance falls below 40% of the following year's expenditure budget and staff believes this will not self-correct, the city will develop and implement a plan to replenish the fund.

Special Revenue Funds

The special revenue funds are established to account for specific revenue sources that provide expenditure funding for a substantial portion of the fund's resources on an on-going basis. The City will maintain fund balances in the Special Revenue Funds at a level to meet the cash flow needs of the current operating budget. Positive fund balances will be restricted or committed to expenditures for a specific purpose other than debt service or capital projects.

The City will strive to maintain a fund balance within the EDA Special Revenue Fund to meet both anticipated and unanticipated future economic development needs. The City will annually evaluate the level of fund balance for its appropriateness. The Financial Management Plan includes a policy for the collection of revenue for the EDA Fund.

The City Council commits the following special revenue fund balances for the purpose described:

Special Revenue Funds	Committed* for
Cable franchise fee	Cable television operations, maintenance and improvements
Forfeiture	Public Safety
Grant Fund	Community development activities
Youth Center	Youth center operations, maintenance and improvements
EDA	Economic development and redevelopment activities
Sustainability	Promotion of sustainable activities
Forestry	Preparing for and managing Emerald Ash Borer and related forestry activities

* Commitments apply to fund balances that are not otherwise nonspendable or restricted

Capital Project Funds

The Finance plan of each capital project fund will identify the appropriate fund balance to maintain a contingency for funding future capital needs as well as cashflow needs. The City will maintain fund balance in the Capital Funds at a minimum level sufficient to provide adequate working capital for current expenditure needs. Future capital projects must be identified in a written five-year capital improvement plan which shall be included in the City's annual budget document. Project budgets should

include revenue sources to adequately match expected project expenses, including a contingency estimate as appropriate to each project.

Fund balances for TIF district capital projects funds are subject to State statutory restrictions and therefore constitute restricted fund balances. Fund balances for grant or bond funded capital projects also constitute restricted fund balances.

Infrastructure Trust Fund and Facilities Capital Project Fund balances are committed by the City Council for street construction projects and capital improvements to City facilities as specified in the Facilities Capital Fund Policy, respectively.

Fund balances for remaining capital project funds are considered assigned for the project or purpose for which the fund was established.

Debt Service Funds

Debt service funds are used to account for and report financial resources that are restricted for principal and interest expenditures.

2. The City will annually review the adequacy of all fund balances.
3. Judicious use of fund balance within funds can be used to moderate fluctuations in capital projects and infrastructure maintenance expenses (i.e. parks capital).
4. When both restricted and unrestricted resources are available for use, the City will first use restricted resources, then use unrestricted resources as they are needed.

When any combination of committed, assigned, or unassigned resources are available for use, the City will use committed resources first, then assigned, then unassigned resources as they are needed.

Enterprise Funds

1. The City will maintain net position in the Enterprise Funds at a minimum level sufficient to provide adequate working capital for current expense needs. Generally the City shall strive to maintain cash on hand to cover the following:
 - a. Minimum of three months operating cash in these funds. (This minimum shall be calculated based on the approved operating budget multiplied by 25-percent).
 - b. Subsequent year's planned capital expenditures not financed with bonds or transfers.
2. The City will annually review the adequacy of all net position balances.
3. Judicious use of net position within funds can be used to moderate fluctuations in capital projects and infrastructure maintenance expenses.

4. OPERATING BUDGET AND COMPENSATION PHILOSOPHY

The Operating Budget is the annual financial plan for funding the costs of City services and programs. The General Operating Budget includes the General, Special Revenue, and Capital Funds. Enterprise operations are budgeted in separate Enterprise Funds.

