City of Burnsville 2023 Budget

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Administration Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
ADMINISTRATIVE CHARGES	
Notary Public	$1 per stamp
Candidate Filing Fee for Mayor/City Council	$20
Recover Rate for Staff Time (data requests, etc.)	Actual Rate Including benefits (unless otherwise specified in another area)
Copies - Photocopy or Scanned	
Black & White Copies - per page	$0.25
Black & White - Oversize (11x17)	$0.50
Black & White - Larger than 11x17	$5
Color - Letter/Legal Copies -per page	$1
Color - Oversize (11x17) -per page	$2
Color - Larger than 11x17	$10
Election Map - Full Size Color	$10
Fee for Returned Check or ACH	$30
Collections/Revenue Recapture/Miscellaneous Billing Assessment Administrative Fee	$30
Miscellaneous Billing Assessment and Certification Interest Charge	4% above the most recent interest rates received on the sales of construction improvement bonds, rounded up to the nearest .5%
Aggregate Tax	Rate determined by State Statute
Hotel Lodging Tax *	3% of Monthly Net Receipts

*Use of Lodging Tax Proceeds - 95% of the proceeds obtained from the collection of taxes is used to fund Burnsville Convention & Visitors Bureau. The City retains 5%.

Advertising & Sponsorship Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Birnamwood Golf Course Advertising	
Tunnel Signs: (Minimum three-year contract)	$310 / year
Tee Signs: (Minimum three-year contract) or one-time fee for six years	$412 / year
Sign Installation: (One-time fee for tunnel or tee signs)	$52
Score Card Advertising	$210
Ice Center Advertising	
Ice Resurfacer	$1,000-$5,000/year (Includes both sides)
Rink 1 Dasher Board	$500-$1,000/year
Rink 2 Dasher Board	$300-$500/year
In Ice Logo	$1,000-$3,000/year
Rink 1 Scoreboard	$1,000-$4,000/year (Includes all four sides)
Rink 2 Scoreboard	$650-$1,250/year
Softball Advertising/Sponsorship	
Softball Website Sponsor	Varies Per Agreement
Softball Facility Fence (Lac Lavon)	Varies Per Agreement
Softball Facility Fence (Alimagnet or Neill)	Varies Per Agreement
Softball Tournament Sponsor	Varies Per Agreement
Softball Special Event Sponsor	Varies Per Agreement
Softball Manager Meeting	Varies Per Agreement
Outdoor Reader Board Messages	
Welcome/Event Announcements for private events at City Hall or at Civic Center Parkway	$50
Event Announcement for public events outside City Facilities held by non-profit organization	$25
Print Publication and Web Advertising (All ad prices are dependent on placement within the publication)	
Recreation Times	
Full Page Ad	$1,000-$1,500
Half Page Ad	$650-$750
Quarter Page Ad	$450
Community Guide	
Full Page Ad	$800-$1,250
Half Page Ad	$400-$625
Quarter Page Ad	$200-$250
Website Advertising	*Google Ad Rates
Recreation Event Sponsorship	
Thursday Rockin' Lunch Hour	
Presenting (10 concerts)	$2,000
Community (per concert)	$250
Party on the Plaza	
Booth Sponsor	$100-$650
Community Sponsor	$1,000 - $2,500

Advertising & Sponsorship Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Presenting Sponsor	$2,000 - $5,000
Flicks on the Bricks	
Presenting (5 movies)	$2,000
Community (per movie)	$500
I Love Burnsville Friday Fest	
Presenting	$500
Community	$250
Run Now, Gobble Later Run	
Presenting	$250
Community	$100
Halloween Fest	
Presenting	$500
Community	$250

Ames Center Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023	2023 Non-Profit
Masquerade Dance Theatre		
Rent - Per Day - Ticketed Event	$2,975	$2,675
Rent - Per Day - Non-Ticketed	$2,675	$2,375
Second Performance on same day	$1,500	$1,300
Load In Day/Rehearsal Day	$1,200	$1,050
Utilities (per day)	Included	Included
Custodial Services (per performance)	$600	$600
Custodial Services (Dance Competition)	invoiced at hourly rates	invoiced at hourly rates
Ticketing Services (per event)	$350 vs 5% Net Sales whichever is greater	$350 vs 5% Net Sales whichever is greater
Credit Cards - percent of Box office sales	4%	4%
Facility Fee (per ticket)	$3	$3
Staffing		
Technical Director (as required) per hour	$39	$39
Box Office (per performance)	Included	Included
Event Coordinator (per day)	Included	Included
House Manager (per performance)	$350	$350
House Staff (per performance)	Included	Included
Security (per hour) (2 person minimum)	$26	$26
Building Engineer (per day)	Included	Included
House Lights/Sound (per day)	Included	Included
Spotlights (per performance) (doesn't include operator)	$75	$75
Stage Labor (per hour) (3 technician minimum, plus Technical Director) 4 hour minimum per person	$36	$36
Pipe and Drape (per day, labor not included)	$300	$300
Marley Flooring (per day, labor not included)	$250	$250
Projector & Screen (per day, labor not included)	$250	$250
Piano (includes one tuning)	$250	$250
Merchandise Commissions	Negotiated Per Event	Negotiated Per Event
Additional Spaces Per Day with Masquerade Dance Theatre		
Black Box Theater	$550	$500
Art Gallery	$550	$500
Rehearsal Hall	$550	$500
Meeting Rooms	$300-$350	$300-$350
Black Box Theater		
Rent (per performance)	$800	$550
Second Performance on same day	$400	$275
Load In Day/Rehearsal Day	$400	$275
Utilities (per day)	Included	Included
Custodial Services (per performance)	$350	$350

Ames Center Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023	2023 Non-Profit
Ticketing Services (per event)	$350 vs 5% Net Sales	$350 vs 5% Net Sales
Credit Cards - percent of Box office sales	4%	4%
Facility fee (per ticket)	$3	$3
Staffing:		
Technical Director (per hour)	$39	$39
Box Office (per performance)	Included	Included
Event Coordinator (per day)	Included	Included
House Manager (per performance)	$175	$175
Security (per hour)	$26	$26
Technical package (per day)	Included	Included
Stage Labor (per hour) (4 hour minimum) *Rates do not include Technical Labor *All rates subject to change and negotiation	$36	$36
Art Gallery		
Rent, hourly	$130	$120
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
Rehearsal Room		
Rent, hourly	$130	$120
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
Meeting Rooms		
Rent, hourly	$115	$105
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
Green Room		
Rent, hourly	$115	$105
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
VIP Suite		
Rent, hourly	$115	$105
Utilities (per day)	Included	Included
House Manager, hourly	Included	Included
Custodial Services, hourly	Included	Included
Second Floor Atrium		
Rent, Hourly	$125	$115

Ames Center Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023	2023 Non-Profit
Utilities (per day)	Included	Included
House Manager, hourly	$31	$31
Custodial Services (depending on event type & attendance, includes setup/strike of venue provided items and post event clean up)	$250-$500	$250-$500
Podium with Microphone	Included	Included
Second Floor Atrium Wedding Information		
Wedding packages Includes: -8 Hours in space -Tables & Chairs -Set Up/Clean Up -Dance Floor -Event Staff & Security -On-site event coordinator -Bar & Bartender -General Liability Insurance Policy	Call for Pricing	N/A
Additional Items, Equipment Rental, and Applicable Fees		
Bar Set Up (per bar)	$125	$125
Linens - Tablecloth (per piece)	Call for Pricing	Call for Pricing
Linens - Napkins (per bundle of 100)	Call for Pricing	Call for Pricing
Technical Package - per 4 hours, excludes Main Hall/Black Box, 4 hour minimum	Remove Fee	Remove Fee
Additional Hours of Tech Package	Remove Fee	Remove Fee
Wi-Fi	Included	Included
Staging/Platforming	$175	$175
Dance Floor	$325	$325
Coffee - per person (plus tax & service charge)	Call for Pricing	Call for Pricing
Water Service - per person (plus tax & service charge)	Call for Pricing	Call for Pricing
Coat Check (non-ticketed events) per hour	$26	$26
Parking	Included	Included

*All rates are subject to change without notice. Rates are based upon event needs. Additional charges may apply.

