

2021 Budget Roadmap

TIMELINE

JULY

- 2 | Deliver all CIP Sections to Finance
- 2 | Large Group CIP Discussions (July 2 – 31)
- 13 | Project Description Narratives for CIP Complete
- 13 | Department Director meets with Finance Budget Contact (July 13 – 24)
- 16 | Update Finance Plans with Department Requests (July 16 – Aug. 14)
- 16 | Department Sections Updated in Workiva (July 16 – Sept. 25)
- 31 | Draft CIP (2021-2025) Complete
- TBD | Utility Rate Study Finalized

SEPTEMBER

- 22 | Budget Tours by Department (Sept. 22 – Oct. 15)
- 30 | Proposed Budget Document Complete

JUNE

- 1 | Budget Preparer Kick-off Meetings (June 1 – 15)
- 1 | Department Budget Entry (June 1 – July 10)
- 4 | CIP Check-In Meeting
- 22 | ITF, MSA, Utilities, Storm, Street Lighting CIP Draft Completed
- 22 | Fleet and Parks CIP Draft Completed

DECEMBER

- 31 | Final Budget Document Complete