1. The City Manager shall submit a balanced budget in which appropriations shall not exceed the total of the estimated revenues and available fund balance.
2. The City will provide for all current expenditures with current revenues. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' budgets.
3. Historically, receipts of State Local Government Aid (LGA) have been significantly lower than State estimates resulting in budget shortfalls. Therefore, the City budget will not include LGA in the current year's budget. Amounts received will be budgeted as use of fund balance for one-time expenditures in the following budget year.
4. The City Manager will coordinate the development of the capital improvement budget with the development of the operating budget. Operating costs associated with new capital improvements will be projected and included in future operating budget forecasts.
5. The budget will provide for adequate maintenance of the capital plant and equipment, and for their orderly replacement.
6. The impact on the operating budget from any new programs or activities being proposed should be minimized by providing funding with newly created revenues whenever possible.
7. The City Manager will insure that a budgetary control system is in place to adhere to the adopted budget.
8. The Finance Department will provide regular monthly reports comparing actual revenues and expenditures to the budgeted amounts.
9. The operating budget will describe the major goals to be achieved and the services and programs to be delivered for the level of funding provided.
10. In addition to operating expenses, Enterprise funds shall be budgeted to provide for capital replacement costs of property, plant, and equipment, if appropriate, when establishing rates and charges for services. Since capital replacement is budgeted, annual depreciation would be a duplication and therefore will not be budgeted. However, annual depreciation will be noted on the face of each finance plan as a reference.

Compensation Philosophy

As a matter of policy for productive labor relations, it is the Compensation Philosophy of the City of Burnsville to provide a total compensation package which places employees at the mid-range of the City's identified public and private sector market.

The City's compensation philosophy has developed in a manner which parallels the growth and complexity of the City itself. The expectations and requirements of those we serve requires a thoughtfully organized, carefully implemented, and continually well-managed City structure, staffed by competent, interested and motivated personnel who understand and are committed to meeting and even exceeding the expectations and requirements of our public.

The City's compensation program is designed to achieve the following objectives:

- To maintain compensation and benefits at an appropriate level to attract and retain qualified, reliable and motivated personnel.
- To follow the principles of equal pay for equal work and comparable worth in establishing and maintaining pay relationships among positions based on problem solving, know-how, responsibility, and working conditions. To maintain the City's pay equity compliance as determined by the State of Minnesota.
- To provide regular, ongoing opportunities for employee growth and development in a manner which helps each individual achieve and maintain service excellence and enhance the image of Burnsville as a well-managed, effective organization.
- To balance compensation and benefit needs with available resources.

5. CAPITAL IMPROVEMENTS PLAN (CIP)

The demand for services and the cost of building and maintaining the City's infrastructure continues to increase. No City can afford to accomplish every project or meet every service demand. Therefore, a methodology must be employed that provides a realistic projection of community needs, the meeting of those needs, and a framework to support City Council prioritization of those needs. That is the broad purpose of the CIP.

The CIP includes the scheduling of public improvements for the community over a five-year period and takes into account the community's financial capabilities as well as its goals and priorities. A "capital improvement" is defined as any major nonrecurring expenditure for physical facilities of government. Typical expenditures are the cost of land acquisition or interest in land, construction of roads, utilities, parks, vehicles, and equipment. The CIP is directly linked to goals and policies, land use, and community facility sections of the Comprehensive Plan since these sections indicate general policy of development, redevelopment, and the maintenance of the community.

CIP DEVELOPMENT PROCESS

- Compile and prioritize projects. Staff will consolidate and prioritize recommended projects into the proposed Capital Improvement Plan.
- Devise proposed funding sources for proposed projects. Recommended funding sources will be clearly stated for each project.
- Project and analyze total debt service related to the total debt of the City.
- A debt study will be provided summarizing the combined impact of all the existing and proposed debt.

As part of the annual budget process, the City Council will evaluate the proposed CIP and decide on the following:

- Project Prioritization
- Funding Source Acceptability
- Acceptable Financial Impact on Tax Levy, Total Debt, and Utility Rate Levels

6. INFRASTRUCTURE TRUST FUND

The Infrastructure Trust Fund (ITF) was created by Ordinance in 1996 to assist in paying for the cost of replacing streets infrastructure. The ITF essentially charges depreciation to existing taxpayers who are wearing out the system instead of leaving the replacement cost to the next generation of taxpayers. The annual Capital Improvements Plan (CIP) includes street projects based on the Pavement Management Plan.