*All staffing levels and schedules are at the discretion of the Center.

*All rates subject to Executive Director approval. Some dates as identified as prime dates may have additional fees.

*All events over 75 patrons or any event serving alcohol must have general liability insurance. A policy can be purchased on your behalf for $200 - $500 depending upon the event.

*All in-house catering is subject to sales tax and a 20% service charge.

Antenna Site Rental Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
ELEVATED TOWER ANTENNA SITES* Rates listed are monthly. Lease agreements are negotiated pursuant to rates, but subject to circumstances, technology, available space, etc.	
TENANTS LEASING SPACE IN CITY BUILDING	
1 - Antenna (includes 1 - 2' x 2' Floor Space in Building)	$1,032
2 - Antennas (includes 1 - 2' x 2' Floor Space in building)	$1,746
Additional Antenna	$714
Microwave Dish or Satellite Dish up to 2' (includes 1 - 2' x 2' Floor Space in building)	$1,373
Up to 3' Microwave or Satellite Dish (add to Dish Rate)	$147
Up to 4' Microwave or Satellite Dish (add to Dish Rate)	$281
Limit One Coaxial Transmission, Hybrid or Other line per Antenna or other equipment	
Additional Coaxial, Hybrid or Other line	$153
Additional 2' x 2' Floor Space w/Antenna Lease	$160
2' x 2' Foot Floor Space in Communications Building w/o Antenna Lease (City Pays for all Electricity in Building unless usage is excessive)	$319
TENANTS LEASING LAND ADJACENT TO WATER TOWER	
PCS/Cellular/Other 1 to 5 Antennas, Initial Installation	
One to five antennas - flat monthly rate (includes up to a 10'x10' area if available)	$2,115
Microwave or Satellite Dish up to 2' (add to monthly rate)	$105
Microwave or Satellite Dish up to 3' (add to monthly rate)	$147
Microwave or Satellite Dish up to 4' (add to monthly rate)	$175
Limit 1 Coaxial Transmission, Hybrid or Other line per Antenna or other equipment	
Additional Coaxial Transmission Cable, Hybrid or Other line	$422
PCS/Cellular/Other 6 to 9 Antennas, Initial Installation	
Six to nine antennas (per antenna rate per month, includes up to a 10'x10' area if available). Minimum of six Antennas & maximum of nine Antennas. Initial Installation - Microwave or Satellite Dish - depending on size is added to Antenna Rate as Outlined in the "1 to 5 Antennas" Category. Limit one Coaxial Transmission Cable, Hybrid or other per Antenna or other Equipment	$457
Additional Coaxial Transmission Cable, Hybrid or Other line	$457
PCS/Cellular/Other 10 Antennas or More, Initial Installation	
10 Antennas or More (per antenna rate per month; includes up to a 10' x 10' area if available). Initial Installation - Microwave or Satellite Dish - depending on size is added to Antenna Rate as Outlined in the "1 to 5 Antennas" Category. Limit one Coaxial Transmission Cable, Hybrid or other per Antenna or other Equipment	$492
Additional Coaxial Transmission Cable, Hybrid or Other line	$492
ANTENNAS AND OTHER EQUIPMENT ADDED AFTER INITIAL INSTALLATION, All Categories Lease Amendment	
Panel or Omni Directional Antenna, if located on same railing mount or bracket on pilaster	$492
Panel or Omni Directional Antenna - New Location	$703
Up to 2' Dish or Other Similar Size Antenna	$1,055
Up to 3' Dish or Other Similar Size Antenna	$1,195
Up to 4' Dish or Other Similar Size Antenna	$1,336
Additional Coaxial Transmission Cable, Hybrid or Other line	$457

Antenna Site Rental Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Additional Equipment Occupying a Potential Antenna Mount Example: RRU or other type equipment (per RRU/other per month)	$703
Additional Equipment that does not occupy a Potential Antenna Mount but requires additional space on the tank or City monopole Example: RRU or other type equipment (per RRU/Other per month)	$110
ADDITIONAL LEASE AREA - All Sites	
Additional lease area for ground equipment up to 450 sq. ft. (if available and approved by the City). If footprint for proposed equipment is less than 450', tenant will not be approved for 450' even if space is for future equipment.	$1,276
…over 450 square feet (if available and approved by the City)	$2.00/sq.ft.
MISCELLANEOUS FEES	
Antenna Application - RF Study	Rate set by consultant. See Antenna Application Form
ESCROW AGREEMENTS	
Escrow Agreements will be utilized for out-of-pocket expenses related to new installations or site changes and modifications to existing Tenant facilities. Determined by the size of the project, i.e. if structural analysis is required, plan review, site survey, easements, attorney lease or amendment consent preparation	Varies
CITY LICENSE (DARK FIBER)	
Subject to change due to Dakota Broadband Board rate adjustments	
Public to Public per Pair	$65 per mile/month
Public to Private per Strand	$81 per mile/month

Birnamwood Golf Course Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
GREEN FEES	
Weekdays (Monday-Thursday)	$15.75
Weekends/Holidays (Friday, Saturday, and Sunday)	$16.50
Second Nine	50% Off first round
Early Rate (before 7am on Mondays-Thursdays)	$12.75
Senior Rate (62+, Mondays-Thursdays all day)	$14.50
Junior Rate (15 & under, Mondays-Thursdays all day)	$13.50
Large Group Rate/Outside League (Adult)	$15.25
Large Group Rate/Outside League (Junior and Senior)	$14.00
Large Group Rate/Outside League (Weekend)	$16.00
Active Duty Military Discount	$2 off regular round
Fall Discount Rate - October 1 to End of Season	$3 off regular round
PACKAGES (Usable all times)	
10 Round	$135
20 Round	$255
ANNUAL PASSES (Usable all times)	
1 Junior	$400
1 Senior	$400
1 Adult	$425
FAMILY PASSES (Usable all times)	
2 People	$575
Additions (each)	$125
LEAGUES	
Adult	$325
Senior	$300
Junior	$175
Annual Pass Holder	$90
Junior League Annual Pass Holder	$40
Sunday Fall	$100
Sunday Fall Annual Pass Holder	$17
Fall Adult	$105
Fall Senior	$94
Fall Annual Pass Holder	$13
USGA Handicap fee-pass thru to USGA. Included in the 2022 league fee.	$35
TOURNAMENTS	
Fire Muster	$17
Fall Scramble	$30

Birnamwood Golf Course Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
RENTALS	
Gas Cart	$14
Senior Gas Cart	$12
Gas Cart, 2nd Nine	$7
Pull Cart	$2
Clubs, Adult	$5
Clubs, Junior	$4
Locker Rental	$36
15 Round Cart Rental	$175

