

**** RENTAL ****

- A. Scheduling - The ABLE cities will have first priority when reserving the training facility. After the ABLE city reservations are accommodated then outside reservations are on a first come - first serve basis. Scheduling the rental of the facility must be done at least 30 days ahead of time. Departments wishing to use the facilities need to call the Burnsville Fire Administration at (952) 895-4570 or email tracy.simpson@burnsvillemn.gov during normal business hours to schedule a training time and date.
- B. Renters will need to complete a rental agreement and a burn plan. Burn plan must be in compliance with the burn guidelines (Operations Manual 2022, pages 3 & 4) and include how many burns will be conducted.

Both documents can be emailed to tracy.simpson@burnsvillemn.gov or mailed to Burnsville Fire Department, Attn: ABLE Rental, 14275 Newton Avenue, Burnsville MN 55306, at least 30 days prior to the scheduled training.

- C. Cancellations
- i. Cancellations that are made at least 30 days prior to the scheduled training will not have a cancellation fee/penalty.
 - ii. Cancellations that are made within 30 days will be charged the cost equivalent to the cost of the ABLE Training Officer or Instructor for that rental period.

FOR FURTHER INFORMATION, OR TO SCHEDULE A
TRAINING SESSION, CONTACT:

BURNSVILLE FIRE DEPARTMENT

952-895-4570 phone number

952-895-4512 fax number

tracy.simpson@burnsvillemn.gov

14275 Newton Avenue, Burnsville, MN 55306

Please contact the Burnsville Fire Department if assistance is needed after 4:30 p.m. (Monday - Friday) or on the weekends.

Fire Station #2 952-641-1330

Fire Station #1 952-641-1300