FUNDING

The City Council shall annually appropriate money to the ITF from a tax levy or other available source. The annual tax levy proceeds committed to this fund will not exceed the annual replacement costs.

SPENDING LIMITATIONS

As reflected in the ordinance, limitations on expenditures are as follows:

1. The fund may not be used for general maintenance or repairs;
2. The project must have a minimum usable life of at least fifteen (15) years;
3. Funds may only be used for street infrastructure replacement;
4. The project must be included in the adopted CIP for at least two (2) years;
5. The fund may not be used to displace traditional funding sources for specific projects; and
6. The fund may be used to supplement direct debt service in order to moderate annual debt payments.

PROCEDURE FOR USING FUNDS

Expenditures may be made from the ITF based on the following criteria:

- A. A public hearing with the appropriate legal notice must be held for any proposed project.
- B. The City Council must make the following findings which shall be incorporated into an adopted resolution:
 - a. The project has a community benefit.
 - b. The project could not be reasonably funded by traditional sources of revenue.

7. ECONOMIC DEVELOPMENT AUTHORITY FUND

The Economic Development Authority (EDA) Fund was created by the City Council in year 1991. The City Council acted to appoint the members of the City Council to serve as the Board of Commissioners. Under Minnesota Statutes Chapter 469-Economic Development, cities are permitted to establish an EDA, including approval for the EDA to serve as a Housing & Redevelopment Authority (HRA). When the City of Burnsville created the EDA, it approved HRA authority for possible use in the future.

Among the HRA powers in Minnesota law is the authority to collect a “special benefits” tax up to 0.0185 percent of taxable market value in the City. The Burnsville EDA first began to collect a “special benefits” tax beginning in year 2002. Approval of the City Council is required before the EDA may levy the tax. The Revenue Management Policy of the City, as included in this Financial Management Plan, sets policy for when a tax levy may be considered.

This policy section sets policy for the “amount” of tax levy that will be considered for the EDA Fund.

FUNDING

The EDA, with approval by the City Council, shall annually appropriate money to the EDA Fund from a tax levy or other available source. The appropriation shall be equivalent to the “maximum” that could be provided by a tax levy for economic development purposes. The annual tax levy shall be set based on the amount needed when combined with other available sources achieves the funding level set by this policy.

To provide other sources (non-tax) of funding to the EDA, the City Council shall annually review the fund balance in the General Fund to determine whether sufficient unrestricted fund balance is available for transfer from the General Fund to the EDA Fund. The decision on transfer of funds shall be made at the time the annual EDA tax levy is established. If other sources of revenue are not available, the EDA may set the tax levy at the maximum allowed.

PROCEDURE FOR USING FUNDS

Expenditures may be made from the EDA Fund based on the following criteria:

- A. The EDA appropriates the funds as part of the annual budget.
- B. The EDA authorizes an amendment to the EDA budget outside of the annual appropriation process.

8. FACILITIES CAPITAL FUND

The Facilities Capital Fund was created in 2016 to account for the cost of replacing and maintaining the City's facilities. This fund allows for the centralization of facilities projects, funding and planning.

FUNDING

Revenue sources are proceeds from the City's utility franchise fee, bond proceeds, and transfers from utility funds. The Council implemented a utility franchise fee in July of 2016 which is dedicated to capital improvements for the City's facilities.

SPENDING LIMITATIONS

Facilities covered by this fund include:

- City Hall & Police Facility
- Fire Stations
- Fire Training Facility (Burnsville portion only – costs to be shared with other cities)
- Maintenance Facility (excluding utility fund portion)
- Civic Center Maintenance Building including THE GARAGE
- Ice Center
- Ames Center
- Golf Course
- Park facilities
- Parking and trail surfaces

Excluded facilities:

- Facilities funded 100% by water utility & stormwater utility fees
- Utility portion of shared facilities

Allowable expenditures:

- Capital improvements for additions and renovations
- Capital expenditures for maintenance meeting the City's capitalization policy for useful life and exceeds \$5,000

Excluded expenditures:

- Operating repairs and maintenance

PROCEDURE FOR USING FUNDS

Expenditures may be made from the Facilities Capital Fund based on the following criteria:

- A. Funds are appropriated as part of the annual budget.
- B. Staff will included recommended projects in the five-year Capital Improvement Plan for consideration with the annual budget.
- C. Enterprise Funds should generally fund related capital improvements; however, capital items may be considered if the enterprise long-term financial plan indicates that the enterprise would not be able to fund the improvement without general government support.
- D. Other funding sources such as grants will be considered when available.