Burnsville Community TV Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
DUPLICATION SERVICES - DVD (Includes case & label)	
1-19 Copies, per copy	$30
20 Copies or more, per copy (Call for quote on larger orders)	$15
Digital video file (download or transfer)	$15
CLASS FEES	
Individual Class	$0
Group Class (2 or more)	$0
PRODUCTION SERVICES (for other Government/Non-Profit)	
Studio Rental with staff assistance (1/2 day)	$250
Studio Rental with staff assistance (full day)	$500
Production/Shoot/Edit/Script	$55 hr/person
EQUIPMENT RENTAL (for other Government/Non-Profit)	
Portable Cart	$300/day-event
Camera/Tripod System	$100/day-event
SPONSORSHIPS - Sports Cablecast	
Pre- or Post-Game Show Sponsor	$125/show
In-Game Sponsor	$200/event
Play-of-the-Game Sponsor	$75/event
Get to Know Package Sponsor	$250/event
Total Package "Full Game" Sponsor	$900/event

Facilities Room Rental Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Council Chambers	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12am and Saturday 8am-4:30pm	$22/hr
Saturday after 4:30pm and all day Sunday	$46/hr
Local Resident/Business (3 hour min.)	$66/hr $367/day
Non-Resident Individual/Business (3 hour min.)	$76/hr $439/day
Community Room - Both Sides (Dakota and Nicollet)	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12am & Saturday 8am-4:30pm (3 hour min.)	$35/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	$91/hr
Local Resident/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	$161/hr $967/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	$181/hr $1073/day
Community Room - Large Side (Dakota A and B)	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12 midnight (3 hour min.)	$26/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	$46/hr
Local Resident/Business (3 hour min. after 4:30pm Sat., all day Sunday)	$135/hr $736/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	$131/hr $777/day
Community Room - Small Side (Dakota A, Dakota B, or Nicollet)	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 7am-12 midnight (3 hour min.)	$23/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	$46/hr
Local Resident/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	$52/hr $326/day
Non-Resident Individual/Business (3 hour min. after 4:30pm Saturday, all day Sunday)	$63/hr $404/day

Facilities Room Rental Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Conference Rooms A, B, D	
City Sponsored	No charge
Local Non-Profit (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	$16/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	$46/hr
Local Resident/Business (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	$27/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	$46/hr
Non-Resident Individual/Business (3 hour min.)	
Monday-Friday 5pm-midnight (3 hour min.)	$31/hr
Saturday after 4:30pm and all day Sunday (3 hour min.)	$46/hr
Fire Station 1 Conference Rooms 1, 2, Classroom (M - F 5 p.m. - 9 p.m. only)	
City Sponsored	No charge
Local Youth athletic associations (3 hour minimum)	$23/hr
Local Non-Profit (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	$23/hr
Local Resident/Business (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	$52/hr
Non-Resident Individual/Business (3 hour minimum) Monday- Friday 5 p.m. - 9 p.m.	$63/hr
Damage Deposit	
Community Rooms	$300
THE GARAGE	
Rental fee for music non-profit organization use of site (per contract)	$500 per month
Facility Reservation Cancellation Fee	
Facility Reservation Cancellation Fee	$25
Coffee with Rental	
Per Cup	remove in 2023
30 Cups	remove in 2023
50 Cups	remove in 2023
100 Cups	remove in 2023
Equipment Rental and Applicable Fees	
Wi-Fi	Included with room rental fee
LCD Projector and Screen	Included with room rental fee
TV/VCR/DVD on Cart	Included with room rental fee
Overhead Projector	Included with room rental fee
Whiteboard w/Markers, Easels, Pad	Included with room rental fee
PA w/Speakers, 1 Hand-held Microphone	Included with room rental fee
Required Technician Rate When Using Council Chambers Dias	$50/hr per person; 4 hr minimum

Other facility rental fees may be negotiated by contract.

Fire/EMS Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
PARAMEDIC AMBULANCE FEES AND CHARGES	
Basic Life Support	$1,817
Advanced Life Support 1	$1,817
Advanced Life Support 2	$2,223
Treatment/No Transport	$551
Treatment/No Transport - Cardiac Arrest	$1,136
Mileage	$26
SERVICES/STAND-BY	
Chief Officer/Vehicle	$108/hour
Firefighter	$88/hour/person (2 hour min. per person)
Standby at non-City events or other instances that are not related to emergency response VEHICLES INCLUDE PERSONNEL: (1 hour minimum with additional ½ hour on each side of the event time for set up and clean up)	
Ambulance	$227/hour
Brush Truck	$162/hour
Water Tender	$216/hour
Fire Engine/Rescue Company	$324/hour
Ladder Truck	$541/hour
ADMINISTRATION FEES	
Fire Report	No charge until threshold of $2, then $.25/sheet
CD Copy with Pictures	$20
Instructor Fee	$55 - $100/hour
Ambulance Report	No charge until threshold of $2.00, then $.25 per sheet
Sign-Off on Form Provided by Outside Entity	$37
Interviews of Fire personnel regarding civil actions not involving the City or its employees (to be conducted during off-duty hours)	Minimum 2 ½ hours at time and ½ pay plus 20% PERA/Worker's Comp. Overhead charge.
PLAN REVIEW FEES	
INTERNAL PLAN REVIEW - City Fire Personnel	
First Plan (includes Hydraulic Calculations)	Plan review fees are equal to 65% of the Fire permit fee
Subsequent Review of Rejected Plan	Plan review fees are equal to 65% of the Fire permit fee

Fire/EMS Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
EXTERNAL PLAN REVIEW - Third Party Vendor, at City's discretion	
First Plan (includes Hydraulic Calculations) - hourly rate set by outside contracted technical specialists	Plan review fees are equal to 65% of the Fire permit fee or the recovery cost of the third party vendor, whichever is greater. Estimated hourly rate ranges from $106 to $160 per person per hour
Each Additional Plan for Same Project - hourly rate set by outside contracted technical specialists	Recovery cost of the third party vendor. Estimated hourly rate ranges from $106 to $160 per person per hour
Subsequent Review of Rejected Plan - hourly rate set by outside contracted technical specialists	Plan review fees are equal to 65% of the Fire permit fee or the recovery cost of the third party vendor, whichever is greater. Estimated hourly rate ranges from $106 to $160 per person per hour
SERVICE FEES	
Vehicle Extrication Fee	$515
Gas Line Encroachment	Services/Standby Rate based on hours at scene (rounded up to next ½ hour)
Chief Officer/Vehicle	$108/hour
Ambulance	$227/hour
Brush Truck	$162/hour
Water Tender	$216/hour
Fire Engine/Rescue Company	$324/hour
Ladder Truck	$541/hour
	Minimum 1 Hour Services/ Standby Rate per vehicle)
Department Response to Non-Compliant Fire Code, City Ordinance, and the Law Incidents	Services/Standby Rate based on hours at scene (rounded up to next ½ hour)
Chief Officer/Vehicle	$108/hour
Ambulance	$227/hour
Brush Truck	$162/hour
Water Tender	$216/hour
Fire Engine/Rescue Company	$324/hour
Ladder Truck	$541/hour
	Minimum 1 Hour Services/ Standby Rate per vehicle)
Foam Use of More Than Three 5-Gallon Pails	$150 per 5-gallon pail