9. DEBT MANAGEMENT

The use of borrowing and debt is an important and flexible revenue source available to the City. Debt is a mechanism which allows capital improvements to proceed when needed, in advance of when it would otherwise be possible. It can reduce long-term costs due to inflation, prevent lost opportunities, and equalize the costs of improvements to present and future constituencies.

Debt management is an integral part of the financial management of the City. Adequate resources must be provided for the repayment of debt, and the level of debt incurred by the City must be effectively controlled to amounts that are manageable and within levels that will maintain or enhance the City's credit rating. A goal of debt management is to stabilize the overall debt burden and future tax levy requirements to ensure that issued debt can be repaid and prevent default on any municipal debt. A debt level which is too high places a financial burden on taxpayers and can create problems for the community's economy as a whole.

POLICY STATEMENT

Wise and prudent use of debt provides fiscal and service advantages. Overuse of debt places a burden on the fiscal resources of the City and its taxpayers. The following guidelines provide a framework and limit on debt utilization:

1. The City will restrict long-term borrowing to planned capital improvements (see CIP Policy) and a limited use of short-term debt for capital outlay.
2. The City will not use long-term debt for current operations.
3. The City will strive to maintain a "pay-as-you-go" capital funding policy, supporting capital spending without use of debt whenever feasible. The City will strive to pay cash for capital projects that can be anticipated and planned for in advance.
4. The City will pay back debt within a period not to exceed the expected useful life of the projects, with at least 50% of the principal retired within 2/3 of the term of the bond issue.
5. Total general obligation debt shall not exceed 2% of the total market valuation of taxable property in the City.
6. Direct net debt (gross debt less available debt service funds) shall not exceed 3% of the total market valuation of taxable property in the City.
7. The City will maintain good communications with bond rating agencies regarding its financial condition. The City will follow a policy of full disclosure in every financial report and bond prospectus.
8. When feasible the City will use refunding mechanisms to reduce interest cost and evaluate the use of debt reserves to lower overall annual debt service where possible.
9. The City's goal has been to maintain the level of annual debt service at or below the current debt levy.
10. The City will annually review changes to continuing disclosure regulations to ensure compliance. The City will work with the City's Financial Advisor to prepare and file annual continuing disclosure reporting.

During the annual budget process, a debt study will be prepared in conjunction with the Capital Improvements Plan to provide information about the City's debt structure.

10. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

The key to effective financial management is to provide accurate, current, and meaningful information about the City's operations to guide decision making and enhance and protect the City's financial position.

POLICY STATEMENT

1. The City's accounting system will maintain records on a basis consistent with generally accepted accounting standards and principles for local government accounting as set forth by the Government Accounting Standards Board (GASB) and in conformance with the State Auditor's requirements per State Statutes.
2. The City will establish and maintain a high standard of accounting practices.
3. The City will follow a policy of full disclosure written in clear and understandable language in all reports on its financial condition.
4. The Finance Department will provide timely monthly and annual financial reports to users.
5. An independent public accounting firm will perform an annual audit and issue an opinion on the City's financial statements.
6. Annually the City Council Audit Committee and staff will meet with the Auditors to review the audit report.
7. Summary monthly financial reports on budget performance will be provided to the City Council commencing with the close of the first quarter, through November.
8. A report summarizing the City's financial position will be provided annually to the Council at the close of the calendar and fiscal year books.

11. RISK MANAGEMENT

A comprehensive risk management plan seeks to manage the risks of loss encountered in the everyday operations of an organization. Risk management involves such key components as risk avoidance, risk reduction, risk assumption, and risk transfers through the purchase of insurance. The purpose of establishing a risk management policy is to help maintain the integrity and financial stability of the city, protect its employees from injury, and reduce overall costs of operations.