Fire/EMS Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
PERMIT / INSPECTION FEES *Fire Alarm - Sprinkler - Cooking Hood Systems, Storage Tanks, & Fireworks require a final inspection from Staff.*	
Fire Suppression Permit	Minimum $85 (includes $1 State surcharge) 1.5% of job value less than or equal to $10,000 and 1% of job value greater than $10,000 plus surcharge (.0005 x job value)
Fire Alarm Permit (includes Low Voltage)	Minimum $85 (includes $1 State surcharge) 1.5% of job value less than or equal to $10,000 and 1% of job value greater than $10,000 plus surcharge (.0005 x job value)
Prescribed/Open/Controlled Burn Permit (Must be performed by a licensed contractor and requires pre-burn and post-burn inspections)	$80
Prescribed/Open/Controlled Burn Extinguished by Fire Department *(Failure to extinguish fire in compliance with permit issuance)*	Services to Extinguish Rate based on hours at scene per vehicle (rounded up to the next ½ hour)
Chief Officer/Vehicle	$108/hour
Ambulance	$227/hour
Brush Truck	$162/hour
Water Tender	$216/hour
Fire Engine/Rescue Company	$324/hour
Ladder Truck	$541/hour
	Minimum 1 Hour Services/ Standby Rate per vehicle)
Permit Plan Review	Permit Plan Reviews are subject to the same fees as Plan Review fees.
Commercial: Storage Tank Removal/Installation (per tank), Above Ground and Below Ground - All tanks except septic	$259
Residential: Storage Tank Removal/Installation (per tank), Above Ground and Below Ground - All tanks except septic	$67
Fire Department Special and Miscellaneous Inspections	$134
Tent Permit: temporary indoor or outdoor assemblies and temporary use of tents in excess of 200 square feet or canopies in excess of 400 square feet. Tent shall include canopies, temporary membrane structures and air supported or air inflated structures	$52 per tent or canopy
Penalty for Failing to Obtain Permit - (*Investigation Fee - intent is to double the permit fee (permit fee plus penalty)*	Penalty for failing to obtain a permit prior to starting work required is up to the value of the permit fee established herein.
Final Permit Inspection - First Attempt	No Charge
Final Permit Inspection - 2nd and Subsequent Re-inspection	$103
If the Contractor is not ready for the inspection or fails the inspection, the Contractor will be charged a fee for re-inspections.	

Fire/EMS Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
FALSE FIRE ALARMS	
First 3 Alarms	No Charge
4th	4th $155
5th	5th $180
6th	6th $205
7th	7th $230
Increase for each additional alarm, no maximum (8th and more)	$25 increase for each additional alarm, no maximum.
FIREWORKS PERMITS	
Fireworks Only Retail Seller	$350
Mixed Use Retail Seller	$100
Fireworks Display Permit	$150
APPLE VALLEY BURNSVILLE LAKEVILLE EAGAN TRAINING FACILITY RENTAL (ABLE)	
Rental of Training Facility	$250/hour (2 hour minimum)
ABLE Training Officer	$80/hour
Cancellation Fee (less than 30 day notice)	$75
DISASTER RESPONSE	
Disaster Response (any vehicle)	Current FEMA reimbursement rate for vehicle type and Direct Employee(s) Cost

Ice Center Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
HOURLY ICE RENTAL	
Spring/Summer Ice (Mar 15, 2023 - Sept 14, 2023)	$170-$220
Winter, Prime Time (Sept 15, 2023 - Mar 14, 2024)	$250
Winter, Non-Prime Time (Sept 15, 2023 - Mar 14, 2024)	$170-$220
Winter, Non-Prime Weekday Morning (school year only - Sept 2023-May 2024)	$115
High School Games and Ice Center Ticket Sales Split	50% / 50%
BMVFSC and Ice Center Ticket Split for Annual Ice Show	50% / 50%
Manager has authority to negotiate within range per market demand	
PUBLIC SKATING	
Student and Adult (5-61 years)- Single Admission	$7
Child and Senior Citizen- Single Admission (4 years and under/62 years and over)	$5
Student and Adult 10-admission punch card	$62
Student and Adult 20-admission punch card	$119
Child and Senior 10-admission punch card	$45
Child and Senior 20-admission punch card	$85
BIRTHDAY PARTIES (based on number of participants)	
1-5 people	$45
6-10 people	$60
11-15 people	$90
16-20 people	$125
21-25 people	$155
Over 25 people add an additional fee per person	$4
ADULT OPEN HOCKEY	
League - Per Team	$2,000 - $3,000
Weekday	$10
Weekend	$10
10-admission punch card	$90
20-admission punch card	$170
SKATING LESSONS	
Private/Freestyle Lessons	$120 - $210
General Group Lessons	$60 - $135
SKATE RENTAL	
Daily rental	$5
10-Punch card	$45
SKATE SHARPENING	
Single Sharpening	$7
10-Punch Card	$62

Ice Center Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
SKATING SHOW	
Participant, 1st Show Number	$113
Participant, 2nd Show Number	$93
Adult, 3-Show pass	$30
Adult, single admission	$12
Student/Senior, single admission	$7
Child (4 years and under)	Free
VENDING PERMIT	
Daily Fee (Tournament Vendors, Other)	$100
AAA TOURNAMENTS AND SUMMER CLINICS	
Blaze Summer Clinics	$300 - $1,500

Business Permits, Licensing and Code Enforcement Fees & Charges

City of Burnsville 2023 Budget

	License Renewal Period	2023
TOBACCO LICENSE	**July 1 - June 30**	
Tobacco License		$390
LIQUOR, BEER AND WINE	**July 1 - June 30**	
On-Sale Liquor		
License		$8,100
Investigation Fee		$1,500 + $250/individual
Investigation Renewal		$75
Change in Operating Manager/Officer		$250
Sunday On-Sale		$200
Brewer Taproom License		$400
Cocktail Room License		$400
Brewpub License		$380
Off-Sale		
License (Non-participant of Best Practices)		$380
License (Participant of Best Practices) *$100 reduction in fee for agreeing with Best Practices conditions as set forth by State Statute.		$280
Investigation Fee		$1,500 + $250/Individual
Investigation Renewal		$75
Change in Operating Manager/Officer		$250
CLUB FEE		
License		$330-$700
Investigation Fee		$265
Change in Operating Manager/Officer		$250
WINE		
License		$1,730
Investigation Fee		$500
Investigation Renewal		$75
Change in Operating Manager/Officer		$250
3.2 ON-SALE		
License		$590
Investigation Fee		$500
Change in Operating Manager/Officer		$250
3.2 Off-SALE		
License		$160
Investigation Fee		$100
Change in Operating Manager/Officer		$75
Temporary Liquor	1-4 days	
Temporary Liquor License (formerly Malt, Wine, On-Sale, and Community Festival)		$110/.day

Business Permits, Licensing and Code Enforcement Fees & Charges

City of Burnsville 2023 Budget

	License Renewal Period	2023
THERAPEUTIC MASSAGE	July 1 - June 30	
Annual Enterprise License (includes 1 individual license)		$210
Annual Individual Therapist License		$77
Investigation Fee-Enterprise (includes 1 owner)		$300
Investigation Fee-Individual Massage Therapist		$200
Initial Inspection and 1st Reinspection (No charge if resolved at 1st reinspection)		No charge
Final Inspection (2nd reinspection)		$191
RESELLER FEES	July 1 - June 30	
License		$335
Investigation Fee/Change in Operating Manager/Officer Fee		$515
Reseller Transaction Fee		$1.10 per transaction
ADULT BUSINESS FEE	Jan 1 - Dec 31	
License		$5,400
Investigation Fee		$1,550
Change in Operating Manager/Officer		$260
GAMBLING FEES	1-4 days	
Gambling Premises Permit Fee		$260
Licensing Late Fee - percent of base fee		25% for 15-29 days late 50% for 30-45 days late 100% for over 45 days late
RENTAL LICENSING	Annual	
Base fee per Rental Property (address)		$175
Rental license fee per Dwelling Unit (in addition to base fee)		$16 per dwelling unit
Violation fees		
Serious code violation observed at annual inspection, per unit		$20
Serious code violations that remain uncorrected after first compliant date, per unit		$40
Serious code violations that remain uncorrected		Refer to City Code. Potential civil penalties. Could include adverse license action.
Manufactured Home Park (only if park owns and rents dwelling units)		$285
Manufactured Home Park per Unit (only for dwelling units owned and rented by the park)		$60
Rental License Reinspection Fee (for any type of unit)		$185
Rental License Reinstatement Fee (per unit or building)		$210
Common Area Annual Fire Inspection (per building)		$165
Common Area - Fire Reinspection Fee		$191
Late Fee (as percent of base fee)		25% for 15-29 days late 50% for 30-45 days late 100% for over 45 days late
Administrative Appeal Fee		
Residential		$100

Business Permits, Licensing and Code Enforcement Fees & Charges

City of Burnsville 2023 Budget

	License Renewal Period	2023
Commercial/Licensed Property		$300
Rental Conversion Fee (new or over one year since expiration)		$500
Short-Term Rental Permit Fee		$57
PROPERTY MAINTENANCE	n/a	
Initial Inspection and 1st Re-inspection (no charge if resolved at 1st re-inspection)		No Charge
Final Inspection (2nd re-inspection) and Citation		$175
Final Inspection (2nd re-inspection) and Administrative Citation		$124
Any Subsequent Inspections		$124
Weed Control and Other Property Clean-Up Administration Fee (per service)		$52
PROPERTY REPAIR	n/a	
Property Repair Expense Assessment Request		$420
Temporary Construction Noise Permit		$180
CODE ENFORCEMENT FEES		
Administrative Citations		$125
Missed Scheduled Inspection Fee (i.e. "No Show")		$52
PUBLIC HEARING FEE		
Public Hearing fee for Currency exchange services permit (this activity is not licensed but requires a public hearing)		$100
SPECIAL ASSESSMENT FEES		
Administrative Fee (per code case)		$50
Certification Interest Charge		4% above the most recent interest rates received on the sale of construction improvement bonds, rounded up to the nearest 0.5%
SIGN PERMITS		
Freestanding Temporary Sign		$103
Temporary Banner Sign		$206
SPECIAL EVENT PERMITS		
Special Sales Event - Home Occupation		$0
Special Events		$155
Special Events (Outdoor one day event with same day on site advertising only)		$155
BUSINESS PERMITS		
Special Event Right-of-Way Permit		$125

Permits & Inspections Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Contractor's License - (Heating, Ventilation, Air Conditioning, Gas Piping and Refrigeration)	$145
Lead Certification Verification	$5
Building Permits* (Includes Manufactured Home Setup)	Permit Range ($25-$5,957 for project value up to $1M) + $4/ $1,000 of project value >$1M
Building Permit Minimum Fee	$78
Zoning Permit	$0
Plan Review Fee	65% of permit fee
Foundation Inspection Fee	$750
Final Grade and Stabilization	$620
Residential Roofing	$102
Residential Siding/Soffit/Fascia	$102
Residential Windows/Doors	$102
Building Permits - Residential	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	$26
Cancellation (without reasonable notification)	$26
Building Permits - Commercial	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	$52 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	$26
MECHANICAL PERMITS - RESIDENTIAL*	
Plumbing - New Single Family Residential	$235
Plumbing Remodel	$102
Plumbing Permits - Residential	$78
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection fee	$26
Cancellation (without reasonable notification)	$26
RPZ Permit -	
Testing	$33
New Installation	$69
HVAC - New Single Family	$235
HVAC Remodel	$102
Heating Permits - Residential	$78

ITEM - ACTIVITY	2023
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	$26
Cancellation (without reasonable notification)	$26
Gas Piping (per opening)	$33
Water and Sewer - Residential	$182
Private Disposal System	$620
Fireplace	$78
Water Softener, Water Heater, Air Conditioner, Furnace, or Single Fixture Replacement Only	$78
MECHANICAL PERMITS - COMMERCIAL	
Plumbing - Non-Residential	.0263 of Contr.
Heating - Non-Residential	.0263 of Contr.
Heating Permits - Commercial	
Commercial Mechanical Plan Review Fee (for all plans)	10% of the cost HVAC Permit Fee
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar activity that requires a permits according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	$52 or not to exceed value of fixed permit fee
Cancellation without reasonable notification	$26
Gas Piping (per opening)	$33
Water and Sewer - Commercial	$280
Commercial Fire Line	$280
Utility	.0263 of Contr.
Plumbing Permits - Commercial	
Commercial Plumbing Plan Review Fee: Required to have plan review for 5 fixtures or more	10% of the cost Plumbing Permit Fee
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	$52 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	$26
ELECTRICAL PERMITS - RESIDENTIAL*	
Complete wiring of new construction (includes service)	$235
Upgraded electrical services and sub-panels	$78
Wiring of additions/remodeling/rewiring	$102
Minor work only *(Installation, replacement, alteration, or repair limited to one inspection only)*	$78
Saver switch (installation verification inspection)	$50
Electrical Permits - Residential	

Permits & Inspections Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	$26
Cancellation (without reasonable notification)	$26
ELECTRICAL PERMITS - COMMERCIAL	
Permit Fee based on Job Cost	
$0-$25,000 in valuation	.0263 of Contr.
Balance remaining $25,001 & over	1% of Contr.
Electrical Permits - Commercial	
Investigation Fee (e.g., stop work, building without permit, visit of site of violation, and other similar according to code)	Minimum $102 up to the value of the permit fee cost or equal to the fixed permit fee amount (fee must not exceed value of permit fee)
Reinspection Fee	$52 or not to exceed value of fixed permit fee
Cancellation (without reasonable notification)	$26
MISCELLANEOUS	
Quarterly Basis Facility Maintenance	.0263 of Contr.
0 - 200 Amps temporary service during construction	$78
Over 200 Amp temporary service during construction	$142
Elevators and/or Moving Stairs	$78
Carnival/Amusement Rides	$235
Swimming Pools	$145
Minimum fee for all permits	$78
STATE SURCHARGE ON COMMERCIAL BUILDING, AND MECHANICAL PERMITS	
Surcharge Minimum fee	$.0005 of value Minimum $1
SIGN PERMITS Temporary and Special Event Sign Permits located in Business Permits, Licensing and Code Enforcement Fee Schedule	
Pylon Sign Permit	$275
Monument Sign Permit	$275
Freestanding Sign Permit	$275
Wall Sign Permit	$190
Sign Face Change Permit	$190
Awning Signs (per building) and signs must all be the same	$190
Temporary Decal Installation	$275
Other Signs	$80
GRADING PERMIT FEES	
90 cu. yds. or less	No charge
91 - 100 cu. yds.	$49

Permits & Inspections Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
101-1,000 cu. yds.	$49/1st 100 yds. + $23/per additional 100 yds. or fraction
1,001-10,000 cu. yds.	$256/1st 1,000 yds. + $19/ additional 1,000 yds. or fraction
10,001-100,000 cu. yds.	$427/1st 10,000 yds. + $80/ additional 10,000 yds. or fraction
100,001 cu. yds. or more	$1,147/1st 100,000 yds. + $44/additional 10,000 yds. or fraction
GRADING PLAN REVIEW FEES	
90 cu. yds. or less	No charge
91 - 1,000 cu. yds.	$49
1001-10,000 cu. yds.	$64
10,001-100,000 cu. yds.	$64/1st 10,000 yds. +$32/ additional 10,000 yds. or fraction
100,001-200,000 cu. yds.	$352/1st 100,000 yds. + $19/ additional 10,000 yds. or fraction
200,001 cu. yds. or more	$523/1st 200,000 yds. + $9/ additional 10,000 yds. or fraction
BUILDING COMPLIANCE REQUESTS	
Sign-Off on Form Provided by Outside Entity	$37
Per Site Inspection - (Based on each trip required) / Compliance Letter	$155 Per inspection
Site Plan Review - (Code Analysis)	$400

*A Fee for any residential building permit may be reduced by a credit with a receipt from a related Community Education Class.