POLICY STATEMENT

1. The City will maintain a risk management program that will minimize the impact of legal liabilities, natural disasters or other emergencies through the following activities:
 - a) Loss prevention - prevent losses where possible
 - b) Loss control - reduce or mitigate losses
 - c) Loss financing - provide a means to finance losses
 - d) Loss information management - collect and analyze data to make prudent prevention, control and financing decisions
2. The City will review and analyze all areas of risk in order to, whenever possible, avoid and reduce risks or transfer risks to other entities. Of the risks that must be retained, it shall be the policy to fund the risks which the City can afford and transfer all other risks to insurers.
3. The City will maintain an active safety committee comprised of City employees.
4. The City will periodically conduct educational safety and risk avoidance programs within its various divisions.
5. The City will, on an ongoing basis, analyze the feasibility of self funding and other cooperative funding options in lieu of purchasing outside insurance in order to provide the best coverage at the most economical cost.
6. Staff will report to the Council, annually on the results of the City's risk management program for the preceding year.

This policy dated January 8, 2019 replaces Policy No. 1.250 dated January 8, 2018.

GLOSSARY OF TERMS

Accrual Accounting	The basis of accounting which recognizes revenues as they are earned and expenses as soon as a liability is incurred, regardless of related cash inflows and outflows.
Ad Valorem Tax	A tax which is based on value, such as property taxes.
Ames Center	The city-owned performing arts center.
Annual Comprehensive Financial Report (ACFR)	The official annual report of a government which includes combined financial statements, supporting schedules, supplementary information, extensive introductory information, and a statistical section.
Appropriation	City Council authorization permitting the City to incur obligations and expend resources during the fiscal year.
Audit	An annual third party review of financial operations and procedures required by State Statute.
Balanced Budget	A budget in which the sources of funds (revenues) is equal to the uses of funds (expenditures).
Basis of Accounting	The technical term that describes the criteria governing the timing of the recognition of transactions and events.
Bonds	A written promise to pay a sum of money (called the principal or face value) at specified dates, including interest at a designated time. Bonds are typically long term debt. General Obligation Bonds (GO Bonds) - Bonds that are backed by the full faith and credit of the City. Lease Revenue Bonds - Bonds that are funded by annual lease payments Revenue Bonds - Bonds that are funded by certain revenues such as utility revenues
Bond Proceeds	The cash received from sale of bonds.
Bonded Debt	The portion of City debt represented by outstanding bonds.
Budget	A financial operations plan of proposed expenditures for a given period of time and the proposed revenues to finance them. Proposed expenditures must equal proposed revenues.
Budget - Adopted	The financial plan of revenues and expenditures for the fiscal year as adopted by the City Council.
Budget Amendment	A change to the budget approved by the City Council.
Budget Basis	The basis of accounting used to estimate financing sources and uses in the budget. General Governmental fund are prepared on a modified accrual basis. Enterprise funds are prepared on a GAAP basis
Budget Message	A general discussion of the budget presented in writing as a part of the budget document. The budget message explains budget issues and trends.
Burnsville Youth Collaborative (BYC)	A partnership with the City, Burnsville-Eagan-Savage School District 191 (ISD 191), a non-profit music group and the Burnsville YMCA to transition the programs at THE GARAGE and provide youth services.
Capital Assets	Long-term tangible assets such as building, land, and equipment; sometimes referred to as fixed assets
Capital Improvement	Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.
Capital Improvement Plan (CIP)	A plan for capital expenditures to be incurred each year for a fixed period of years and the estimated resources to finance the projected expenditures.
Capital Outlay	Expenditures resulting from the acquisition of fixed assets. Capital is defined as assets with an initial cost of more than \$10,000 and an estimated useful life of more than three years.
Carry Forward	An unspent item that is was in the previous year's budget which the City Council has approved to be spent in the current year.

City Council	The elected officials of the City of Burnsville consisting of a mayor and four council members. All City of Burnsville elected officials serve the community at-large.
Component Unit	A legally separate organization for which the elected officials of a primary government are financially accountable. The EDA is a component unit of the City of Burnsville.
Contingency	An amount budgeted for possible unexpected expenses.
Current Expenses	The portion of the budget relating to general operations (supplies, maintenance, utilities, etc) excluding employee salaries and benefits.
Current Service Level	The services that are being provided by the City at the current quantity and quality.
Dakota Communications Center (DCC)	The DCC provides 911 communication and dispatch service for public safety police and fire for all cities in Dakota County.
Debt	An obligation resulting from the borrowing of money or the purchase of goods or services.
Debt Service	Payment of principal and interest on debt obligations which result from the issuance of bonds.
Delinquent Taxes	Taxes which we not paid in the year in which they were due.
Economic Development Authority (EDA)	A legally separate government unit governed by a five-member council composed of the City Council. The Burnsville EDA is a component unit of the City of Burnsville. The EDA's activity provides support to promote economic development within Burnsville.
Employee Benefits	The costs incurred by the employer for employer payroll taxes, pension contributions, employee insurance, workers comp, etc.
Employee Services	The portion of the budget pertaining to employee salaries and related fringe benefits.
Encumbrance	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.
Strategic Priorities	Adopted expectations of the Burnsville City Council.
Expenditures	Disbursements for operating costs, debt service, capital outlay.
Fiscal Disparities	A Minnesota law enacted in 1971 requiring all communities in the seven-county metropolitan area to contribute 40 percent of the growth in their commercial/ industrial tax base (from 1971) to a regional tax sharing pool which is then redistributed. Redistribution is based on population and the value of all property relative to the metro average. Burnsville contributes more to the pool than it receives back in the redistribution.
Fiscal Year	The twelve month period to which the annual budget applies and at the end of which the City determines its financial position. The City's fiscal year is January 1 to December 31.
Five Year Financial Plan	A five-year financial plan is prepared for each of the City's funds. The plans consist of 2 years of historical information, the current year's budget compared to estimated actual, the 2025 budget which is adopted by the City Council and projections of the next four years based on current service levels and estimated changes in revenues and expenditures.
Franchise Fee	A fee charged by a governmental unit to a private business for the privileges of using a public right-of-way to generate revenue through its operations.
Full-time Equivalent (FTE)	Represents the equivalent of one employee working full-time.

Fund	An accounting entity with a self-balancing set of accounts in which assets, liabilities, and equity are recorded for a specific activity or objective. Governmental Funds A classification of funds that is typically used to account for tax-supported (governmental) activities. Included in this classification: General Fund - Used to account for all general operations of the City which are necessary to provide basic governmental services. Special Revenue Funds Used to account for revenue which is restricted or committed for expenditures of a designated purpose. Capital Project Funds Used to account for financial resources to be used for the acquisition or construction of major capital facilities. Debt Service Funds Used to account for the payment of principal and interest on debt of the City. Proprietary Funds A classification of funds that is used to account for a government's business-type activities which are supported, at least in part, by fees or charges. Included in this classification: Enterprise Funds Used to account for the financing of services to the general public where all or most of the costs involved are recovered primarily through user fees. (City enterprise funds are water and sewer, storm water, performing arts center, ice center, golf course, street lighting utility and sidewalk snow plowing). Internal Service Funds A fund established to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis. Fiduciary Funds Used to account for resources that are held by the government as a trustee or agent for parties outside the government and that cannot be used to support the government's own programs.
Fund Balance	The difference between fund assets and fund liabilities. The fund balance can be used as a revenue source by decreasing an existing positive balance.
General Operating Budget	The part of the operating budget which includes the general, special revenue and capital funds (excludes the enterprise funds).
Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).
Government Finance Officers Association (GFOA)	The national professional association of state and local finance officers dedicated to the professional management of governmental financial resources. The association provides financial policies, best practices, training, leadership, and reporting standards. The GFOA also administers award programs for excellence in financial reporting and distinguished budgeting.
Governmental Accounting Standards Board (GASB)	The highest source of accounting and financial reporting guidance to state and local governments.
Grant	A contribution of cash or other asset from a government or other organization for a specified purpose, activity, or facility.
Infrastructure	Immovable assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, and lighting systems that are of value only to the City.
Infrastructure Trust Fund (ITF)	A capital project fund created by Ordinance in 1996 to assist in paying for the cost of replacing streets and parks infrastructure.
Intergovernmental Revenue	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.
Levy	The total amount of taxes or special assessments imposed by the City.
Local Government Aid (LGA)	Funds passed down to eligible cities by the State of Minnesota.
Market Value / Taxable Market Value	The value determined by the County Assessor for real estate or property used for levying taxes.