Planning Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
PUBLIC HEARING/PLANNING APPLICATIONS *Escrows are set to recover costs of staff time, consultant costs, other expenses incurred*	
Conditional Use Permit-New and Amendments (Residential and Non-Residential)	$772 + $5,000 escrow
Planned Unit Development- Concept and/or Development Stage Amendments	$772 + $5,000 escrow
Interim Use Permit-New and Amendments	$772 + $5,000 escrow
Rezoning Request	$772 + $5,000 escrow
Comprehensive Plan Amendments	$772 + $5,000 escrow
Preliminary Plat and Final Plat	$772 + $5,000 escrow
Zoning Ordinance Amendment	$772 + $5,000 escrow
Appeals	$5,000 escrow
Review - cell tower/antenna on City property	$772 + $5,000 escrow
Environmental Review (EAW, EIS) (If the City is the Regulatory Government Unit (RGU))	$772 + $25,000 escrow
Environmental Review (EAW, EIS) (If the City is Not the RGU)	$772 + $5,000 escrow
Variance	$772 + $1,000 escrow
Variance, Single Family Home	$386 Fee + $1,000 escrow
Purchase of City/EDA Land	Appraisal cost (if requested) + $5,000 escrow
TIF/Tax Abatement Application and Amendment Fee	$7,500
TIF/Tax Abatement Minor Amendment Fee	$2,500
TIF/Tax Abatement Minor Amendment, Commencement/Completion Date Change	$1,000
TIF District Creation, Economic Development District	$13,000
TIF District Creation, Housing District	$13,000
TIF District Creation, Redevelopment District	$18,000
TIF District Creation, Renovation and Renewal District	$18,000
HIA Application Fee/Escrow	$772 + $5,000 escrow
SERVICE FEES	
Waiver of Subdivision	$520
Tree Removal Application	$276
Temp/Seasonal Outdoor Sales Permit, New	$335
Temp/Seasonal Outdoor Sales Permit, Renewal	$276
New Vehicle Temporary Storage	$5,150
Zoning Compliance Requests	
Full Site Review and Compliance Letter	$360
Flood Letters	$71
Zoning Letters	$71
Sign-Off, Form Provided by Outside Entity	$37
City Written Compliance Letter	$71
Additional Public Hearing Sign	$25

Planning Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
PUBLICATIONS	
Comprehensive Plan	
Book	$100
CD	$30
Individual Section(s)	$20
Zoning Ordinance and Map	$65/$70
Zoning Map, Large/Small	$40/$15

Police Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
SERVICE FEES	
Notary Public	$1 per stamp
Recover Rate for Staff Time, Officer Interviews	Minimum 2.5 hours at Overtime Rate + 20% admin fee (unless specified in another area)
Clearance Letter	$33
Fingerprinting	$38
Report copy - accident/other:	
B&W	$.25 per page
Color - letter or legal	$1 per page
Oversized (11x17)	$2 per page
Records requested by subpoena	$.25 per page
Computerized record search	$.25 per page - or actual costs of searching/retrieving data based on clerical salary
911 and Audio Statement Transcripts	$30 per hour ($30 deposit)
Registration fee (peddlers, solicitors, transient merchants, and mobile vending)	$115
Dangerous dog registration	$260
Temporary animal event permit	$130
NEWS RELEASES	
Arrest and citation reports for commercial purposes	$.25 per page
Accident reports for commercial purposes	$.50 per accident
Audio/Video/Photo - CDs/DVDs/Blu-Rays	$36
ANIMAL RECLAMATION/IMPOUND FEES*	
Board per day	$26
First pick-up within 12 month period	$36
Second pick-up within 12 month period	$57
Third pick-up within 12 month period	$108 plus citation
Confinement of rabid animal	$437
KENNEL LICENSE FEES - PER CALENDAR YEAR	
Commercial	$230
Residential	$62
CONTRACTED OVERTIME	
Contracted Overtime for Police Security	$98/hour
CRIME SCENE CLASS	
Crime Scene Class	$720 - $825
FALSE POLICE ALARMS	
First 3 Alarms	$0/No Charge
4th and Successive Alarm(s)	$165 per alarm

*Fees collected and retained by animal control contractor.

Public Works Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
Street Reconstruction, Reclamation & Rehabilitation Assessment Policy *40% of the 3-year average of recon/reclamation/rehab construction costs*	
LAND USE:	**Recon/Reclamation/Rehab**
Single Family, Parks/Rec. & Open Space Land Uses *Single family (detached and attached) are assessed a per-unit assessment based on these established rates	$39.05/$22.51/$18.78 Per ft
Multi-Family Residential and Manufactured Housing Land Uses	$54.67/$33.77/$24.42 Per ft
All Other Land Uses	$70.29/$45.02/$30.05 Per ft
STORM SEWER AREA CHARGES	
Single Family & Two Family (All R-1 & R-2 Zoning)	$.27/Sq Ft
Multiple (All R-3 Zoning)(Mixed Use)	$.37/Sq Ft
Commercial-Industrial (All B & I Zoning)	$.40/Sq Ft
HOC 1 & 2	$.39/Sq Ft
City Sanitary Sewer Connection Charges (SAC)	
Single Family, Duplex, Townhouse, Manufactured Home	$647/SAC unit
Multiple (80% of Single Family), includes assisted living	$518/SAC unit
Commercial	$647/SAC unit
Industrial	$647/SAC unit
Institutional: Churches, Schools, Hospitals, Nursing Homes	$647/SAC unit
Mixed Use	Total of the applicable mixed use fee
City Water Connection Charges (WAC)	
Single Family, Duplex, Townhouse, Mobile Home	$2,004/SAC unit
Multiple (80% of Single Family) includes assisted living	$1,602/SAC unit
Commercial	$2,004/SAC unit
Industrial	$2,004/SAC unit
Institutional: Churches, Schools, Hospitals, Nursing Homes	$2,004/SAC unit
Mixed Use	Total of the applicable mixed use fees
CONSTRUCTION IN PUBLIC RIGHT-OF-WAY (ROW)	
Curb Cuts	$118
Excavation Permit	$319 First 300 feet, $.25/each add'l ft
Obstruction Permit	$125
BUS BENCHES	
Bus Benches	$41
Bus Benches License Renewal	$180

Public Works Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
MISC. DEVELOPMENT COSTS	
Street Signs	$397
Combined Street & Stop Sign	$505
Regulatory/Warning Signs	$309
Topo Mapping (Final Plat)	$50/acre
Blue Prints	$16/sheet
LICENSES & PERMITS	
Solid Waste License Fee	$355
Tree Contractor License Fee	$45
Wetland Permit Fee	$350
GIS Mapping	$160/hour
PARK DEDICATION FEES *The Park Dedication formula is contained in the Subdivision Section of the City Code (Section 11-4-8). These fees establish the average cost per acre by zoning district and are utilized for purposes of calculating park dedication when City Council elects to take cash in lieu of land.*	
Based on a limited market value analysis conducted by a Real Estate Appraiser on an as-needed basis.	
R1-A	$75,000
R-1	$115,000
R-2	$140,000
R3-A	$190,000
R3-B	$280,000
Mixed	Pro-rated based on actual use
Commercial	$435,000
Industrial	$215,000
Commercial Recreation District	Determined by the County Assessor
OTHER	
Encroachment Agreements, Processing Fee	$569
Vacation of Easements	$569
Online Bidding Downloads (Quest Fee, subject to change)	$15/per download
Quest Online Bidding Fee Selection (Quest Fee, subject to change)	$15/per download
Residential Hardship Boulevard Mowing Program (RHBMP)	$130/lot
ELECTRIC VEHICLE CHARGING STATIONS	
Charge Vehicles, per kilowatt hour	$0.10 per kilowatt hour
Non-Charging Use of Station	$2/hr after 1 hour grace period
EROSION CONTROL	
Single Family (per lot)	$80
Multi-Family (per acre)	$105
Commercial (per acre)	$117

Public Works Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
MAILBOX DAMAGED DUE TO WINTER STREET MAINTENANCE	
Mail Box Only	$52
Post Only	$55
SPECIAL ASSESSMENTS	
Special Assessment Interest (Average Interest on Debt Issued = average interest costs on most recent G.O. Improvement Bonds issued - the cost of borrowing to fund special assessments)	Average Interest on Debt Issued, plus 2% (Rounded up to nearest .5%)
New Water Connection Meter or Replacement (With Encoder & Electronic Radio Transmitter) Fees are set by current pricing from vendor plus 10%. Price changes vary by meter due to using current actual pricing from the vendor. The fee includes the meter, electronic radio transmitter, and connection hardware.	
Sensus Meters	
3/4 inch Meter Only	$171
3/4 inch	$383
1 inch Meter Only	$270
1 inch	$499
1 ½ inch R2	$864
1 ½ Inch T2	$1,304
2 inch R2	$1,152
2 inch T2	$1,526
2 inch C2	$2,065
3 inch T2	$1,906
3 inch C2	$2,632
4 inch T2	$3,511
4 inch C2	$4,402
6 inch T2	$5,459
6 inch C2	$6,779
Other and Specialty Meters	Actual + 10%
Tampered/Damaged/Frozen Meter Replacement	Meter cost plus $75 service call fee
Meter Horn 3/4 inch with swivel	$132
Meter Horn 3/4 inch	$95
Meter Horn 1 inch with swivel	$213
Meter Horn 1 inch	$176
Pressure Reducing Valve (¾ Inch Wilkins)	$160

Public Works Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023
HYDRANTS	
Hydrant Meter Rental Usage Charge - per 1000 gallons	$4.33 per 1000 gallons - Minimum of $100
2" or 3" Meter Refundable Deposit (if available)	$1,675 Deposit
1" Meter Refundable Deposit	$675 Deposit
Private Hydrant Inspection (Fee relates to the year of inspection/costs incurred by the city. The property is billed in arrears spread over the following year's utility bills.)	$60 per Hydrant
Private Hydrant Electronic Reporting Fee	$17
Hydrant Replacement - Materials, Equipment, and Labor Rate	Cost plus 20% Overhead
PUBLIC WORKS/UTILITIES LABOR/EQUIPMENT FEE	
Labor - Operator Regular Time - Hourly	Labor Rate Including 20% Overhead Fee
Labor - Operator Overtime (1 1/2 Regular rate) - Hourly	Labor Rate Including 20% Overhead Fee
Heavy Equipment - Per Hour	$172
Pickup - Per Hour	$77
Weed Wrench-Buckthorn Removal	$150 refundable deposit

WATER USE RESTRICTION FEES	
1st Violation within a calendar year	Warning Only
2nd Violation within a calendar year	$25
3rd Violation within a calendar year	$50
4th Violation within a calendar year	$100
5th Violation within a calendar year	$250

Recreation Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023 Resident	2023 Non-Resident
Recreation Buildings		
Recreation Building Rental Damage Deposit for four park building rentals		
Neill, Terrace Oaks West, Vista View, Red Oak, North River Hills	$300	$300
Nicollet Commons Park	$250	$250
Terrace Oaks / Neill / Vista View		
5 Hours Mon -Thurs	$90	$110
Per Day - Fri, Sat, Sun and Holidays	$155	$175
Red Oak / NRH		
5 Hours Mon - Thurs	$67	$90
Per Day - Fri, Sat, Sun and Holidays	$110	$135
Timberland/ Knob Hill/ Highland Forest/Terrace Oaks East/ South River Hills/ Paha Sapa		
5 Hours Mon - Thurs	$47	$57
Per Day - Fri, Sat, Sun and Holidays	$78	$88
Picnic Shelters		
Large - Per Day - Fri, Sat, Sun and Holidays	$140	$170
Large - 5 hours Mon-Thurs only	$83	$110
Large - hourly rate, minimum 2 hours, Mon-Thurs only	$31	$37
Small - Per Day - Fri, Sat, Sun and Holidays	$90	$110
Small - hourly rate, minimum 2 hours, Mon-Thurs only	$31	$37
Park Rental (without Shelter) per day		
Tyacke Park / Lake Park	$135	$140
Civic Center Amphitheater per day	$90	$105
Bicentennial Garden - per hour	$30	$25
Nicollet Commons Park - per 4 hours	$230	$270
Lac Lavon Concession		
Concession Stand Rent	$155	$155
Field Rental (Non Leagues)		
Camp/Non-Local Youth Tournament/per Day	$56	$59
SB/BB/FB/Soccer - per Hour	$22	$24
Youth Tournament Fees	$42 per day per field $252 per day max	N/A
Tournaments *		
Lac Lavon		
Saturday	$400	$440
Sunday	$300	$330
Other Sites - Sue Fischer, Neill, Alimagnet SB		
Friday - per Field after 4pm	$25	$28
Saturday - per Field	$52	$65

Recreation Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023 Resident	2023 Non-Resident
Sunday - per Field (off at 4pm)	$40	$48
Tournament Staff Reimbursement Seasonal employee per hour	$17	$17
Tournament Cancellation Fee (inside 30 days)	$100	$100
Enhanced Service Fee - Ball Fields		
Burnsville Athletic Club	$11,575	N/A
Valley Athletic Association	$502	N/A
League Play *		
Adult Softball		
(Public) - per Game	$15	N/A
(Private) - per Game	$17	N/A
(Public) - per field playoffs	$52	N/A
Adult BB/High School - per Game	$59	N/A
Adult Soccer - per Game	$59	N/A
Volleyball - per Game	$11	N/A
Adult Ice Sports - per Game	$16	N/A
BA 191 - per Game	$11	N/A
Red Oak Disc Golf Course		
Tournament Rate- 6 Hr block of time	$162	$172
League Rate - Per 12 week league	$54	$65
Hockey Rinks		
Per Hour During Open Hours	$16	$18
Per hour during non-staffed hours[staff provided]	$26	$31
Per day/per rink	$85	$103
Park Rentals & Permits		
Tennis Courts		
per hour	$9	$10
per day\per court	$22	$27
per complex\per day	$87	$97
Pickleball Courts		
per hour	$9	$10
per day\per court	$22	$27
per complex\per day	$87	$97
Volleyball Courts (No Ball)		
per hour	$11	$13
Canoe Rack Rental - per year	$62	$78
Canoe Rental - per hour (Crystal Beach Concession)	$16	$20
Canoe Rental - add'l hour (Crystal Beach Concession)	$11	$11
Canoe Rental Deposit - (refundable upon return of canoe in acceptable condition)	$25	$25
Paddleboard Rental - first hour (Crystal Beach Concession)	$16	$20