Market Value Homestead Exclusion (MVHE)	A tax reduction given to all homesteads valued below \$413,800 by shifting a portion of the tax burden that would otherwise fall on the homestead to other types of property. The exclusion provides for a portion of each home's market value to be excluded from its value for property tax calculations.
Max Tax	State law requires the City Council in September of each year to adopt a maximum amount that the property tax levy will not exceed. Property owners will receive a proposed property tax statement in November using this max tax. The final tax levy is adopted in December.
Metropolitan Council Environmental Services (MCES)	The MCES is a division of the Metropolitan Council, a regional planning agency that serves the Twin Cities seven-county metropolitan area. The MCES provides the City with waste water treatment services.
Minnesota Valley Transit Authority (MVTA)	Established through a joint powers agreement with six other area cities to provide public transit.
Modified Accrual Basis of Accounting	The basis of accounting which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Revenues are recognized to the degree that they are available to finance expenditures of the fiscal period. Similarly, debt service payments and a number of specific accrued liabilities are only recognized as expenditures when payment is due because it is only at that time that they normally are liquidated with expendable available financial resources.
Net Assets	The difference between assets and liabilities in the government-wide statement of net assets.
Operating Budget	The annual financial plan for funding the costs of providing services and programs.
Proposed Budget	The budget as submitted by the City Manager for the City Council's consideration.
Program	An activity or operation created to achieve a specific purpose or objective.
Reserves	Funds set aside for unanticipated expenditures or unforeseen emergencies, as well as to have adequate working capital for current operating needs to avoid short-term borrowing.
Residential Equivalency Unit (REU)	Standardized unit of measurement used in billing storm water utility fees to property owners.
Revenue	Funds collected as income to offset operational expenses including property taxes, charges for service, licenses & permits, etc.
Risk Management	The ways and means used to avoid accidental loss or to reduce its consequences if it does occur.
Special Assessment	A levy made against a property to defray all or part of the cost of a capital improvement or service deemed to benefit that property.
Tax Capacity Value	The taxable portion of the market value which is based on classification rates determined by the type of property tax.
Tax Increment Financing (TIF)	A financing method in which bonds are secured by the anticipated incremental increase in tax revenue resulting from the development or redevelopment of an area.
Tax Levy	The amount of property taxes levied to finance operations that are not funded by other sources.
Taxes	Compulsory charges levied by a government to finance services performed for the common benefit.
The GARAGE	The City's Youth Center and music venue.
VEBA	Voluntary Employees' Beneficiary Association - an employee health reimbursement arrangement funded by the City for employees opting for a high-deductible health insurance option.
Yield	The return on an investment in the form of interest or dividends.



Supplemental Information Tables

Employee FTE Schedules

City of Burnsville
Employees By Division
Full-Time Equivalents (FTE)

(Full-time and regular part-time employee positions)