Recreation Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023 Resident	2023 Non-Resident
Paddleboard Rental - add'l hour (Crystal Beach Concession)	$11	$11
Paddleboard Rental Deposit - (refundable upon return of canoe in acceptable condition)	$25	$25
Garden Plot - per year		
12' X 10' + 8' Plot	$46	N/A
20' X 20' Plot	$46	N/A
20' x 10' Plot	$21	N/A
Garden Plot applicants may request scholarship assistance for up to 1/2 the fee of the plot		
Vending Permits - Food Trucks, vendors in parks, etc.		
per day	$60	N/A
per year	$515	N/A
per City Sponsored Event - flat fee	$52-$260	N/A
per City Sponsored Event - revenue share	Varies per agreement	
Dog Park Permit		
per year	$27	$27
Lac Lavon Boat Launch	$11	$11
Event Bag - COUPON DISTRIBUTION	$25	N/A
Memorial Bench Fee- Partnership with Burnsville Community Foundation	$1,800	$1,800
Civic Center Parking Lot - per day (Lots B & C Only)	$155	$216
Youth Programs & Individual Session Fees		
KIDS OF SUMMER (KOS)		
KOS - Full Summer	$78	N/A
KOS - Weekly Rate	$16	N/A
KOS - Daily Rate	$6	N/A
Individual Session	$78-$103	N/A
KOS Field Trips	$13-$105	N/A
Camp Explore - Full Summer	$260	N/A
Camp Explore - Individual Sessions	$145	N/A
Summer Day Camps	$20-$160	N/A
Field Trips	$20-$130	N/A
Non-School Day Activities	$20-$130	N/A
Family programs and Special Events	$6-$22	N/A
Preschool programs	$41-$47	N/A

Recreation Fees & Charges

City of Burnsville 2023 Budget

ITEM - ACTIVITY	2023 Resident	2023 Non-Resident
Adult Team Program Fees (All rates are per team)		
Softball		
Summer	$515-$940	N/A
Fall	$350-$780	N/A
Broomball	$250-$400	N/A
Sand Volleyball	$120-$180	N/A
Bean Bag League	$50-$110	N/A
Indoor Volleyball League	$130-$220	N/A
Cross Country Ski		
Cross Country Ski Trails - per day	$114	$117
Cross Country Ski Practice (High School Teams)	$114/$23	$117/$29

* Any extracurricular activity (such as baseball, softball, football, tennis, soccer, chess, cheerleading, dance, etc) that has comparable facilities available within the School District 191 will be assessed 75% of the normal recreation fee.

Utility Fees & Charges

City of Burnsville 2023 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2023)

ITEM - ACTIVITY	2023
WATER USAGE RATES-Monthly Charges	
Residential, Apartments, & Manufactured Homes ***(Apartment & Manufactured Homes Base charge and consumption limits are multiplied by the # of units)***	
Tier 1 - up to 5,000 gallons per month	$2.38/1,000 Gal
Tier 2 - Over 5,000 gallons per month up to 15,000 gallons per month	$2.96/1,000 Gal
Tier 3 - Over 15,000 gallons per month	$3.71/1,000 Gal
Commercial	
Tier 1 - up to 15,000 gallons per month	$2.38/1,000 Gal
Tier 2 - over 15,000 gallons per month up to 105,000 gallons per month	$2.96/1,000 Gal
Tier 3 - Over 105,000 gallons per month	$3.71/1,000 Gal
Irrigation *(Includes Commercial, Apartment, Manufactured Home,& Association Sprinkler/Irrigation Meters)*	
All usage	$3.71/1,000 Gal
Off-Peak Seasonal Snow Making	
All usage	$2.64/1,000 Gal
SEWER USAGE RATES-Monthly Charges	
Residential, Apartments, & Manufactured Homes *(Apartments & Manufactured Homes Base charges are per unit)*	
Base Charge - Sewer - per meter	$6.59
Base Charge - Sewer Only - not metered	$27.97
Usage - Sewer *Based on 100% Metered Water for Winter Months*	$4.27/1,000 Gal
Commercial/Industrial	
Base Charge - Sewer - per meter	$6.59
Base Charge - Sewer Only - not metered	$27.97
Usage - Sewer *Based on 100% Metered Water for Winter Months*	$4.27/1,000 Gal
OTHER WATER UTILITY CHARGES	
Water Meter Base Charges - Residential, Apartments, Manufactured Homes & Commercial	
Base Charge based on Meter Size - per meter each month: **Meters:**	
5/8 inch x 3/4 inch	$9.49
1 inch	$23.73
1 ½ inch R2	$47.45
1 ½ inch T2	$56.94
1 ½ inch C2	$56.94
2 inch R2	$75.92
2 inch T2	$90.16
2 inch C2	$75.92

Utility Fees & Charges

City of Burnsville 2023 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2023)

ITEM - ACTIVITY	2023
3 inch T2	$206.88
3 inch C2	$166.08
4 inch T2	$355.88
4 inch C2	$284.70
6 inch T2	$759.20
6 inch C2	$640.58
8 inch Buck Hill	$1,328.60
Other & Specialty Meters	Match formula for other base fees
Water Fill Station Charges	
Water Usage Charge per 1000 gallons	$4.33 per 1000 Gallons
Other	
Water turn On / Off / Service Call	$75.00
After Hours Call Out for Water Turn Off/On/Service Call	Overtime Rate +20%
WATER & SEWER FEES	
Annual certification administrative charge	$50.00
Certification administrative charge for accounts requiring certification more frequently than annually	10% of unpaid balance
Certification interest charge	4% above the most recent interest rates received on the sale of construction improvement bonds, rounded up to the nearest 0.5%
Late payment penalty charge - per month	1.5%
Duplicate utility bill fee	$1.00
Fee for Returned Check or ACH	Amount of returned check or ACH added back on utility account balance
External Manual Meter Reading	$75 Per monthly read
STORM DRAINAGE UTILITY CHARGES	
Per Residential Equivalent Unit (R.E.U.) - Monthly Charge	$7.60 R.E.U.
SIDEWALK SNOWPLOWING	
Charged only to benefiting properties	
Residential (R1 and R2 Zoning) Monthly Charge (per unit)	$1.87
All Other Zoning Districts - Monthly Charge (per foot)	$0.02
Public Property Sidewalks and Trails (Charged to all utility accounts within City)	
Residential - Monthly Charge	$0.20
High Density - Monthly Charge per Unit (60% of Residential Rate)	$0.10
Commercial/Industrial - Monthly Charge	$1.82

Utility Fees & Charges

City of Burnsville 2023 Budget

(Utility rates billed on monthly utility bills go in effect for all billings processed after January 31, 2023)

ITEM - ACTIVITY	2023
STREET LIGHT UTILITY	
Continuous Street Lighting **(Charged only to benefiting properties)**	
Residential - Monthly Charge *High density is based on 60% of residential rate* *(Only applies to Itokah Valley & Coppertop II)*	$2.95
Commercial/Industrial - Monthly Charge - Per front foot	$0.141
Major Roadway Lighting **(Charged to all utility accounts within City)**	
Residential - Monthly Charge	$0.36
High Density - Monthly Charge per Unit (60% of Residential Rate)	$0.212
Commercial/Industrial - Monthly Charge	$3.333

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