	2023 Budget	2024 Budget	2025 Budget
GENERAL FUND			
Organizational Services			
Administration / City Manager	3.0	3.0	6.0
Human Resources	4.0	5.0	5.0
Strategic Initiatives/Organizational Development	3.0	3.0	4.0
City Clerk / Elections	3.0	3.0	3.0
Finance	7.0	8.0	8.0
Information Technologies	10.0	10.0	10.0
Licensing	0.5	0.5	0.5
Communications and Community Engagement	4.0	4.0	4.0
Public Experience	4.0	4.0	4.0
	38.5	40.5	44.5
Community Development			
Development & Redevelopment	3.0	4.0	3.0
Planning	3.0	3.0	3.0
Protective Inspections	9.0	9.0	10.0
Licensing & Neighborhood Services	5.0	5.0	5.0
	20.0	21.0	21.0
Public Safety			
Police	99.1	103.0	106.0
Fire & Emergency Services	48.0	52.0	55.0
	147.1	155.0	161.0
Recreation & Facilities			
Recreation & Community Services	6.0	6.0	6.0
Facilities	6.5	6.5	6.5
	12.5	12.5	12.5
Public Works			
Engineering	14.0	14.0	14.0
Streets & Utilities	14.0	14.0	14.0
Fleet Maintenance	9.0	9.0	9.0
Parks & Natural Resources	18.0	18.0	18.0
	55.0	55.0	55.0
Total General Fund	273.1	284.0	294.0
SPECIAL REVENUE FUND			
Cable Franchise Fee Fund			
BCTV	3.0	3.0	3.0
Cable Franchise Fee Fund	3.0	3.0	3.0
Sustainability Fund	2.5	2.5	2.5
Total Special Revenue Funds	5.5	5.5	5.5
ENTERPRISE FUNDS			
Public Works Utilities	16.0	17.0	18.0
Finance	3.0	3.0	3.0
Water & Sewer Fund	19.0	20.0	21.0
Storm Water Fund	4.5	4.5	4.5
Ice Center Fund	6.0	6.0	6.0
Golf Course Fund	1.5	1.5	1.5
Total Enterprise Funds	31.0	32.0	33.0
Total All Fund Types	309.6	321.5	332.5

City of Burnsville
Changes in FTE Allocations from 2023 to 2025
Full-Time Equivalents (FTE)
(Full-time and regular part-time employee positions)

		2023 Budget	2024 Budget	2025 Budget
GENERAL FUND				
Organizational Services				
Administration	New - Exec Asst to City Manager	1.0	—	—
Administration - Deputy City Manager and Chief Financial Officer (CFO)	Moved from Finance	—	—	1.0
Administration - Deputy City Manager and Community Development Director	Moved from Community Development	—	—	1.0
Administration	New - Division Coordinator	—	—	1.0
Human Resources	New - HR Partner	—	1.0	—
Strategic Initiatives/ Org Development	New - Org Dev Manager	1.0	—	—
Strategic Initiatives/ Org Development	New - Org Dev Coordinator	1.0	—	—
Strategic Initiatives/ Org Development	New - Strategic Initiatives Manager	—	—	1.0
Deputy City Clerk - Elections	New - began as one year appointment	1.0	—	—
Finance	New - Accounting Specialist	1.0	—	—
Finance	Adjust to 1 full FTE - mid-year change	0.1	—	—
Finance	New - Budget Manager	—	1.0	—
Finance	New - Grants Coordinator	—	—	1.0
Finance - Deputy City Manager and CFO	Moved to Administration	—	—	(1.0)
IT Specialist	New	1.0	—	—
Communications and Community Engagement	Moved from Cable Fund	4.0	—	—
		10.1	2.0	4.0
Community Development				
Community Development	Deputy Community Development Director	—	1.0	—
Community Development Director	Moved to Administration	—	—	(1.0)
Protective Inspections	New - Assistant Building Official	—	—	1.0
		—	1.0	—
Public Safety				
Police	New	8.0	3.9	3.0
Fire	New	3.0	4.0	3.0
		11.0	7.9	6.0
Total General Fund		21.1	10.9	10.0
SPECIAL REVENUE FUNDS				
Cable Franchise Fee Fund				
Communications and Community Engagement	Moved to General Fund	(4.0)	—	—
Total Special Revenue Funds		(4.0)	—	—
ENTERPRISE FUNDS				
Public Works Utilities	New	2.0	1.0	1.0
Total Enterprise Funds		2.0	1.0	1.0
Total All Fund Types		19.1	11.9	11.0

